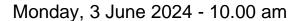
West Fife Area Common Good Sub-Committee

This meeting will be held remotely





<u>AGENDA</u>

Page Nos.

- 1. APOLOGIES FOR ABSENCE
- 2. DECLARATIONS OF INTEREST

In terms of Section 5 of the Code of Conduct, members are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.

- **3. MINUTE** Minute of the meeting of the West Fife Area Common Good Sub- 2 3 Committee of 7 February 2023.
- **4. COMMON GOOD FUNDS UPDATE REPORT 2023-2024** Report by the Executive Director (Finance and Corporate Services).
- 5. WEST FIFE AREA COMMON GOOD FUND APPLICATION FOR 8 10
 ASSISTANCE W030 SCOBIE PARK RENOVATION, DUNFERMLINE –
 Report by the Head of Communities and Neighbourhoods Service.

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

Lindsay Thomson
Head of Legal and Democratic Services
Finance and Corporate Services
Fife House
North Street
Glenrothes
Fife, KY7 5LT

27 May 2024

If telephoning, please ask for:

Michelle McDermott, Committee Officer, Fife House, North Street, Glenrothes Telephone: 03451 555555, ext. 442238; email: michelle.mcdermott@fife.gov.uk

Agendas and papers for all Committee meetings can be accessed on www.fife.gov.uk/committees

2023 WFACG 1

THE FIFE COUNCIL - WEST FIFE AREA COMMON GOOD SUB-COMMITTEE - REMOTE MEETING

7th February, 2023

4.30 p.m. - 4.45 p.m.

PRESENT: Councillors Auxi Barrera, Aude Boubaker-Calder, Patrick Browne,

Sarah Neal, Gordon Pryde and Conner Young.

ATTENDING: Andrew Gallacher, Community Manager, Communities and

Neighbourhoods Services; Eleanor Hodgson, Accountant, Finance and Corporate Services; and Emma Whyte, Committee Officer, Legal

and Democratic Services.

1. DECLARATIONS OF INTEREST

No Declarations of Interest were submitted in terms of Standing Order 7.1.

2. MEMBERSHIP OF COMMITTEE

There was submitted a list of members of the West Fife Area Common Good Sub-Committee.

Decision

The Sub-Committee noted the membership as detailed on the agenda.

3. APPOINTMENT OF CONVENER

Councillor Aude Boubaker-Calder, seconded by Councillor Conner Young, proposed that Councillor Gordon Pryde be appointed as Convener of the West Fife Area Common Good Sub-Committee.

Decision

There being no other nominations, Councillor Gordon Pryde was duly appointed Convener of the West Fife Area Common Good Sub-Committee.

Thereafter, Councillor Pryde took the Chair.

4. APPOINTMENT OF DEPUTE CONVENER

Councillor Patrick Browne, seconded by Councillor Conner Young, proposed that Councillor Aude Boubaker-Calder be appointed Depute Convener of the West Fife Area Common Good Sub-Committee.

Decision

There being no other nominations, Councillor Aude Boubaker-Calder was duly appointed Depute Convener of the West Fife Area Common Good Sub-Committee.

2023 WFACG 2

5. COMMON GOOD FUNDS UPDATE REPORT 2022/2023

The Sub-Committee considered a report by the Executive Director, Finance and Corporate Services which advised members of the current status of the Common Good Funds in the area to assist with the decision-making process for new applications.

Decision

The Sub-Committee noted the report.

6. WEST FIFE AREA COMMON GOOD FUND - APPLICATION FOR ASSISTANCE - DUNFERMLINE SKATE PARK PROJECT

The Sub-Committee considered a report by the Head of Communities and Neighbourhoods Service seeking approval for an award from the West Fife Common Good Sub-Committee to assist with the costs of delivering the Dunfermline Skatepark Project.

Decision

The Sub-Committee agreed to allocate £20,000 from the Common Good Fund towards the project.



3 June 2024

Agenda Item No. 4

Common Good Funds Update Report 2023-2024

Report by: Eileen Rowand, Executive Director (Finance and Corporate Services)

Wards Affected: 1, 2, 3, 4, 5 and 6

Purpose

The purpose of this report is to advise members of the current status of the Common Good Funds in the area to assist with the decision-making process for new applications.

Recommendations

Members are asked to note the information contained in the financial monitoring statement.

Resource Implications

The additional work to produce these reports has been resourced from within Finance and Corporate Services Directorate.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

An EqIA has not been completed and is not necessary as the report does not propose a change or revision to existing policies and practices.

Consultation

Consultation has taken place with Asset, Transportation and Environment Services and Fife Cultural Trust.

1.0 Background

1.1 A number of towns in Fife have a Common Good Fund which can be used for the benefit of the inhabitants of that town. The Common Good Funds are administered by the council and any grant in excess of £5,000 requires committee approval.

2.0 Common Good Fund - Current Position

2.1 Revenue Account

2.1.1 Projected Income

The projected cash income for the financial year is £121,780 and comprises mainly from rents, interest on investments and external interest.

2.1.2 Projected Expenditure

The projected expenditure for the financial year is £15,254 of which £14,317 relates to property costs and £937 other expenditure. To date, 2023-24 grants allocations have been £0.

2.1.3 In year available Funds

£106,526 remains available for distribution for new applications dependent on the outcome of the application today this may reduce to £86,526

3.0 Year End Balances

3.1 Revenue Balances

3.1.1 Prior Years Commitments

£63,835 of funding has been earmarked for grants that were approved in 15-24 but due to various circumstances have not been released prior to the financial year end. A commitment for these grants to be paid will remain in 2024-25 and should these not be expended the funds will return to the revenue balances.

3.1.2 Revenue Balances

£406,543 of funding is held in Revenue balances, this funding can be used for grant or property costs during the financial year. Revenue balances are invested on a 3-5year basis to increase the value of the Common Good.

The heritable property and investments represent the capital balances.

3.2 Capital Balances

3.2.1 Investments

West Fife Common Good currently hold investments to the value of £380,027. These investments are generating approximately £16,170 in interest annually.

3.2.2 Heritable Property

Heritable property held within West Fife Common Good has a current Value of £603,327.

4.0 Conclusions

4.1 This report and its Appendix are intended to give members greater information on the current position of the Common Good Funds.

List of Appendices

1. West Fife Area Common Good Fund financial monitoring statement

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

• Fife Council Annual Accounts 2022/2023

Report Contacts

Eleanor Hodgson Accountant Common Good and Trusts Fife House, North Street, Glenrothes, KY7 5LT Email – Eleanor.hodgso@fife.gov.uk

Shirley Melville
Community Manager – City of Dunfermline
New City House
Edgar St, Dunfermline
Email: Shirley.melville@fife.gov.uk

				EST COMMON GOOD					
	FINANCIAL STATEMENT 2023/	24			ANALYSIS OF GRANT PAYME	NTS			
	AS AT MARCH 2024								
				APPLICATIONS	APPROVED IN PREVIOUS FINANCIAL YEARS				
2022/23		2023/24	2023/24	£				£	
,		EXPENDITURE	FULL YEAR	OUTSTANDING	PROJECT	REF	AWARDED DATE	PAID	
		TO DATE	PROJECTION	1.637	Dunfermline Regeneration Trust Viability	537	17/06/2019		
£		£	£		Dunfermline Southern Gateway Project	538			
	INCOME				Creative Learning for all	W002	15/08/2019		
77,401		77,414	77,414		Carnegie Dunfermline Trust	W009	17/12/2019		
19,739	EXTERNAL INTEREST	16,170	16,170		Heart of Dunfermline, Feasibility Study	W013	04/08/2020		
	INTEREST ON REVENUE BALANCES	23,551	23,551		Dunfermline & West Fife - Wellbeing Through Heritage	W016	27/04/2021		
	OTHER INCOME	0	0		Inverkeithing Civic Centre - Repairs to Town Clock	W020	16/06/2021		
	OTHER INCOME - PROPERTY	4,645	4,645		Hillend playpark refurbishment	W026	24/06/2022		
					Dunfermline Skate Park	W028	07/02/2023		
115,375	TOTAL INCOME	121,780	121,780	7			.,.,		
				63,835					
	EXPENDITURE			03,033		MOUNT	STILL TO BE PAID	63,835	
(68)	PROPERTY COSTS - CORPORATE MANAGED	4,645	4,645						
21,440	PROPERTY COSTS - OTHER	9,673	9,673						
46,141	GRANTS - Current Year	0	0						
	GRANTS - Previous years	0	0	APPLICATIONS	S APPROVED IN 2023/24				
181,634	OTHER EXPENDITURE	937	937	£				£	
				COMMITED	PROJECT	REF	AWARDED DATE	PAID	
249,148	TOTAL EXPENDITURE	15,254	15,254						
133,772)	SURPLUS/(DEFICIT) FOR YEAR	106,526	106,526						
	REVENUE BALANCES FOR PREVIOUS YEAR GRANTS	0	0						
	REVENUE BALANCES FOR PREVIOUS TEAR GRANTS	U	0						
133,772)	SURPLUS/(DEFICIT) TOTAL	106,526	106,526						
	FOR INFORMATION ONLY - YEAR END BALANCES A	S AT 21/2/22							
	TORRITORION ONE! - TEAR END BALANCES A	5 KI 51/5/25	£	_					
	HERITABLE PROPERTY		603,327						
	INVESTMENTS		380,027						
	PRIOR YEAR COMMITMENTS		63,835						
	REVENUE BALANCES (NET OF PRIOR YEAR COMMIT	MENTS)	406,543						
	NEVEROL BALANCES (NET OF TRIOR TEAR CONNIN	IVILIVIS	1,453,732						
			1,433,732	INI VEAD ECTIMA	ATE CLIRRILLIC AVAILABLE TO CREND 22/24				106 5
					IN YEAR ESTIMATE SURPLUS AVAILABLE TO SPEND 23/24				106,5 406,5
					CURRENT REVENUE BALANCES AVAILABLE TOTAL AVAILABLE TO SPEND IN 2023-2024				
				TOTAL AVAILA	DLE 10 SPEND IN 2023-2024				513,0
				NEW APPLICAT	NEW APPLICATIONS TO BE APPROVED AT COMMITTEE				
					THE TAIL BEAUTION TO BE ALL HOVED ALL CONTINUES.				
				TOTAL	TOTAL				
					FUNDING REMAINING AFTER APPLICATIONS APPROVED				
					IN YEAR ESTIMATE SURPLUS AVAILABLE TO SPEND 23/24				106,5
				CURRENT REVENUE BALANCES AVAILABLE				406,5	
				TOTAL AVAILAL	TOTAL AVAILABLE TO SPEND IN 2023-2024		1		513,0



3 June 2024

Agenda Item No. 5

West Fife Area Common Good Fund - Application for Assistance: W030 Scobie Park Renovation, Dunfermline

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: 3

Purpose

The purpose of this report is to seek a committee decision on the award of funding from the West Fife Area Common Good Fund.

Recommendation(s)

It is recommended that the sub-committee consider the application from Garvock Community Group for £20,000 from the West Area Common Good Fund to assist with the costs of the Renovation of Scobie Park.

Resource Implications

A Finance Report (Appendix 1) summarising and commenting on the current application is attached with a Common Good Funds Update Report 2023-2024 being a separate item on the agenda (item 4).

Legal & Risk Implications

None.

Impact Assessment

An EqIA has not been completed and is not necessary as the report does not propose a change or revision to existing policies and practices.

Consultation

The local members of Ward 3 along with the Touch and Garvock Community Council have been made aware of this project.

1.0 Background

- 1.1 Applications to Common Good Funds should be able to demonstrate a benefit to the inhabitants of the former Burgh concerned.
- 1.2 Applications to the Common Good Fund in West Fife must be determined by the West Fife Area Common Good Sub-Committee.

2.0 Application Details

- 2.1 The application was made on behalf of the Garvock Community group. The groups are securing funding from a range of sources to upgrade the run-down playpark in Scobie Place, Dunfermline which is on common good land. Our aim is to have a safer community hub that is fit for purpose and inclusive of age and ability. This project will greatly improve the existing greenspace and allow our community to use it to its best ability. The grant will go directly to all the build costs.
- 2.2 The group have secured funding from Touch and Garvock Community Council, from Scottish Government funds and from fundraising.

3.0 Conclusions

3.1 The application is considered to be eligible for Common Good funding.

List of Appendices

1 Financial Report

Report Contact

Shirley Melville Temporary Community Manager (Dunfermline) City Chambers

E mail: shirley.melville@fife.gov.uk

COMMON GOOD APPLICATION -FINANCIAL EVALUATION FORM

£20,000 Application Number Amount of Grant Grant Applicant **Garvock Community Group** Gavin Fotheringham 31 Gowanbrae Drive KY12 7RL Contact Name Address Description of Project Scobie Park Renovation Period of Accounts 2021/22 1. One off Project Yes 2. Information available from the Annual Accounts

Yes

No

Yes

Surplus

as % of Total Expenditure

Expenditure items appropriate

Deficit or Surplus

Statement of Balances/Balance Sheet

Accounts Audited/Independent Examiner

Have Funds at end of year increased If so, what is percentage increase on previous year

Income & Expenditure/Receipts & Payments Account

£11,876 Organisations Annual Income Organisations Annual Expenditure £3,633

3. Comments from Evaluation of Accounts

4. Funding Breakdown
Detailed Breakdown of costs provided
Detailed Breakdown of Funding Income provided

Yes Yes

Income raised/applied for			
Current Application		£ 20,000	Common Good
Income raised			
	Community Fundraising	8,242	
1	Touch and garvock Community Council	1,000	
	Scottish Government Tranche 4	70,000	
Other Grants			
	Dunfermline Local Planning Budget	10,000	Pending
	FET	50,000	Pending
	The National Lottery	10,000	Pending
Others			
Total Income		169,242	• •
	Plapark Equipment	147,259	
	Contingency Fees	7,363	
	Professional Fees	12,370	
Total Expenditure		166,992	•
			=

5. Comments

A number of grants still pending.

Prepared By S Mitchell 2/29/2024 Finance Assistant 3/14/2024 Checked By E Hodgson Designation Accountant Date

W030