

<b>Depute Principal Educational Psychologist (Operations)</b>			
Reference No.	SNCT	Type:	Permanent
Service	Educational Psychology Service, Education		
Job Family	Educational Specialist Support	Grade	DHPSY Pt 02

<b>Purpose</b>
<p>The Depute Principal (Operations) is responsible, as part of the management team within Fife Council Educational Psychology Service, for all aspects of operational management of EPs across a number of localities within Fife.</p> <p>This may require the postholder to work across two geographical area teams. The purpose of the role is to ensure that the Educational Psychology Service fulfils its statutory functions and contributes to Education Directorate priorities.</p>

<b>Task or Responsibility</b> - For this role, there is an expectation that all, or a combination, of the following will be undertaken:
<p>Take responsibility for all aspects of locality team functioning, including the leadership and line management of Educational Psychologists within the agreed localities.</p> <p>Support, empower and motivate all professional staff within the FCEPS locality teams.</p> <p>Develop and maintain effective and cohesive teamwork within the FCEPS area team, which contributes to cohesive service delivery.</p> <p>Ensure effective and consistent high-quality responses to critical aspects of service delivery.</p> <p>Maintain clear communication links with local Education Service managers in relation to ASN advice and provision.</p>

<b>Person Specification: Skills, Knowledge, Qualifications or Experience</b> - Criteria can apply to more than one task or responsibility	<b>E</b>	<b>D</b>
Honours or Postgraduate degree in Psychology, conferring Graduate Basis for Registration with the British Psychological Society <b>and</b> a post graduate degree in Educational Psychology	✓	
Registration with the Health and Care Professions Council	✓	
Recent successful experience as an Educational Psychologist in a local authority psychological service	✓	
Demonstrable success in teamwork, collaborative working, CPD and staff and service development	✓	

## Role Profile

<b>Task or Responsibility</b> – For this role, there is an expectation that all, or a combination, of the following will be undertaken:	<b>Person Specification: Skills, Knowledge, Qualifications or Experience</b> – Criteria can apply to more than one task or responsibility	<b>E</b>	<b>D</b>
<p>Ensure that a participative, open style of management is modelled, to empower team-wide participation in service development.</p> <p>Ensure that the FCEPS area team has effective communication with other teams within the service and with other professionals and stakeholders.</p>	<p>Capacity for team leadership and ethos development</p> <p>Ability to support colleagues with an appropriate degree of guidance, direction and challenge</p> <p>Experience in leading initiatives/management roles</p> <p>Evidence of people management</p> <p>Evidence of problem solving and awareness of the complexities of people management</p>	<p>✓</p> <p>✓</p>	<p>✓</p> <p>✓</p> <p>✓</p>
<p>Lead on the operational implementation of quality assurance processes at a team level.</p>	<p>Awareness of appropriate level of decision-making and skill in supporting colleagues within this.</p>	<p>✓</p>	
<p>Liaison with locality Business Support staff to ensure efficient and effective service delivery.</p>	<p>Effective communication skills, both written and oral</p>	<p>✓</p>	
<p>Maintain casework as appropriate in line with professional registration requirements.</p>	<p>Skill in consultation in a range of contexts</p>	<p>✓</p>	
<p>Contribute to strategic planning both within the service, and in relation to Education Directorate priorities.</p>	<p>Ability to take initiative</p>	<p>✓</p>	
<p>Liaise with the broader management team as appropriate around any aspects of operational management or critical casework.</p>	<p>Evidence of ability to apply skills and knowledge successfully across boundaries</p>	<p>✓</p>	
	<p>Ability to support colleagues with an appropriate degree of guidance, direction and challenge</p>	<p>✓</p>	
	<p>The ability to travel independently in a time efficient manner, both within and out with Fife</p>	<p>✓</p>	
<p>Undertaking all other duties as required for the role. Duties will be in line with the grade.</p>			

# Role Profile

<b>Additional tasks or responsibilities</b> – this is a generic role; however this particular job may also require you to undertake the following:			
<b>Task or Responsibility</b> - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	<b>Skills, Knowledge, Qualifications or Experience</b> - Criteria can apply to more than one task or responsibility	<b>E</b>	<b>D</b>

<b>Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required</b>				
Type of Protection of Vulnerable Groups (PVG) or other Disclosure check (choose only one).	PVG Children <input checked="" type="checkbox"/>	PVG Protected Adults <input type="checkbox"/>	PVG Both <input type="checkbox"/>	None <input type="checkbox"/>
	Basic Disclosure <input type="checkbox"/>	Standard Disclosure <input type="checkbox"/>	Enhanced Disclosure <input type="checkbox"/>	

<b>Additional Information</b> – the following information is included in appendices:
<p>The following information is included in appendices:</p> <ul style="list-style-type: none"> <li><a href="#">How We Work Matters</a></li> <li><a href="#">How We Work (FCEPS)</a>.</li> </ul>

<b>Expected Behaviours</b> – It is essential that you display the following behaviours as they are expected of all our employees:
<p>Every council employee is expected to lead the way by making decisions and behaving in ways that uphold our community commitments and values. Please refer to How We Work Matters Guidance to learn more.</p>