### Convener – Cllr Gary Holt

**Lead Officer – Michael Enston**

**Committee Officer – Michelle Hyslop**

# People and Communities Scrutiny Committee

**Timetable of Meetings 2025 - 2027**

| **DRAFT REPORTS DEADLINE TO COMMITTEE SERVICES****Wednesday** by 12 noon | **issue agenda planning papers****Friday** | **AGENDA planning MEETING****Thursday****Remote Meeting**  | **FINAL REPORTS****deadline****Tuesday** by12 noon  | **AGENDA ISSUED****Thursday** | **COMMITTEE****Thursday** **Remote Meeting****at 10 am** |
| --- | --- | --- | --- | --- | --- |
| **2025** |
| 11th December | 13th December | **19th December 2024 at 10am**  | 7th January | 9th January | **16th January** |
| 19th February | 21st February | **27th February at 10am** | 4th March | 6th March | **13th March** |
| 23rd April | 25th April | **1st May at 3.30pm** | 6th May | 8th May | **15th May** |
| 3rd September | 5th September | **11th September at 3.30pm** | 16th September | 18th September | **25th September** |
| 29th October | 31st October | **6th November at 3.30pm** | 11th November | 13th November | **20th November** |
| **2026** |
| 10th December | 12th December | **18th December at 10am** | 6th January | 8th January | **15th January** |
| 18th February | 20th February | **26th February at 10am** | 3rd March | 5th March | **12th March** |
| 29th April | 1st May | **\*\*Wednesday 6 May (10am)** | 12th May | 14th May | **21st May** |
| 29th July | 31st July | **6th August at 10am** | 11th August | 13th August | **20th August** |
| 7th October | 9th October | **15th October at 10am** | 20th October | 22nd October | **29th October** |
| **2027** |
| 16th December | 18th December | **7th January at 10am** | 12th January | 14th January | **21st January** |
| 10th February | 12th February | **18th February at 10am** | 23rd February | 25th February | **4th March** |

Any Service submitting a report to a Committee meeting should note the deadlines for having those reports to the Committee Officer – any reports not submitted in time will not be included on the agenda for that meeting. Reports should be submitted electronically to Michelle.Hyslop@fife.gov.uk.