

THE FIFE COUNCIL - NORTH EAST FIFE AREA COMMITTEE – BLENDED MEETING

JP Court Room, County Buildings, Cupar

6 December 2023

9.30 am – 12.40 pm

PRESENT: Councillors Jonny Tepp (Convener), John Caffrey, Al Clark, Sean Dillon, Alycia Hayes, Stefan Hoggan-Radu, Gary Holt, Margaret Kennedy, Louise Kennedy-Dalby, Allan Knox, Robin Lawson, Jane Ann Liston, Donald Lothian, David MacDiarmid and Ann Verner.

ATTENDING: David Paterson, Community Manager, Vicky Wilson, Area Community Development Team Manager, Community Development Team (North East Fife), Kevin O’Kane, Greenspace Partnership Officer, Communities & Neighbourhoods Service; Scott Clelland, Service Manager - Parks Streets & Open Spaces, Colin Davidson, Team Manager, Grounds Maintenance Service, Sandy Anderson, Service Manager (Domestic Waste and Street Cleansing), Waste Operations, Environment & Building Services; Lesley Craig, Lead Consultant, Traffic Management, Nigel Hampton, Technician Engineer, Traffic Management, Roads & Transportation Services; Alan Paul, Head of Property Services; and Diane Barnet, Committee Officer, Finance & Corporate Services.

ALSO IN ATTENDANCE: Mr Bill Pagan, Chair, Mrs Anja Armstrong, Development Officer and Mr Tony Miklinski, Board Member, Cupar Development Trust (for item 109.)

APOLOGY FOR ABSENCE Councillor Fiona Corps.

108. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No 22.

109. DEPUTATION BY CUPAR DEVELOPMENT TRUST ON BELL BAXTER CATCHMENT AREA.

The Convener agreed, in terms of Standing Order No 12.0, that representatives from the organisation 'Cupar Development Trust' (CDT) be permitted to address the meeting relating to their Cupar and Country Community Action Plan priority outcomes. Of their 16 priority outcomes, four specific priority outcomes were highlighted: Options in Life – conversion of former TSB on Cupar Crossgate; New Recycling Centre for Cupar; Museum and Arts Hub – former Watts Building – Cupar; and Active travel routes in Cupar.

Members then asked a number of questions which were answered.

2023 NEFAC 41

The Convener, on behalf of the committee, thanked CDT for their detailed presentation and commented that the committee recognised and shared CDT's aspirations for Cupar. The committee acknowledged that the excellent work by CDT and partners would facilitate conversations with Council officers in exploring potential next steps.

110. MINUTE

The committee considered the minute of the meeting of the North East Fife Area Committee of 16 August 2023.

Decision

The committee agreed to approve the minute.

111. APPLICATION FOR FUNDING FROM CRAIL COMMON GOOD FUND - CRAIL COMMUNITY PARTNERSHIP

The committee considered a report by the Head of Communities and Neighbourhoods Service seeking approval of grant funding from the Crail Common Good Fund to Crail Community Partnership - for the sum of £96,000 towards the costs of staff for three years from April 2024 to March 2027.

Decision

The committee approved the application for funding from Crail Community Council for the sum of £96,000, from the Crail Common Good Fund, towards the costs of staff for three years from April 2024 to March 2027.

112. PLAY SPACES CATEGORISATION – NORTH EAST FIFE AREA

The committee considered a report by the Head of Communities and Neighbourhoods Service seeking approval of the Play Spaces Categorisation for the North East Fife Area to create better quality and more inclusive play spaces.

Decision

The committee:-

- (1) approved the play spaces categorisation for the North East Fife Area; and
- (2) noted that an implementation plan would be produced.

113. DOMESTIC WASTE, STREET CLEANSING AND GROUNDS MAINTENANCE SERVICE - ANNUAL REVIEW 2022-23

The committee considered a report by the Head of Environment and Building Services relating to the performance of the Grounds Maintenance and Domestic Waste and Street Cleansing Services in 2022-23.

2023 NEFAC 42

Decision

The committee noted:-

- (1) the continued improved performance in grounds maintenance, domestic waste collection and street cleansing services in 2023;
- (2) the plans to deliver local priorities and help communities shape their environment; and
- (3) acknowledged that the Service would arrange a member workshop relating to the delivery of local priorities, at a future date to be advised.

Councillor Lothian left the meeting during consideration of the above item.

The committee adjourned at 11.40 am and reconvened at 11.50 am.

114. ST ANDREWS - SPEED LIMIT ALTERATIONS

The committee considered a report by the Head of Roads and Transportation Services relating to proposals for the expansion of the 20mph speed limit to cover the remaining urban 30mph speed limit roads and introduction of appropriate 40mph speed reductions on rural approach roads.

Decision

The committee, in the interests of traffic management and road safety:-

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawings TRO23_48/1-8 (Appendices 1 - 8) and schedule (Appendix 9) with all ancillary procedures; and
- (2) authorised officers to confirm the TRO within a reasonable period unless there were objections.

115. CRAIGROTHIE – SPEED LIMIT AMENDMENTS AND TRAFFIC CALMING

The committee considered a report by the Head of Roads and Transportation Services relating to proposals for the introduction of a 20mph speed limit on the A916 and B939 through Craigrothie with 40mph buffer zones on the A916 approaches as part of an approved Area Roads Programme project. Appropriate traffic calming was also included.

Decision

The committee, in the interests of traffic management and road safety:-

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to introduce the speed limits detailed in drawings TRO23_51/1-2 (Appendices 1 & 2) with all ancillary procedures;

2023 NEFAC 43

- (2) agreed to the promotion of a Road Hump Order (RHO) to introduce speed cushions (subject to consultation with the local community at the design stage) and a raised table as detailed in drawings nos. TRO23_51/3-6 (Appendices 3-6), with all ancillary procedures;
- (3) authorised officers to confirm the TRO and construct the speed humps, as appropriate, within a reasonable period unless there were objections; and
- (4) requested that the Service arrange a member workshop relating to the approach to speed mitigation measures and pillow schemes, at a future date to be advised.

Councillor Caffrey left the meeting following consideration of the above item.

116. BEREAVEMENT SERVICES CEMETERY STRATEGY

The committee considered a report by the Head of Property Services relating to Fife Council's legal responsibility to provide and regulate cemeteries and make appropriate provision for the care and disposal of the dead. The importance of cemeteries was acknowledged in the current Programme for Administration which noted the importance of making "sure our cemeteries are safe, well looked after and provide fitting places for remembrance and contemplation."

The report provided information on the outcome of the consultation which took place and the strategy to be implemented moving forward.

Decision

The committee:-

- (1) noted the key points from the consultation exercise; and
- (2) agreed to support the actions moving forward in the Cemetery Strategy 2023 – 2028, as detailed in Appendix 1 of the report.

Councillor Kennedy left the meeting during consideration of the above item.

117. NORTH EAST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME

The committee considered a report by the Executive Director, Finance and Corporate Services relating to the workplan for future meetings of the North East Fife Area Committee.

Decision

The committee:-

- (1) noted the workplan and agreed to advise the Convener and Lead Officer of any suggestions for specific areas they would like to see covered in any of the reports;
- (2) as outlined at Paragraph 113 (3) - Domestic Waste, Street Cleansing and Grounds Maintenance Service - member workshop to be arranged relating to the delivery of local priorities, at a future date to be advised; and

2023 NEFAC 44

- (3) as outlined at Paragraph 115 (4) - Craighrothie – Speed Limit Amendments and Traffic Calming - member workshop to be arranged regarding the approach to speed mitigation measures and pillow schemes, at a future date to be advised.