p

**Marriage Notice (M10) & Civil Partnership Notice (CP10) Checklist**

|  |  |  |
| --- | --- | --- |
| **When submitting your Marriage or Civil Partnership notices to the registrar please have the following supporting documents (translations into English are required for foreign documents):** | Partner 1 | Partner 2 |
| Marriage notices completed and signed by both parties – minimum notice period 29 days |  |  |
| For your occupations we may also ask the type of company or industry you work for |  |  |
| Birth Certificate |  |  |
| Proof of Nationality (valid passport, your countrys I.D. Card etc) |  |  |
| Evidence of Residency – The party’s valid driving licence, utility bill (not older than 3 months), Bank or Building Society Statement or Passbook (not older than 1 month), a council tax bill (not older than 12 months), a current residential tenancy agreement, a current mortgage statement (not older than 12 months) |  |  |
| Divorce Decree (if divorced) |  |  |
| Foreign Divorce Questionnaire (if required) |  |  |
| Civil Partnership Dissolved or Annulled Document (if applicable) |  |  |
| Death Certificate (if widowed) |  |  |
| Payment by debit/credit card only |  |  |
| Certificate of No Impediment to marriage (CONI)  (if applicable) |  |  |
| Witnesses to your Marriage Form |  |  |
| Civil Ceremony Authorisation Form (if required) |  |  |

|  |  |  |
| --- | --- | --- |
| **Parties to a Marriage or Civil Partnership who state they are *NOT* British, *MUST* complete a Home Office Declaration of Status by Non-UK Nationals Form** | Partner 1 | Partner 2 |
| Declaration of Status by Non-UK Nationals Form  (if applicable) |  |  |
| Evidence of appropriate Immigration Status (if applicable) |  |  |
| Passport style and size photo of both parties  (if applicable) |  |  |
| Relevant visa (if applicable) |  |  |

If you do not have these documents please speak to a Registrar for advice

