

Glenrothes Area Committee

Committee Room 2, 5th Floor, Fife House, North Street,
Glenrothes



Wednesday 22 January 2025 - 2.00 pm

AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** – In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTE** – Minute of Glenrothes Area Committee Meeting of 27 November 2024 3 – 5
4. **AREA ROADS PROGRAMME 2025-26** – Report by the Head of Roads & Transportation Services 6 – 14
5. **CARLETON PARK – AREA CAPITAL FUNDING REQUEST** – Report by the Head of Communities and Neighbourhoods 15 – 17
6. **COMPLAINTS UPDATE** – Report by the Executive Director - Communities 18 – 39
7. **2023/24 LOCAL AREA ECONOMIC PROFILES** – Report by the Service Manager, Place, Programmes and Policies 40 – 86
8. **SUPPORTING THE PLAN 4 GLENROTHES AREA: COMMUNITY RECOVERY FUND** – Report by the Head of Communities and Neighbourhoods 87 – 99
9. **PROPERTY TRANSACTIONS** – Report by the Head of Property Services 100 – 101
10. **GLENROTHES AREA COMMITTEE FORWARD WORK PLAN** – Report by the Executive Director – Finance and Corporate Services 102 – 108

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

Lindsay Thomson
Head of Legal and Democratic Services
Finance and Corporate Services

Fife House
North Street
Glenrothes
Fife, KY7 5LT

15 January, 2025

If telephoning, please ask for:
Michelle Hyslop, Committee Officer, Fife House 06 (Main Building)
Telephone: 03451 555555, ext. 445279; email: Michelle.Hyslop@fife.gov.uk

Agendas and papers for all Committee meetings can be accessed on
www.fife.gov.uk/committees

BLENDED MEETING NOTICE

This is a formal meeting of the Committee, and the required standards of behaviour and discussion are the same as in a face to face meeting. Unless otherwise agreed, Standing Orders will apply to the proceedings and the terms of the Councillors' Code of Conduct will apply in the normal way

For those members who have joined the meeting remotely, if they need to leave the meeting for any reason, they should use the Meeting Chat to advise of this. If a member loses their connection during the meeting, they should make every effort to rejoin the meeting but, if this is not possible, the Committee Officer will note their absence for the remainder of the meeting. If a member must leave the meeting due to a declaration of interest, they should remain out of the meeting until invited back in by the Committee Officer.

If a member wishes to ask a question, speak on any item or move a motion or amendment, they should indicate this by raising their hand at the appropriate time and will then be invited to speak. Those joining remotely should use the "Raise hand" function in Teams.

All decisions taken during this meeting, will be done so by means of a Roll Call vote.

Where items are for noting or where there has been no dissent or contrary view expressed during any debate, either verbally or by the member indicating they wish to speak, the Convener will assume the matter has been agreed.

There will be a short break in proceedings after approximately 90 minutes.

Members joining remotely are reminded to have cameras switched on during meetings and mute microphones when not speaking. During any breaks or adjournments please switch cameras off.

THE FIFE COUNCIL - GLENROTHES AREA COMMITTEE – BLENDED MEETING

Committee Room 2, 5th Floor, Fife House, North Street, Glenrothes

27 November 2024

2.00 pm – 3.00 pm

PRESENT: Councillors John Beare (Convener), Altany Craik, Peter Gulline, Lynn Mowatt, Derek Noble, Ross Vettraino, Craig Walker and Daniel Wilson.

ATTENDING: Norman Laird, Community Manager (Glenrothes), Chris Miezitis, Area Community Development Team Manager and Rowan Young, Local Development Officer, Communities and Neighbourhoods Service; Yvonne Gillespie, Service Manager - Building Management, Property Services; Eleanor Hodgson, Accountant and Michelle Hyslop, Committee Officer, Legal and Democratic Services, Finance and Corporate Services.

APOLOGIES FOR ABSENCE: Councillors Julie Ford and Jan Wincott.

The Convener, on behalf of the committee, congratulated Councillor Julie Ford on the birth of her daughter Lydia Naomi.

142. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 22.

143. MINUTE

The committee considered the minute of the Glenrothes Area Committee meeting of 2 October 2024.

Decision

The committee: -

- (1) with reference to GAC 24 57 – para 133 (1) – agreed to amend the minute to read “agreed to note the current version of the Glenrothes Area Housing Plan for 2024-2025”.
- (2) otherwise agreed to approve the minute.

144. MAINTENANCE OF COMMUNITY ASSETS IN THE GLENROTHES AREA

The committee considered a report by the Head of Property Services providing an update on the roles, responsibilities and financial challenges in relation to maintaining the Community Assets in the Glenrothes Area.

Decision

The committee noted the contents of the report.

145. SUPPORTING THE GLENROTHES LOCAL COMMUNITY PLAN – CLD SUMMER PROGRAMME IMPACT REPORT

The committee considered a report by the Head of Communities and Neighbourhoods Service outlining the impact and outcomes from the Community, Learning and Development (CLD) Summer Programme that had received £36,118.24 funding from the Area Committee in May 2024 to support the CLD activities for children, young people and families during the school summer holidays.

Decision

The committee noted: -

- (1) that £22,286.68 of the £36,118.24 had been spent from the Local Community Planning Budget to support the Community Learning and Development Summer programme as agreed, leaving an overall underspend of £14,400.38; and
- (2) that the outcomes achieved through the programme delivery aligned with the Glenrothes Area Community Plan priorities.

146. GLENROTHES ANTI-POVERTY REPORT: 2024

The committee considered a report by the Head of Communities and Neighbourhoods Service providing an update on the activity and outcomes of the Anti-Poverty work that had been undertaken in the Glenrothes Area during the period April 2024-September 2024.

Decision

The committee: -

- (1) noted the progress of the anti-poverty activities and outcomes for the Glenrothes Area; and
- (2) agreed to provide elected members with an update following the work being undertaken with the welfare team and taskforce group to tackle anti-poverty and repeat welfare requests.

147. COMMON GOOD AND SETTLEMENT TRUST FUNDS ANNUAL REPORT 2023-2024

The committee considered a report by the Executive Director (Finance and Corporate Services) advising members on the current status of the Common Good and Settlement Trust funds in the Glenrothes Area and the relevant fund activities over the 2023-2024 financial year.

Decision

The committee: -

- (1) noted the information contained within the report and Appendices for the various Common Good Funds and Trust Funds;

2024 GAC 63

- (2) agreed to continue to support the disbursement of Trust funds to suitable projects, which also included the amalgamation of individual trusts and, where appropriate, the dissolution of individual trusts including transferring the funds to suitable third-party organisations who were providing similar support to local priorities; and
- (3) agreed that an updated Common Good and Settlement Trust Funds report would be submitted to a future meeting of the committee on 2 April 2025.

148. PROPERTY TRANSACTIONS

The committee considered a report by the Head of Property Services advising on the action taken using the list of officer powers in relation to property transactions.

Decision

The committee noted the contents of the report.

149. GLENROTHES AREA COMMITTEE FORWARD WORK PLAN

The committee considered a report by the Executive Director (Finance and Corporate Services) relating to the workplan for future meetings of the Glenrothes Area Committee.

Decision

The committee: -

- (1) noted the Glenrothes Area Committee Forward Work Programme; and
- (2) agreed, as detailed in Para. 147 (3) above, to consider, at its meeting on 2 April 2025, an updated report on Common Goods and Settlement Trusts.

22 January 2025
Agenda Item No. 4

Area Roads Programme 2025-26

Report by: John Mitchell, Head of Roads & Transportation Services

Wards Affected: 13, 14 & 15

Purpose

The purpose of this report is to identify the projects which are proposed for inclusion in the 2025-26 Area Roads Programme for the Glenrothes area.

Recommendation(s)

Committee is asked to:

- i. Approve the report and appendices 1-3;
- ii. Delegate authority to the Head of Roads and Transportation Services to manage the lists of Category 1 and 2 projects in line with the available resources/funding as the programme develops, in consultation with the Area Convener, Depute-Convener and Elected Members.
- iii. Note Appendices 4 & 5.

Resource Implications

The Area Roads Programme is funded from Capital and some ring-fenced budgets. Programmes of work will be adjusted, if required, to ensure that expenditure remains within the Service budget.

Legal & Risk Implications

There are no known legal implications. There is a risk that if capital budgets require to be reduced, we will be unable to deliver all the Area Roads Programme priorities.

Impact Assessment

An Equalities Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Committee has been consulted through meetings with Members in the development of the lists of projects.

1.0 Background

- 1.1 The operation, management and maintenance of a safe and efficient transportation network has a major impact on the Fife economy and the quality of life of residents. Delivering transportation projects at local level underpins the priorities of the Fife Council Plan. Roads & Transportation Services has a key supporting role in relation to promoting a sustainable society, improving quality of life in local communities and growing a vibrant economy. Roads and Transportation Services also provides support to activities which are part of reforming Fife's public services.
- 1.2 It is important to distinguish between reactive and planned maintenance works on carriageways and footways. Reactive maintenance is funded from the Service's Revenue budget and refers to the need to repair safety defects such as potholes, which are considered to be potentially dangerous or to constitute a considerable inconvenience to road users. Revenue planned preventative maintenance covers larger-scale patching, velocity patching and other surface treatments such as surface dressing, and thin surfacing (micro asphalt) which improves surface texture/skid resistance. The Capital investment is for planned corrective maintenance which deals with structural issues such as cracking, wheel track rutting and edge deterioration and requires full width re-surfacing over longer lengths of road.
- 1.3 The programme has been developed through the assessment and prioritisation of schemes identified by the processes below which follow the guidance identified in Table 5 of the Scheme of Decentralisation and Area Budgets approved by the Executive Committee on 17 November 2015: -
- Feedback from meetings with Elected Members,
 - Scheduled inspections, technical surveys, assessments and interrogation of maintenance management systems,
 - Local Area Transport Plans,
 - Suggestions received from Elected Members, Community Councils and the public.
- 1.4 At its meeting on 1st February 2018 the Economy, Tourism, Strategic Planning & Transportation Committee approved a methodology for allocating devolved budgets (2018, ETSP&T, 13 para 24 refers). The methodology can be summarised as follows: -
- The Area Committees determine local priorities for carriageway projects based on an Area Committee budget allocation commensurate with the Road Condition Index, as reported annually to the ETSP&T Committee,
 - Local priorities for footway projects are decided based on an Area Committee budget allocation commensurate with the proportion of urban mileage,
 - The remaining Road Safety & Traffic Management budget is allocated to local priorities based on an Area Committee budget commensurate with population numbers.
 - The foregoing is managed and reported via the relevant Area Roads Programme.

- 1.5 The current capital plan allocation for carriageways in 2025/26 and 2026/27 is £9.7m however this will reduce to £5.05m per annum from 2027/28. The footway budget in 2025/26 is £1.48M reducing to £1.45m per annum from 2026/27.

For the Glenrothes area, the draft budgets for 2025-26 are as shown below: -

Devolved Budget	2025/26 Allocation
Carriageways	£1.287m
Footways	£182k
Road Safety & Traffic Management	£105k

- 1.6 The level of capital resource allocated for carriageways and footways is concerning for future road condition. However, the Council reviews the Capital Plan every two years so there will be opportunities to consider additional investment going forward.

2.0 Issues and Options

- 2.1 Appendices 1-3 provide a detailed list of the proposed Area Roads Programme projects for budgets devolved to area committee. Category 1 schemes are committed to the programme dependent on available funding. Category 2 schemes will be promoted into the programme should any of the Category 1 schemes need to be deferred or additional funding becomes available.
- 2.2 An on-line system is in place to show how the carriageways and footways programme is progressing throughout the year. Link to webpage [Area Roads Programme](#)
- 2.3 Appendices 4 and 5 provide information on the proposed Street Lighting works and Bridges and Structures works. These budgets are not devolved to area committees, but the works locations are provided for information.

3.0 Conclusions

- 3.1 The attached appendices contain the proposed 2025/26 Area Roads Programme for the Glenrothes area. The type of works, work location and provisional estimates are provided for each project.

List of Appendices

1. Carriageway Schemes
2. Footway Schemes
3. Traffic Management & Road Safety
4. Street Lighting
5. Bridges & Structures

Report Contacts

Vicki Storrar
Lead Consultant, Roads & Lighting Asset Management
Bankhead Central, Glenrothes
E-mail – Vicki.storrar@fife.gov.uk

Alistair Donald
Service Manager (Roads Design & Build)
Bankhead Central, Glenrothes
E-mail – Alistair.donald@fife.gov.uk

**Glenrothes Area Committee
Carriageway Scheme List for 2025-26**

APPENDIX 1

CAT1	Proposed for approval by Committee for delivery in 2025/26
CAT 2	Proposed for approval by Committee as 'reserve' schemes which may be promoted to Cat1 if funding becomes available

2025-26 Budget Share	£1,136,644
Potential 2024/25 Carryover underspend	£150,000
2025/26 Available budget	£1,286,644

Ward	Ward Name	Town	Street	Location	Indicative Treatment	Estimate	Cumulative total	Cat
15	Glenrothes Central and Thornton	Glenrothes	A911 Queensway Dual carriageway plus slip road approach to A92 (eastbound)	Bus Stop Lay by to Preston R/A	100mm Plane & Replace	£ 225,695	£ 225,695	CF
15	Glenrothes Central and Thornton	Glenrothes	Flemington Road	Queensgate Retail Park Roundabout to Craig Mitchell House	100mm Plane & Replace	£ 227,084	£ 452,779	CF
15	Glenrothes Central and Thornton	Glenrothes	A911 Queensway Roundabout	Roundabout and approaches	100mm Plane & Replace	£ 222,578	£ 675,357	CF
14	Glenrothes North, Leslie & Markinch	Glenrothes	Huntsman Road	Kilmichael Rd to Coul R/A	45mm Plane & Replace incl regulating	£ 56,731	£ 732,088	1
15	Glenrothes Central and Thornton	Glenrothes	Newark Road South	Woodside Way to Blackwood Road	45mm Plane & Replace incl regulating	£ 153,715	£ 885,803	1
14	Glenrothes North, Leslie & Markinch	Star	Main Street	Full Length	45mm Plane & Replace incl regulating	£ 308,816	£ 1,194,619	1
15	Glenrothes Central and Thornton	Glenrothes	Beaufort Drive	Bankhead Roundabout to Glamis Avenue Roundabout	45mm Plane & Replace incl regulating	£ 162,108	£ 1,356,727	1
14	Glenrothes North, Leslie & Markinch	Glenrothes	Pitcairn Avenue	Coul R/A to Tanna Dr.	45mm Plane & Replace incl regulating	£ 139,861	£ 1,496,588	2
13, 14 & 15	Glenrothes West and Kinglassie/ Glenrothes Central and Thornton/	Glenrothes	A911 Leslie Road	From Leslie Roundabout to Rothes Roundabout	100mm Plane & Replace	£ 376,802	£ 1,873,390	2
13	Glenrothes West and Kinglassie	Glenrothes	C130 Caskieberran Drive	Caskieberran Road to Pentland Park	100mm Plane and Replace	£ 109,675	£ 1,983,065	2
14	Glenrothes North, Leslie & Markinch	Leslie	A911 Kinross Road	Douglas Road west to 30/40 mph limit	100mm Plane & Replace	£ 234,174	£ 2,217,239	2

**Glenrothes Area Committee
Footway Scheme List for 2025/26**

CAT1	Proposed for approval by Committee for delivery in 2025/26
CAT 2	Proposed for approval by Committee as 'reserve' schemes which may be promoted to Cat1 if funding becomes available

2025/26 Budget Share	£206,789
Potential 2024/25 Carryover overspend	£25,000
Available 2025/26 Budget	£181,789

Ward	Ward Name	Town	Street	Location	Scheme Type	Indicative Treatment	Estimate	Cumulative Total	Cat
14	Glenrothes North, Leslie & Markinch	Markinch	High Street	36 High Street to the Coop	Footway	F'Way Reconstruction - 2M Wide (with kerb and edging)	£ 12,241	£ 12,241	1
13	Glenrothes West and Kinglassie	Glenrothes	Muirfield Drive Ph1	from 274 Muirfield Drive to Golf Course Road (East footpath)	Footpath	F1 F'Way Reconstruction - 2M Wide (with edging)	£ 43,516	£ 55,757	1
13	Glenrothes West and Kinglassie	Glenrothes	Minto Crescent underpass	replace slabs	Footpath	F1 F'Way Reconstruction - 2M Wide (with edging)	£ 7,679	£ 63,436	1
15	Glenrothes Central and Thornton	Glenrothes	Beaufort Drive/Skibo Avenue	West of 95 Altyre Ave to 82 Skibo Ave incl link to rear of 94 Altyre Ave	Footpath	F1 F'Way Reconstruction - 2M Wide (with edging)	£ 19,795	£ 83,231	1
13	Glenrothes West and Kinglassie	Glenrothes	Ralston Court	Fronting 83 to114 Ralston Cres	Footpath	F1 F'Way Reconstruction - 2M Wide (with edging)	£ 46,096	£ 129,327	1
13	Glenrothes West and Kinglassie	Glenrothes	Ivanhoe Drive	Replace slabs from west of 1-8 Ivanhoe Dr, south of 8 to 15 Ivanhoe Dr to north of 24 Ivanhoe Drive	Footpath	F1 F'Way Reconstruction - 2M Wide (with edging)	£ 34,130	£ 163,457	1
13	Glenrothes West and Kinglassie	Glenrothes	Muirfield Drive Ph2	Replace slabs around 242 to 268 Muirfield Drive	Footpath	F1 F'Way Reconstruction - 2M Wide (with edging)	£ 60,069	£ 223,526	2
15	Glenrothes Central and Thornton	Glenrothes	Colliston Avenue	Replace slabs from Colliston Ave access to 193 Colliston Ave	Footpath	F1 F'Way Reconstruction - 2M Wide (with edging)	£ 11,092	£ 234,618	2
13	Glenrothes West and Kinglassie	Glenrothes	Ravenswood Drive/Chewton Way Phase 1	o/s no. 12 Ravenswood to Evandale Court	Footpath	F1 F'Way Reconstruction - 2M Wide (with edging & kerbing)	£ 27,304	£ 261,922	2
15	Glenrothes Central and Thornton	Glenrothes	Cluny Place	289 to 299 Cluny Place	Footpath	F1 F'Way Reconstruction - 2M Wide (with edging)	£ 44,369	£ 306,291	2
13	Glenrothes West and Kinglassie	Glenrothes	Chewton Way Ph2	from Evandale Court to Milnwood Court	Footpath	F1 F'Way Reconstruction - 2M Wide (with edging)	£ 19,454	£ 325,745	2
15	Glenrothes Central and Thornton	Glenrothes	Queen Margaret Drive	92 Queen Margaret Drive to St Regulas Gardens	Footpath	F1 F'Way Reconstruction - 2M Wide (with edging & kerbing)	£ 6,197	£ 331,942	2
13	Glenrothes West and Kinglassie	Glenrothes	Chewton Way Ph3	from Milnwood Court to Ochiltree Court	Footpath	F1 F'Way Reconstruction - 2M Wide (with edging)	£ 19,625	£ 351,567	2
13	Glenrothes West and Kinglassie	Glenrothes	Chewton Way Ph4	from Ochiltree Court to Templehall Road	Footpath	F1 F'Way Reconstruction - 2M Wide (with edging)	£ 46,587	£ 398,154	2

Glenrothes Area Committee
Proposed Road Safety & Traffic Management Scheme List for 2025/26

APPENDIX 3

CF	Carried forward from 2024/25
CAT 1	Proposed for approval by Committee for delivery in 2025/26

2025-26 Budget Share	105,000
2024/25 Carry Forward	0
Available 2025/26 Budget	105,000

Ward	Ward Name	Town	Street	Location	Scheme Type	Estimate	Cumulative total	Category
14	Glenrothes North, Leslie and Markinch	Glenrothes	A911	Entrance to Riverside Park	Puffin crossing	£ 35,000	£ 35,000	1
13	Glenrothes West and Kinglassie	Glenrothes	Parbroath Road	Parbroath Road	Traffic Calming (2 sets of speed cushions)	£ 12,000	£ 47,000	1
13	Glenrothes West and Kinglassie	Kinglassie	B921	B921 west end of Kinglassie	Traffic Calming (1 set of speed cushions)	£ 10,000	£ 57,000	1
14	Glenrothes North, Leslie and Markinch	Leslie	Mansfield	Mansfield	Traffic Calming (1 set of speed cushions)	£ 10,000	£ 67,000	1
15	Glenrothes Central and Thornton	Coaltown of Balgonie	B9130	B9130	Traffic Calming (2 sets of cushions, upgraded Gateway features, VAS sign)	£ 23,000	£ 90,000	1
14	Glenrothes North, Leslie and Markinch	Glenrothes	Pitcairn Avenue	Pitcairn Avenue	Puffin crossing	£ 40,000	£ 130,000	2

**Glenrothes Committee Area
Lighting Scheme List 2025-26**

APPENDIX 4

CAT1	For delivery in 2025-26
Budget Allocation	£715,900

Ward No.	Ward Name	Town	Street	Location	Scheme Type	Estimate	Cumulative total	Category
13	Glenrothes West & Kinglassie	Glenrothes	Tanshall Ph4	Cullen Dr, Elgin Dr, Forres Dr, Alves Dr, Tanshall Rd West	Lighting	£ 435,100	£ 435,100	1
15	Glenrothes Central and Thornton	Glenrothes	Eastfield Industrial Estate	Newark Road North & South, Woodgate Way North & South	Lighting	£ 118,800	£ 553,900	1
15	Glenrothes Central and Thornton	Glenrothes	Queensway		Lighting	£ 100,800	£ 654,700	1
15	Glenrothes Central and Thornton	Glenrothes	Woodside way at Eastfield Ind Estate cols 48 to 58		Lighting	£ 61,200	£ 715,900	1

Glenrothes Area Committee
Proposed Bridges & Structures Scheme List for 2025/26

CAT 1	For delivery in 2025-26
Budget Allocation	£1,642,000

Ward	Ward Name	Town	Street	Location	Scheme Type	Estimate	Cumulative total	Category
13 & 14	Glenrothes East and Kinglassie Glenrothes North, Leslie and Markinch	Glenrothes	B969 Western Avenue	B969 Cable Stay Bridge (aka White Bridge)	Bridge Modifications (Parapets and Lighting)	£ 542,000	£ 542,000	1
15	Glenrothes Central and Thornton	Glenrothes	Woodside Road	Woodside Underpass, Boblingen Way	Bridge Replacement	£ 600,000	£ 1,142,000	1
14	Glenrothes North, Leslie and Markinch	Glenrothes	Boblingen Way	Leslie Viaduct	Major Repairs Phase 1	£ 500,000	£ 1,642,000	1

22 January 2025

Agenda Item No. 5

Carleton Park – Area Capital funding request

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: 13,14,15

Purpose

To seek agreement from Glenrothes Area Committee to allocate Area Capital for investment into play equipment at Carleton Park, Woodside.

Recommendation(s)

The Committee is asked to agree £30,000 match funding from unallocated Glenrothes Area Capital to support investment into the play equipment at Carleton Park, Woodside.

Resource Implications

There is sufficient funding available in the Area Capital Budget should this contribution be agreed.

Legal & Risk Implications

If the funding is not allocated, it may be taken as a saving.

Impact Assessment

An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Public consultation has concluded for the Play Space Strategy and Carleton Park was categorised as a Town Play Park.

Further public consultation is ongoing to discuss the specific requirements for play equipment within the park.

1.0 Background

- 1.1 Glenrothes Play Space Strategy was approved at Glenrothes Area Committee in March 2024. Carleton Park was categorised as a Town Play Park with investment required to bring it up to this standard.

This is defined as follows:

A **town play park** - will take around 10 minutes to walk to and will contain more equipment than a local play park. As well as catering for pre-school and primary aged children, there will be equipment for children in the early years of high school.

2.0 Current Position – Carleton Park

- 2.1 Early engagement and discussion with Woodside residents to create strong partnership working which will facilitate external funding applications.
- 2.2 £50,000 has been allocated from the Parks Development Capital rolling programme in the year 26/27
- 2.3 All Scottish Government funding in the Glenrothes area is allocated to current projects.
- 2.4 There is no other play facility within walking distance for the children of this community since the removal of Bighty Park earlier this year as the equipment had expired and the site returned to open space.

3.0 Conclusions

- 3.1 An allocation to Carleton Park facilitates the progression and delivery of the Play Strategy Implementation for the Glenrothes area overall.

List of Appendices

Appendix 1 – Glenrothes Play Strategy Implementation – Programme Update

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

- GLENROTHES PLAY AREA PROGRAMME YEAR 2 – IMPROVING HEALTH THROUGH SPORTS & LEISURE - Glenrothes Area Committee 24.04.2019.
- Glenrothes Play Space Strategy – Glenrothes Area Committee 27.03.2024.

Report Contact
Louise Whyte
Capital Project Manager
Louise.whyte@fife.gov.uk

Appendix 1

Ward 13

Southwood Openspace – Tender will be published Jan 2025

Lyle Avenue - £50,000 from 2017 Improving Health allocated. Discuss at next ward meeting

Willow Crescent - £50,000 from 2017 Improving Health – Discuss at next ward meeting

Ward 14

Quarry Park – Tender will be published early 2025

Sandray Park – Cableway – imminent replacement

Star of Markinch – Concept design arranged at request of local community in response to S75 funding available.

Ward 15

Buchanan Road – Tender issued

Inverrary Avenue – Public consultation early 2025 to agree design

Ward 13/14/15 – Riverside Park – Destination Play Park will be delivered by March 25

22 January 2025

Agenda Item No: 6

Complaints Update

Report by: Mike Enston - Executive Director Communities

Wards Affected: All Glenrothes Area Committee Wards

Purpose

To provide an overview of complaints received relating to the Glenrothes area for the year from 1 April 2023 to 31 March 2024.

Recommendation(s)

The Committee is asked to consider the report on complaints received noting the complaints responded to in target timescales and the proportionality of Service complaints.

Resource Implications

There are no direct resource implications arising from this report.

Legal & Risk Implications

There are no direct legal and risk implications arising from this report.

Impact Assessment

An EqIA has not been completed and is not necessary for the following reason:
It is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

No public consultation has been carried out in relation to this report however there is on-going consultation with key staff in Council services on complaint handling performance.

1.0 Background & Explanatory Notes

- 1.1 Reports on customer complaints to the Council are presented twice a year to Standards and Audit Committee. In November 2013, that Committee agreed to refer the report to Area Committees for consideration, with the addition of area-based complaints information.
- 1.2 This is now the eleventh annual report to area Committees, this report covering complaints relevant to the Glenrothes Committee area.
- 1.3 Scottish Councils must follow the model complaint handling procedure developed by the Scottish Public Services Ombudsman (SPSO). The model was designed to provide a simpler, more consistent process for customers to follow and encourages local authorities to make best use of lessons learned from complaints. A revised version of the procedure with minor changes was launched in April 2021
- 1.4 The analysis by area in this report is based upon the address of the complainant rather than the geographic location of the complaint itself. It should be noted that this may occasionally give odd results, e.g., complaints concerning beaches in Dunfermline.
- 1.5 The Council responds to over 7 million contacts from customers across Fife every year. Results from historic satisfaction surveys, customers are generally satisfied with the services the Council provides. Where customers do have cause to complain about services received, we aim to resolve these quickly and to learn from feedback to improve future services.

2.0 Area Complaints

- 2.1 The following table provides the volume of complaints and the responsiveness to target timescales for the Glenrothes Area Committee.

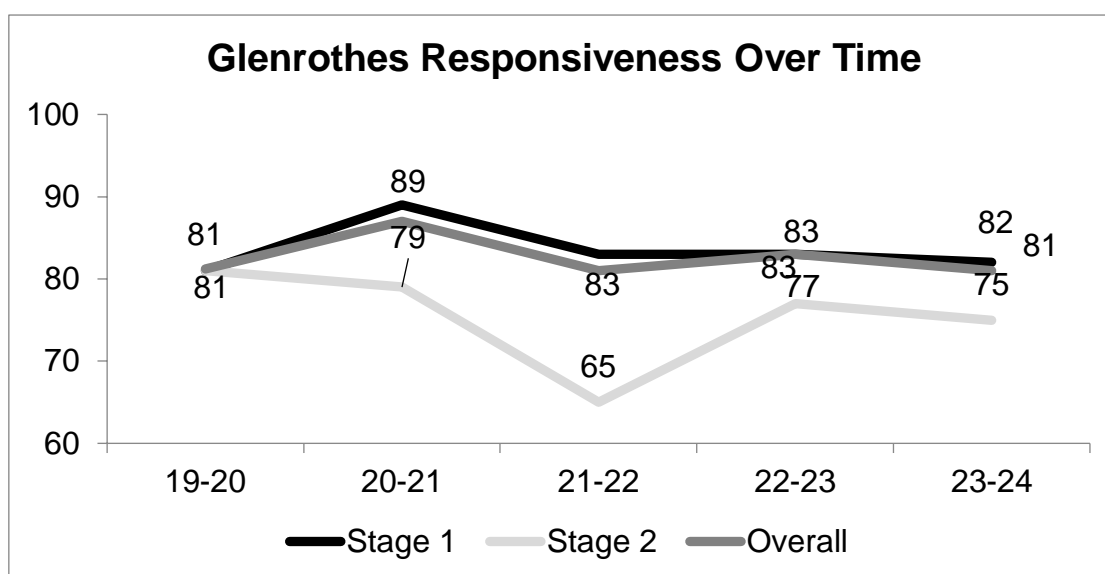
Stage	Total No. of complaints closed	No. closed in target timescales	% closed in target timescales
	334	269	81% (83% 22-23)
Stage 1 (5 days)	270	221	82% (83% 22-23)
Stage 2 (20 days)	64	48	75% (77% 22-23)

- 2.2 341 complaints were received relating to the Glenrothes area in 23-24 of which 334 were closed (the remainder were still open, rolling into the next financial year). Complaints are categorised in the system upon closure. We aim to deal with stage 1 complaints immediately if we can but at least within 5 working days. Stage 2 should be dealt with in 20 working days, with updates if investigations will take longer. The procedure allows for extensions to these timescales, and these are frequently applied particularly in more complex cases.
- 2.3 Responsiveness to target timescales has declined when compared against last year to all stages and overall. The average time to close all complaints was 6.6 working days worse than last year's 6 working days and worse than the Council average of 6.5 working days.

2.4 The following table provides the volume of complaints and responsiveness to target timescales for Fife Council overall for comparison purposes.

Stage	Total No. of complaints closed	No. closed in target timescales	% closed in target timescales
	2,836	2,385	84% (84% in 22-23)
Stage 1 (5 days)	2,301 (81%)	1,984	86% (86% in 22-23)
Stage 2 (20 days)	535 (19%)	401	75% (76% in 22-23)

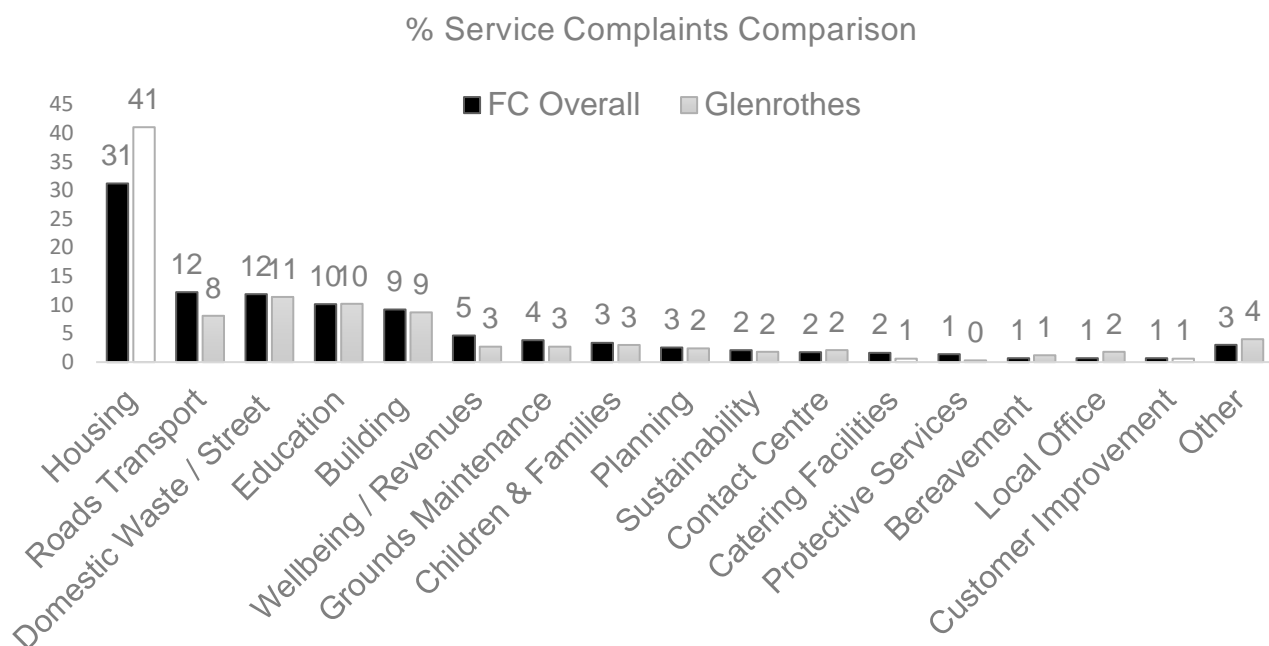
2.5 The following graph provides the responsiveness to target timescales over the last 5 years.



2.6 The contact channel used for complaints can be seen in the following graph. There has been a decrease in the use of the web this year (86% in 22-23) generally replaced by an increase in complaints by email.

Receipt Channel	Glenrothes	FC Overall
Web	67%	65%
Email	13%	16%
Contact Centre	8%	8%
F2F	5%	4%
Tel	6%	4%
Letter / Form	1%	3%

2.7 The following graph provides the proportionality of complaints arising per Service (includes all complaints made, regardless of whether the decision by the investigator was upheld or not upheld) when compared with Fife Council as a whole.



2.8 Differences of note include that there are proportionally more complaints concerning Housing where the category with most complaints was a dissatisfaction with policy / current delivery arrangements e.g., timescales, priorities, criteria. Complaints for Roads & Transportation were notably lower for the Committee area.

2.9 The following table shows complaint responsiveness by Services. Ordered by % all in timescale worst to best.

	Vol Stage 1	% Stage 1 In Time	Vol Stage 2	% Stage 2 In Time	Vol	% All In Time
Protective	0	100%	1	0%	1	0%
Customer Exp	2	50%	0	100%	2	50%
Education	19	74%	15	53%	34	65%
Housing	108	70%	29	79%	137	72%
Planning	1	100%	7	71%	8	75%
Grounds	9	78%	0	100%	9	78%
Roads	23	78%	4	100%	27	81%
Children Family	8	88%	2	100%	10	90%
Building	27	93%	2	100%	29	93%
Domestic Waste	35	97%	3	100%	38	97%

	Vol Stage 1	% Stage 1 In Time	Vol Stage 2	% Stage 2 In Time	Vol	% All In Time
Bereavement	4	100%	0	100%	4	100%
Catering	2	100%	0	100%	2	100%
CLD	2	100%	1	100%	3	100%
Contact Centre	7	100%	0	100%	7	100%
CJS	1	100%	0	100%	1	100%
Wellbeing	9	100%	0	100%	9	100%
IT Services	1	100%	0	100%	1	100%
Local Office	6	100%	0	100%	6	100%
Sustainability	6	100%	0	100%	6	100%
Grand Total	270	82%	64	75%	334	81%

- 2.10 Please note that from the 65 cases that ran over timescale, 48 of those cases had extensions agreed with customers (74%). This means that 95% of cases were completed in agreed rather than the procedural target timescale (extensions are a valid application of the complaints procedure).
- 2.11 Taking account of the valid extension greatly improves the tabled results e.g. Education, adjusting for the extension, would then have 97% of complaints in agreed timescale, Housing would have 92% and Planning would have 100%.

2.12 Table showing the “root cause” category of main complaints received to the top x7 Services (by volume) and compared with previous year (ordered alphabetically).

Service	Category3	2022-23	2023-24
Building Services	Council vehicle - driving behaviour/standards.	3	0
	Council vehicle – parking.	1	3
	Failure to attend at time advised / agreed.	7	1
	Failure to fix first time.	14	2
	Failure to meet timescales for job.	1	1
	Health & safety / dangerous occurrence.	0	1
	Inappropriate staff attitude / behaviour.	0	4
	Noise levels from work activities.	1	0
	Poor communications - advance notice of work not given.	1	0
	Poor communications - internal breakdown Building Services.	0	1
	Poor communications - poor regarding work being/to be undertaken.	5	9
	Poor communications (including lack of notice, consultation & engagement).	1	0
	Standard of workmanship – damage.	3	1
	Standard of workmanship – mess.	1	3
	Standard of workmanship - tenant unhappy with work.	4	2

Service	Category3	2022-23	2023-24
	Unsatisfactory response to previous complaint / request for service / enquiry / reported fault.	2	1
Building Services Total		44	29
Domestic Waste and Street Cleansing	Anything that doesn't fit within other categories.	1	0
	Bin not returned properly / bin is missing.	2	3
	Bulky not collected / only part collected.	2	6
	Collection has left spilt waste in street / at property.	0	1
	Dissatisfaction with policy / collection arrangements e.g., number of bins; frequency of collection etc.	3	5
	Dissatisfaction with policy / organisational arrangements (includes frequency of street cleaning, routes, methods etc.).	2	0
	Dissatisfaction with policy / organisational arrangements including charging policy.	3	1
	Dissatisfaction with roadside litters.	1	0
	Dissatisfaction with standard of street cleanliness.	1	3
	Dissatisfaction with Take Out & Return TOR service.	7	9
	Failure to collect / empty bin (repeated issues).	14	4
	Failure to respond to previous complaint / request for service / enquiry / reported fault.	4	1

Service	Category3	2022-23	2023-24
	Inappropriate staff attitude / behaviour.	3	2
	Inconsiderate / inappropriate use of council vehicle.	0	1
	Poor communications including lack of notice, consultation & engagement.	1	0
	Unsatisfactory response to previous complaint / request for service / enquiry / reported fault.	0	2
Domestic Waste and Street Cleansing Total		44	38
Children & Families	Dissatisfaction with assessment outcome - Child or Young Person.	2	0
	Dissatisfaction with assessment outcome - Parent/Carer.	0	1
	Dissatisfaction with policy / current delivery arrangements - Child or Young Person.	0	1
	Dissatisfaction with policy / current delivery arrangements - Parent/Carer.	1	1
	Inappropriate staff attitude / behaviour.	2	4
	Poor communications including lack of notice, consultation & engagement.	1	3
	Unsatisfactory response to previous complaint / request for service / enquiry / reported fault.	4	0
Children & Families Total		10	10
Education	Accidents injuries e.g., physical education, fights etc.	0	3
	Anything that doesn't fit within other categories.	2	1

Service	Category3	2022-23	2023-24
	Behaviour/actions of a pupil impacting on the safety/ emotional wellbeing/ educational provision of others.	1	6
	Bullying By Pupil.	1	6
	Content of subject including religious education, sex education, etc.	0	1
	Dissatisfaction with policy current arrangements.	2	1
	Inappropriate staff attitude behaviour.	4	6
	Overall standard of service and treatment of family.	1	0
	Placement request decisions.	1	1
	Poor communications including lack of notice consultation engagement.	1	4
	Suitable car parking.	0	1
	Unsatisfactory response to previous complaint / request for service / enquiry / reported fault.	1	4
Education Total		14	34
Grounds Maintenance	Anything that doesn't fit within other categories.	0	1
	Damage to Private Property.	1	1
	Failure to respond to previous complaint / request for service / enquiry / reported fault.	1	0
	Fence Damage.	0	1

Service	Category3	2022-23	2023-24
	Grass Cutting.	1	2
	Inappropriate staff attitude / behaviour.	3	1
	Noise levels from works.	1	0
	Overhanging / Damaged Trees & Shrubs.	1	2
	Poor communications including lack of notice, consultation & engagement.	2	0
	Quality of Park Area.	2	0
	Untidy / Overgrown vegetation.	2	1
Grounds Maintenance Total		14	9
Housing	ASB neighbour dispute.	2	2
	Assessment of FHR - Dissatisfaction with information/advice given.	2	1
	Assessment of FHR - Dissatisfaction with time taken.	2	0
	Condition of neighbour's garden.	0	1
	Damp Team.	0	1
	Delays in Start / Completion.	8	16
	Dispute with Neighbours.	2	4
	Dissatisfaction with legislative decision made.	0	1
	Dissatisfaction with policy / current arrangements.	1	1

Service	Category3	2022-23	2023-24
	Dissatisfaction with policy / current arrangements including allocations criteria.	5	0
	Dissatisfaction with policy / current delivery arrangements e.g., timescales, priorities, criteria.	12	17
	Dog Issues.	2	1
	Escalated to stage 2 based on timescale.	1	3
	Failure to respond to previous complaint / request for service / enquiry / reported fault.	3	8
	Fencing.	5	3
	FHR process – Dissatisfied as process not meeting applicant’s needs.	3	1
	FHR Process - dissatisfied with time on housing list waiting to be made a fair offer.	3	3
	Garages / lockups.	0	1
	Homeless - Offer of temporary accommodation.	0	1
	Housing Technical Officer.	0	1
	Inappropriate staff attitude / behaviour.	9	9
	Internal communal areas include cleanliness, lighting etc.	0	1
	Maintenance of garages / lockups.	1	1

Service	Category3	2022-23	2023-24
	Management of Communal Areas include grass cutting, overgrown trees & bushes.	2	7
	Mutual repairs.	2	3
	Noise.	1	2
	Pest control issues.	1	2
	Pets & Animals.	0	1
	Poor communications including lack of notice, consultation & engagement.	8	7
	Poor Condition / Standard of Housing.	7	7
	Poor standard/condition of property at start of tenancy.	1	2
	Quality of Workmanship including mess/damage, unsatisfactory completion, quality of products etc.	3	5
	Redecoration allowance.	0	1
	Rent Discrepancies include delays in refund of credits..	0	1
	Rubbish.	1	3
	Snagging issues.	0	2
	Unsatisfactory response to previous complaint / request for service / enquiry / reported fault.	5	15
	Waiting Times..	5	2

Service	Category3	2022-23	2023-24
Housing Total		97	137
Roads & Transportation	Anything that doesn't fit within other categories.	0	4
	Application process such as timescale/proofs/photographs/ Mobility Assessment.	1	0
	Card not received by customer..	3	0
	Complaint about blue badge application.	0	1
	Damage to vehicles / property.	0	1
	Dissatisfaction with emergency response to flooding.	1	0
	Dissatisfaction with gritting / snow clearing policy including gritting routes, priorities etc.	2	0
	Dissatisfaction with service provided.	0	2
	Failure to respond to previous complaint / request for service / enquiry / reported fault.	0	1
	Grit bin damaged / displaced / not replaced.	0	1
	Grit bin empty / not refilled.	0	1
	Inadequate notice of road and footpath works including road closures.	1	1
	Inappropriate staff attitude / behaviour.	0	1
	Insufficient number of grit bins provided.	1	0

Service	Category3	2022-23	2023-24
	Noise / disruption / delays / inconvenience including restrictions in place, but no work ongoing.	0	1
	Poor communications including lack of notice, consultation & engagement.	1	1
	Poor condition of footpath / cycle path.	0	1
	Poor standard of footpath / cycle path repairs / maintenance work including incomplete work.	0	1
	Potholes / poor condition of road surface.	3	3
	School transport operation of Service i.e. late / did not arrive/condition of vehicle/driver conduct/behaviour of other passenger/route issues/timetable issues.	0	1
	Street light repairs.	3	1
	Unsatisfactory response to previous complaint / request for service / enquiry / reported fault.	1	3
	Use / provision of disabled parking including on-street and off-street disabled parking bays.	0	2
Roads & Transportation Total		17	27

Complaint examples

2.13 The following table provides summarised examples of actual complaints made:

Service Area	Category	Complaint (summarised / redacted)
Housing	Dissatisfaction with policy / current delivery arrangements e.g., timescales, priorities, criteria	<p>Example: Customer would like to log a formal complaint against the gas team and HMO SM. The gas engineers had attended to carry out gas service first instance whilst tenants were home the gas engineer took it upon himself to come back at a later date as there was electricity works being carried out. Which did not stop the gas service being carried out. The other 2 dates for service were not suitable for tenant so had to be rearranged. The tenant had contacted HMO to make aware that she was going on holiday, there was a key with neighbours, but HMO authorised gain entry whilst tenant away. Tenant's son came home from university to find locks changed. Tenant's animals are inside the property which need fed. Tenant has lived in this property over 14 years and never missed nothing and had complied with every letter sent. There was no phone call attempted to tenant on day of enforced access. All this could have been avoided and tenant wants a formal complaint lodged against service. They had even changed the service date written on boiler which still had a month to go before needing done.</p> <p>Outcome: Complaint upheld, and apology offered.</p> <p>Process for forced entry enhanced so that Housing staff keep closer contact with tenants as date approaches.</p>
Domestic Waste	Dissatisfaction with Take Out & Return TOR service	<p>Example: Customer has called to complain about the TOR service. Some of the team leave the bin on the other side where it should be and others in a challenging position and the customer has hurt herself in the past trying to move the bin back. They have complained on several occasions regarding this the last time was last year.</p> <p>Outcome: Complaint upheld, and apology offered.</p> <p>Address placed on close monitor with crews briefed on bin return position.</p>

Service Area	Category	Complaint (summarised / redacted)
Education	Inappropriate staff attitude behaviour	<p>Example: I am complaining about 2 incidences of incorrect administration of medication for my medically complex, relative, in school.</p> <p>The first took place on <i>date</i>, external to the school but my son was given incorrect medication by staff. I had advised he should have paracetamol if he needed pain relief since he'd had ibuprofen at home that morning and ibuprofen was given. Very luckily this was, administered just outside of the 4-hour window required between doses. This information was given via See-saw before school to a class teacher.</p> <p>Today, in school my medically complex son was given a medication overdose. Despite the class teacher being advised via See-saw that my son had had a dose of <i>medication</i> at 7am and additional dose was given by staff during period 1. At most 2hrs and 15 mins after his last dose. This should not have been given until after 11am and that was explicitly stated in my message to the school.</p> <p>Additionally, at least 2 members of staff told me on 2 separate occasions that there was no <i>required medication</i> in school. There was. It is also known by another brand name. When checking and administering medication staff should be looking at the actual name of the medication not the brand.</p> <p>This incompetence is dangerous and unacceptable. There needs to be a review of medication administration practice and communication about medication, within this school.</p> <p>Outcome: Complaint upheld, and apology offered.</p> <p>Process changes made in school where staff will share dosage information at a physical meeting. Details of medication will be available on a text message. The Quality Improvement Officer for Additional Support for Learning (Fife Council) visited the school to support staff on the administration of medication and to ensure clarity around the brand/clinical titles of medication. The overall process will be regularly reviewed to ensure compliance.</p>

3.0 Learning from Complaints

- 3.1 One key element of handling complaints is using customer feedback to rectify or improve upon the service provided. It has previously been reported that the improvements introduced allowed for more and better corrective actions to be captured.
- 3.2 Every upheld or partially upheld complaint presents an opportunity for the Council to address the failings identified and this is also a requirement of the procedure. Previous complaint update reports to this Committee have described gaps in the volume and quality of corrective actions.
- 3.3 A few instances remain where corrective action statements refer simply to the outcome of the complaint rather than specific actions that would potentially prevent future reoccurrence.
- 3.4 There are good examples when the Council listens to customer feedback and makes improvements to future service provision. Where complaints were about the actions of employees (behaviour, poor driving, wrong information provided, process / procedure not followed etc.) the complaint has been addressed directly with employees, so they are aware of the impact on their customers. Learning is also shared more widely into Service often through team briefing, tool box talks etc.
- 3.5 One of the reasons for creating the new Communities Directorate was to increase customer responsiveness and this included setting up the Escalation and Resolution team.
- 3.6 To date the team have focussed upon key aims, including:
- Improving upon current responsiveness rates, such as targeting poorer performing Services (more effective queue management and professional administrative support).
 - Improving the standard of customer communication, by increasing the volume of qualitative checks and supporting Services by peer review of resolution letters / emails.
- 3.7 Escalation & Resolution continue to support Elected Members, MP and MSP to resolve issues for constituents when the 'business as usual' process has not worked effectively. Support in the main has been to the local MPs and MSPs, the politicians that represent Fife. The team are resourced to have capacity to respond to local area Elected Members on constituent's cases and advise accordingly or indeed log any enquiry or complaint raised on behalf of Members.
- 3.8 The following tables provide the details of complaint decisions in the Glenrothes area compared with the Fife Council overall results.

Glenrothes	Not Upheld	Partially Upheld	Resolved	Upheld
Overall	30%	16%	22%	31%
Stage 1	25%	14%	26%	33%
Stage 2	53%	25%	3%	19%

Comparison to the Fife Council overall results.

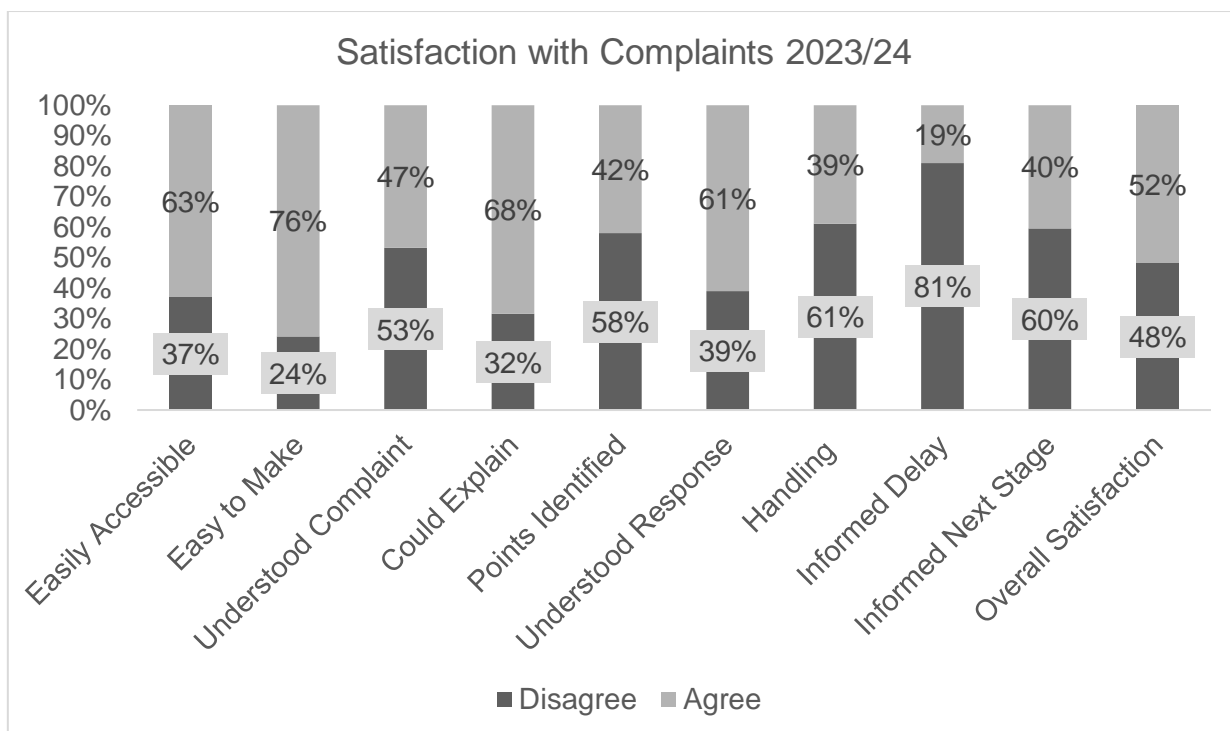
FC Overall	Not Upheld	Partially Upheld	Resolved	Upheld
Overall	35%	17%	17%	30%
Stage 1	32%	15%	20%	33%

Stage 2	50%	27%	4%	19%
---------	-----	-----	----	-----

4.0 Complaint Satisfaction

- 4.1 In historic reports to this Committee the data used to provide satisfaction with complaint handling amongst more general satisfaction was obtained from a generic transactional survey of four questions emailed out on a four-weekly basis. Following changes to both the Council's website and the customer management system this transactional survey became obsolete.
- 4.2 The complaints procedure requires that complainants are surveyed so the previous generic survey was replaced in January 2022 with a bespoke version that covers standard questions as agreed from the Local Authority Complaint Handlers Network. These questions will ultimately allow benchmarking amongst network members.
- 4.3 The replacement complaint satisfaction survey methodology has us ask customers how much they agree or disagree with the following statements generally 4 weeks after their complaint has closed.
- Information about the complaint procedure was easily accessible.
 - I found it easy to make my complaint.
 - I was happy that the person considering the matter fully understood my complaint.
 - I was given the opportunity to fully explain my complaint.
 - The points of my complaint were identified and responded to.
 - The response to my complaint was easy to understand.
 - Overall, I was satisfied with the handling of my complaint.
 - I was told if the response was going to take longer than the set timescales (five working days at stage 1 and 20 working days at stage 2).
 - I was clearly told what the next stage of the complaints process was for me.
- 4.4 This replacement survey now requires a manual issue of these questions by email however has added benefit over the previous generic transaction survey as the text from a complainant's actual complaint is given as a reminder to make the survey more focussed.
- 4.5 There were 75 replies from complainants claiming residency in the Glenrothes Committee area. Comments included:
- The complaint was handled, and I am strongly satisfied with how it was handled.
 - Handled extremely professionally.
 - Incredibly unhelpful staff.
 - The process is fine. The central issue was around declining services. Whilst the overgrown shrubbery was dealt with fairly swiftly, it was the fact that it took a complaint to get it done in the first place.
 - No response 3 months on.
 - Problem still remains.

Overall satisfaction was 52% and better than last year's figure of 47%. The result is better than the council average of 50%. Satisfaction with each question is as shown on the following graph.



4.6 It would appear from the graph that possible improvement is required in providing regular updates in the event of delays and informing complainants at stage 1 of the next stages should they remain dissatisfied.

5.0 Scottish Public Services Ombudsman Cases

- 5.1 The SPSO are the last part of the procedure for all Council complaints and therefore all stage 2 resolution letters must offer formal recourse to this organisation.
- 5.2 In 2023-24 there were 5 cases for the Glenrothes area that reached this final stage of the procedure.
- 5.3 The following table provides a list of Services and outcomes following the SPSO's consideration of the complaints. Not taken forward for investigation by the SPSO refers to where the SPSO consider the matter outside of their jurisdiction, the SPSO are satisfied that the Council have done all they can with the matter raised, or that the SPSO are unlikely to achieve the desired outcome of the complainant.

Service	Complaint Summary	SPSO Decision
Domestic Waste	Refused take out & return	Not taken forward for investigation
Education	Professional conduct	Not taken forward for investigation
Planning	High hedge application	Not taken forward for investigation
Education	Placing request	Not taken forward for investigation
Housing	Offer of tenancy appeal	Not taken forward for investigation

6.0 Other Customer Issues

- 6.1 The SPSO complaints procedure adopted by Fife Council includes a clear definition of a complaint which means that some customer issues are simply recorded as service requests rather than as complaints. Some of these issues may have been previously recorded as complaints (before April 2013) as the Fife Council definition at the time allowed issues to be considered as a 'complaint' where a customer requested this.
- 6.2 Historically the following table included data on street cleaning requests, reports of illegal dumping, dog issues and abandoned vehicles amongst others. Data provided has always come with the caveat that this was a very simple database extract and likely different data from what would be expressed by owning Services The only data now available to the author is the volume of missed bins.

Enquiry Type	20/21	21/22	22/23	23/24	Note
Missed bins	1047	1155	801	1129	Actual complaints around missed bins will overlap with service requests.

- 6.3 Annual figures for customer issues such as illegal dumping, abandoned vehicles, dog issues etc. are available and likely to be included in this Committee's diet, many provided by Safer Communities.

7.0 Compliments

- 7.1 By adding a database marker we can now report compliments by area Committee level. Again, this analysis is based upon the address of the complainant rather than the geographic location of the Service being complimented. From the examples obtained it doesn't appear that this distinction matters.
- 7.2 The following table provides some details of the 21 compliments received from customers in the Glenrothes area, the Service areas complimented and some typical examples of the type of compliments received.

Service	Vol	Example
Building Services	7	I am very pleased with the joinery/plumbing work carried out at my property in May. Stuart and John were very professional, and their work is excellent.
Contact Centre	3	I would like to pass on my sincere thanks to Halle. I called in today about my heating and she was so helpful. She took the time to help me, and I can't fault her. She was extremely helpful, and I am very grateful.
Domestic Waste	4	Would like to thank the bin men for coming back to empty by blue bin which was missed last Thursday. Not only did they empty the bin but even put it back in the garden. Very appreciated thanks again.
Grounds Maintenance	2	Myself & my husband would like to thank Brian Taylor (Grounds Maintenance) for his speedy assessment of the concerning FC trees adjacent to our property. Following that assessment the

Service	Vol	Example
		work has now been completed. We would like to also thank Greig Morgan-Henry & his tree team for their very professional work. They even took time to clean up the sawdust that had blown into our patio area which was not asked for but very welcome. Great job guys - thank you all again.
Local Office	4	I recently visited Glenrothes Local Office for assistance to complete an application for a blue badge. The staff there were all extremely friendly and very welcoming. I would like to extend a special thank you to Jane McQuade who took me through the process with ease. Her knowledge of the subject and helpful manner was greatly appreciated.
Roads & Transportation	1	FC have just moved barrier to make access wider for cyclists and those with mobility scooters outside Lomond View. Wanted to thank the staff that were there they were extremely hard working and very pleasant.

8.0 Conclusions

- 8.1 Responsiveness (complaints in target timescales) has declined when compared with last year's results with target responsiveness generally worse than the Council average. The average working days to respond to all complaints has also declined and again is longer than the Council average. These figures are important as we consider responsiveness as a key driver of customer satisfaction.
- 8.2 When complaint extensions are factored into the responsiveness data which are a valid application of the procedure overall 95% of cases were completed in agreed rather than the procedural target timescales.
- 8.3 The issues customers complained about within the Glenrothes area are broadly similar to those made across Fife as a whole, however, there were proportionally more complaints for Housing. The main root cause of Housing complaint reflected a complainant's dissatisfaction with policy / current delivery arrangements e.g., timescales, priorities, criteria. The balance of Housing complaints possibly relate to the proportionality of Fife's housing stock in the Glenrothes Committee area.

List of Appendices

None

Background Papers

1. SPSO revised model complaint handling procedure – [Link](#)

Report Contacts

Diarmuid Cotter, Head of Customer & Online Services

New City House, Dunfermline

Telephone: 03451 55 55 55 + 480050

Email Diarmuid.cotter@fife.gov.uk

Dave Thomson, Customer Experience Lead Officer / SPSO Liaison Officer

1 Floor Fife House, Glenrothes

Telephone: (Team call preferred)

Email: david.thomson-crm@fife.gov.uk

22 January 2025

Agenda Item No. 7

2023/24 Local Area Economic Profiles

Report by: Morag Millar, Service Manager, Place, Programmes and Policies

Wards Affected: Ward Nos. 13, 14 and 15

Purpose

The purpose of this report is to provide members with an annual overview of the performance of the Glenrothes Area's local economy and labour market, along with the business support, strategic investment and employability activity carried out in the area by Business and Employability Services. The information presented is intended to provide background and context to Council activity within the Glenrothes Area and to help inform area committee discussion and decision-making.

Recommendation(s)

Members are asked to:

- (1) Review the activity undertaken by Business & Employability Services in 2023/24 and in 2024/25 to date; and
- (2) Consider and comment on the issues raised by an analysis of the latest available economic data.

Resource Implications

There are no resource implications associated with this report.

Legal & Risk Implications

There are no specific legal and risk implications associated with this report.

Impact Assessment

An Equalities Impact Assessment has not been completed and is not necessary as it does not represent a change to policy.

The Fairer Scotland Duty, which came into force on 1 April 2018, requires the Council to consider how it can reduce inequalities of outcome caused by socio-economic disadvantage when making strategic decisions. The information presented in this report and accompanying presentation provide members with context on inequalities within their committee area and Fife as a whole.

Consultation

Key officers from within Business & Employability Services and the Heads of Legal and Finance Services have been consulted in the preparation of this overview report.

1.0 Background

- 1.1 Appendix 1 provides the 2023/24 Fife Local Economic Profiles which give an overview of recent economic development and employability activities and the performance of the business base and labour market of each of the Council's seven committee areas.
- 1.2 Appendix 2 provides a dashboard for the Glenrothes Area summarising the headline statistics for the area.
- 1.3 The profiles are based on analyses of a range of labour market and economic data published by external sources that include the Scottish Government and Office for National Statistics (ONS).
- 1.4 The lag in the availability of much data means that the figures do not provide a completely up-to-date picture of Fife's economy and labour market. In addition, data about employment, unemployment and inactivity is provided by the Office for National Statistics Labour Force Survey and data below the Fife geographies can be unreliable or unavailable due to small sample sizes. As in previous years, comparisons are made with pre-pandemic figures to show how Fife's economy is recovering, adjusting and adapting.
- 1.5 These profiles and other Fife-wide economic analyses are used to inform a range of strategic planning activities. They informed the development of the new Fife Economic Strategy 2023-30 and similar data is being used to monitor progress in delivering the strategy. The data are also used to inform the Plan for Fife.
- 1.6 The information within the profiles is intended to provide members with context and background on policy development, delivery and impact at a local and strategic level.

2.0 Wider Economic Perspective

- 2.1 Although economic conditions in Scotland showed sustained improvements in 2024 compared to 2023, the latest indicators suggest that the pace of growth slowed during the second half of the year. The Scottish Fiscal Commission forecasts improving growth of 1% in 2024, rising to 1.5% in 2025 and 1.6% in 2026 and the inflation outlook is more stable than it has been in recent years¹.
- 2.2 The recent improvement in economic conditions, whilst promising, is still modest at this stage of recovery and reflects in part a cyclical upturn in economic confidence and demand following the cost-of-living shock. Business conditions remain challenging in the face of domestic and international headwinds which continue to impact demand and business investment.²
- 2.3 Scotland's labour market continues to remain resilient with low unemployment, a drop in the rate of economic inactivity³, and a fall in the number of job vacancies indicating an easing of the recruitment difficulties which companies experienced in 2022. However,

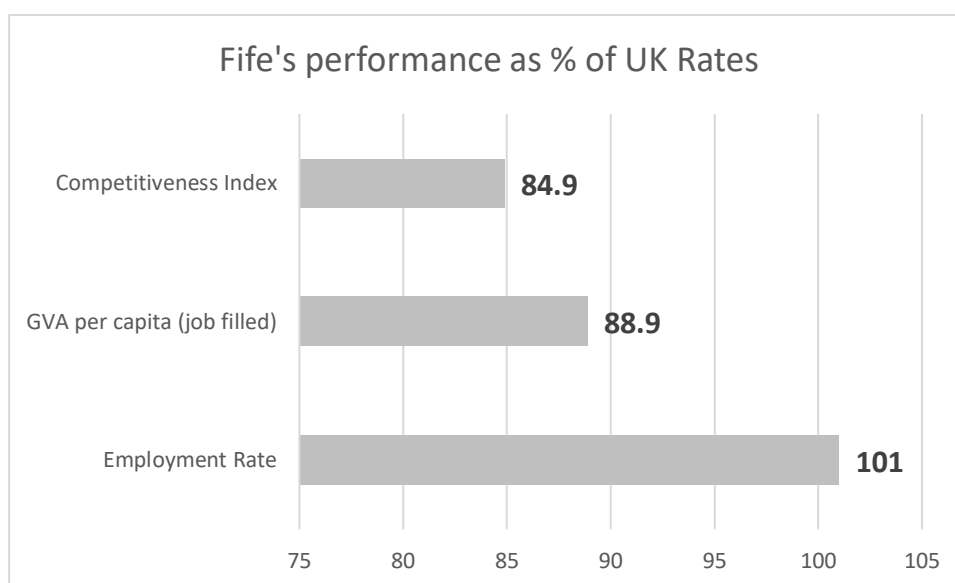
¹ [Scottish economic bulletin: December 2024](#), Chief Economist Directorate, Scottish Government

² [Scottish economic insights: October 2024](#), Chief Economist Directorate, Scottish Government

³ The economic inactivity rate is the proportion of the working age population neither in work nor seeking work.

some tightness does remain in the labour market; data from the Business Insights and Conditions Survey⁴ weighted Scotland estimates indicate that in November 2024, just under a quarter of businesses (23.9%) experienced a shortage of workers.

- 2.4 In most parts of Fife, employment rates in 2023/24 were above pre-pandemic levels and Fife's latest unemployment rate (for the 12 months to June 2024) was a record low (3.4%) and lower than the Scottish unemployment rate (3.5%). The economic inactivity rate in Fife has also fallen to 21.3%, after reaching a record high of 26.9% in 2022. There are however still just under 50,000 people aged 16-64 who are economically inactive in the region, a third (33%) of whom, 16,000 people, cited long-term ill-health as the reason for their inactivity and 28% or 13,400 of whom wanted a job.
- 2.5 Whilst there are fewer people claiming out-of-work benefits in Fife than a year ago, Fife's latest (October 2024) claimant rate (3.3%) is higher than the Scottish claimant rate (3.2%).
- 2.6 In 2024, the total number of businesses in Fife fell for the fourth consecutive year although the number of small and medium sized companies increased.
- 2.7 In 2022, Fife's labour productivity (GVA per job filled) was 11% lower than the UK average (as shown in Figure 1 below).
- 2.8 According to the UK Competitiveness Index (UKCI)⁵, between 2019 and 2023 Fife saw the largest fall in its competitiveness ranking of all UK local authorities, its position falling from 228th place to 279th. In 2023, Fife's competitive index score was 84.9, considerably lower than the UK average score of 100 and lower than the average Scottish local authority score (87.7).



Sources: UK Competitiveness Index 2023; Current Price (smoothed) GVA per job indices by Local Authority District (2022), ONS; ONS Annual Population Survey Jul 2023-Jun 2024.

⁴ [Business Insights and Conditions Survey \(BICS\) weighted Scotland estimates: data to wave 120](#), Scottish Government

⁵ [The UK Competitiveness Index \(UKCI\)](#) provides a benchmarking of the competitiveness of the UK's local authorities based on the performance and sustainability of an area's businesses and the economic welfare of its residents.

3.0 Delivering Fife's Economic Strategy in the Glenrothes Area*

3.1 Strategic Context

3.1.1 Fife's Economic Strategy 2023-30 sets out the Fife Partnership's approach to growing a stronger, greener and fairer economy. A summary of the Strategy can be viewed [here](#).

3.1.2 The Strategy identifies three priorities where the Council's and its partners' economic development and employability activities will be focused over the next seven years:

- Supporting businesses
- Investing in premises and infrastructure
- Delivering skills, training and fair employment.

A fourth priority, Working in Collaboration and Partnership, details how the Strategy will be delivered.

3.1.3 Fife's Economic Strategy also commits to both the adoption of a cross-cutting Community Wealth Building approach to maximise the local economic and social benefits of investment in projects and programmes, and to making sure that its interventions support the Partnership's commitment to tackling climate change.

3.1.4 The Strategy's Delivery Plan was finalised in early 2024; programmes and projects are being taken forward by members of the former Leading Economic Recovery (LER) Board⁶ both individually and in collaboration, including through the existing City Region Regional Economic partnerships and the Forth Green Freeport. Fife is actively engaged in regional economic partnership working through both the Edinburgh & SE Scotland City Region Deal and the Tay Cities Region Deal.

3.1.5 Strategic context for delivery within the Glenrothes Area is also provided by the Plan4Glenrothes 2023-2026. The Plan prioritises improving understanding of sector-specific employment gaps, creating training and placement opportunities and improving recruitment practices to support people into good work with real living wage employers; improving the offer of the Kingdom Centre; and regenerating Riverside Park - all projects being taken forward by Business and Employability Services.

3.2 Supporting Businesses

3.2.1 Business Gateway Fife helped 88 new businesses to start-up in the Glenrothes Area during 2023/24, support that has helped create 147 jobs. A further 418 existing businesses received support from Business Gateway Fife's business advisory services; this support focused on addressing the challenges posed by the increased costs of doing business.

3.2.2 In 2023/24, 47 companies in the area received financial support which is estimated to have created 212 jobs.

⁶ The former Leading Economic Recovery Board and Community Wealth Building Group have merged into a single Economy and Wealth Building Board to better align strategy and delivery across priorities.

3.2.3 InvestFife helped Scotch Whisky Investments secure premises for developing a large-scale whisky storage, bottling, cooperage and office facility in Southfield Industrial Estate. The sale, which is part of the company's multi-million-pound investment plans for Fife, is one of the largest industrial land deals in Fife in recent years.

3.3 Investing in premises and infrastructure

3.3.1 Tranche 1 of the ten-year £58 million Fife Industrial Innovation Investment Programme, (Fi3P), funded by the Edinburgh & South-East Scotland City Region Deal and delivered by Fife Council supported the construction of 9 new business units at Queensway Industrial Estate on Flemington Road, all of which are now let. As part of Tranche 2 of the programme, construction has started on a refurbishment project at Queensway Industrial Estate which will create 685m² of floor space for private sector use; this work is due to be completed at the end of 2025. A further project in Glenrothes is proposed in Tranche 3, however the site for this it still to be confirmed.

3.3.2 Phase 1 of the regeneration of Riverside Park, which was awarded £4.98m from the UK Levelling Up Fund as part of the River Leven Regeneration Programme, is on schedule for completion in Spring 2025. The project, identified as part of the Glenrothes Town Centre Masterplan (see para 3.3.4), will restore the quality of the park and encourage more people to visit the park and wider area; to date, the pond has been dredged, construction has started on a £1m inclusive playpark, a pumptrack, children's cycle track and green gym and the eroded riverwalk pathways have been fully reconstructed.

3.3.3 Once completed, the facilities at Riverside Park will be promoted through Welcome to Fife as an excellent day out for visiting families. This includes public art which is already featured in the Fife Art Trail website. A feasibility study is being carried out into a long-distance walking route along the River Leven, which, if it comes to fruition, will take walkers directly through the centre of Glenrothes, and encourage visits and spend in local businesses. A regional Edinburgh and South East Scotland study is being carried out into the potential to develop and market the region as a first class cycling destination which should result in promotional opportunities for the facilities at Riverside Park and beyond.

3.3.4 Following the demolition of Rothesay House (also part of the Glenrothes Town Centre Masterplan), a design brief is in place for mixed use along with a plan for marketing the cleared site. Improvements have been made to the bus station and pedestrian area at the Kino Cinema and funding from the Scottish Government's Place-Based Investment Programme helped fund the reconfiguration and refurbishment of Enterprise Hub Fife.

3.3.5 A town centre masterplan was prepared for Glenrothes in 2020, the outcome of which was reported to the Area Committee in March 2021. Since that time, a Development Framework has been prepared to consider development and regeneration options in greater detail and to understand the potential costs, viability issues and delivery options. That exercise has built on the principles of the town centre masterplan, but with a particular focus on the Kingdom Centre which was acquired by new owners in May 2024. The Council is now working with the new owners to identify opportunities to support the regeneration of the town centre, particularly those parts which are vacant and derelict towards the east end of the of the Kingdom Centre.

3.3.6 The Council continues to market development opportunities in Glenrothes and over the last few years has sold 57 acres of employment land to secure inward investment to the area such as that made by InchDairnie Distillery and Scotch Whisky Investments (see para 3.2.2 above). Furthermore, the Council has sold land to support town centre regeneration including a £10m investment at North Street and a proposed mixed-use development on the edge of the town centre at Napier Road. The Council will commence marketing the site of the former Rothesay House, referred to above, in early 2025. As part of a joint venture agreement with Scottish Enterprise a development site extending to c40 acres was sold to Keepmoat Homes which is now well underway at Westwood Park and which will deliver a total of 420 houses.

3.4 Delivering skills, training and fair employment

3.4.1 In 2023/24 there were 604 participants from the Glenrothes Area on employability programmes commissioned by Opportunities Fife, 91 participants on programmes delivered by Fife Council's Employability and Employment Team, 17 Modern Apprenticeships and 24 Foundation Apprenticeships.

3.4.2 Currently there are 88 participants in the area on programmes run by Fife Council's Employability and Employer Engagement Team.

3.4.3 32 pupils from Glenrothes, Auchmuty and Glenwood High Schools are registered on Fife Council's Children and Young People and Health & Social Care Foundation Apprenticeships.

3.4.4 Nine of the participants taking up roles in Fife Council through Life Chances, the new recruitment approach, were resident in the Glenrothes area (three in 2023/24 and six in 2024/25) and a further five participants from Glenrothes worked in partner organisations in 2023/24.

3.4.5 The Lomond Centre was awarded funding as part of the UKSPF Climate Adaptations & Energy Efficiency Grant Scheme to provide an energy efficient community kitchen cooking and training space. This will enable the centre to prepare and serve food to over 300 members of the public each week at no cost or an affordable rate and provide six training stations to support young people, adults, groups and families to improve their knowledge and confidence with preparing healthy food at affordable process.

4.0 Headline Issues & Opportunities: Glenrothes Area*

4.1 Supporting Businesses

4.1.1 In the 4-year period between March 2020 and March 2024, the number of registered businesses in the Mid Fife & Glenrothes Scottish Parliamentary Constituency Area fell by 65 enterprises (-4.0%). In Fife overall, the number of enterprises fell by -3.1% over the same period. The Parliamentary Constituency Area's business density – there are 273 registered businesses per 10,000 resident adults - is lower than the overall Fife and Scottish densities (288 and 377 respectively). To reach the Scottish business density, the Area would need 593 or 38% more businesses.

4.1.2 The estimated number of jobs in the Glenrothes committee area fell by 12.0% from 25,000 to 22,000 in the 4-year period between September 2019 and September 2023.

4.1.3 The Glenrothes Area accounts for 50% of Fife's employment in the Public Administration & Defence Activities sector (5,000 jobs) and 25% of Fife's manufacturing jobs (3,500 jobs). Other key sectors include Wholesale & Retail (3,000 jobs), Health & Social Work (2,250 jobs), Education (1,500 jobs) and Accommodation & Food Services (1,000 jobs).

4.2 Investing in premises and infrastructure

4.2.1 46 of the 52 units in the Glenrothes Area in the Council's Business Property Portfolio were occupied (an occupancy rate of 88%) in March 2024.

4.2.2 17.0% of Fife's vacant and derelict land (119.8 ha) is located in the Glenrothes area.

4.2.3 Around a fifth (19.3%) of retail and service units in Glenrothes town centre are vacant.

4.2.4 The number of people visiting Kirkcaldy & Mid-Fife during 2023 increased by 24.5% compared with the previous year, with visitor numbers 16.1% higher than the 2019 pre-pandemic levels.

4.3 Delivering skills, training and fair employment

4.3.1 The average employment rate in the Glenrothes Committee Area in 2023/24 was 71.3%. This was the second lowest rate in Fife, and lower than the area's pre-pandemic employment rate (73.7%).

4.3.2 The estimated economic inactivity rate in the Glenrothes Area increased from 22.2% in 2019 to 24.8% in 2023/24. Although lower than the rate for the previous year (32.5%), it is still above the inactivity rates for Fife (21.3%) and Scotland (22.7%) as a whole.

4.3.3 The proportion of the working-age population claiming out-of-work benefits in the Glenrothes Area (3.2%) is similar to the overall Fife rate (3.3%) and below the area's pre-pandemic claimant rate (3.6%) in March 2019. In 2023/24, the 16-24 year old age group had the highest rate of people claiming out-of-work benefits in the area (5.0%).

4.3.4 After increasing steadily from 2016-2023, the percentage of 16-19 year olds participating in education, training or employment in the Mid Fife & Glenrothes Scottish Parliamentary Constituency Area fell from 92.4% in 2023 to 89.6% in 2024, the lowest rate since 2018.

4.3.5 The Glenrothes & Mid Fife UK Parliamentary Constituency Area has the second lowest average resident earnings in Fife (£720.40 per week) and the third lowest workplace earnings (£672.50 per week), below the average earnings for Fife as a whole (£730.70 resident earnings and £694.40 workplace earnings). 12.7% of employee jobs in the area had an hourly pay below the Real Living Wage, a lower proportion than in Fife as a whole (13.1%) but higher than Scotland wide (11.4%).

[* Note: Figures are given for the Glenrothes Committee Area unless stated otherwise. Where data are not available at this level, figures are given for the Glenrothes & Mid Fife UK Parliamentary Constituency Area (UKPCA) or Mid Fife & Glenrothes Scottish Parliamentary Constituency Area (SPCA). Tourism data are given for Kirkcaldy & Mid Fife which constitutes the area covered by the Levenmouth and Heartlands of Fife Local Tourist Associations.]

List of Appendices

1. Fife Local Area Economic Profiles 2023-2024
2. Glenrothes Area Economic Dashboard 2023-2024

Background Papers

- [Fife's Economic Strategy 2023-30](#)
- [Scottish economic bulletin: December 2024, Chief Economist Directorate of the Scottish Government](#)
- [Scottish economic insights: October 2024, Chief Economist Directorate of the Scottish Government](#)
- [Business Insights and Conditions Survey weighted Scotland estimates: data to wave 120](#)
- Glenrothes Town Centre Masterplan (March 2021), Report to Glenrothes Area Committee, 24 March 2021
- [Glenrothes Area Local Community Plan 'Plan4Glenrothes' Review](#), Report to Glenrothes Area Committee, 25 January 2023

Author:

Alison Laughlin, Economy Adviser
Fife Council Business & Employability Service
Fife House, North Street Glenrothes KY7 5LT
Email: alison.laughlin@fife.gov.uk

Report Contacts:

Pamela Stevenson, Service Manager – Economic Development
Fife Council Business & Employability Service
Fife House, North Street Glenrothes KY7 5LT
Email: pamela.stevenson@fife.gov.uk

Kirsty Martin, Service Manager – Employability & Employer Engagement
Fife Council Business & Employability Service
Fife House, North Street Glenrothes KY7 5LT
Email: kirsty.martin-ep@fife.gov.uk

Morag Millar, Service Manager – Place, Programmes & Policies
Fife Council Business & Employability Service
Fife House, North Street Glenrothes KY7 5LT
Email: morag.millar@fife.gov.uk

Fife Local Economic Profiles 2023-2024

These profiles provide a summary of business support, strategic investment and employability activity carried out by Fife Council's Business & Employability Services in 2023/24.

They also provide an overview of the characteristics and performance of Fife's business base and labour market. The profiles are based on a range of publicly-available socio-economic data. Whilst many of the data have a time lag, the figures presented are the most up-to-date available at the time of writing.

Unless otherwise stated, the data are broken down to the areas covered by each of Fife Council's seven [Local Area Committees](#).

Contents:

Page 2 - Supporting Local Businesses Activity

Page 5 - Fife's Business Base

Page 11 - Creating Thriving Places – Investing in Premises & Infrastructure Activity

Page 20 - Delivering Skills, Training & Fair Employment Activity

Page 23 - Fife's Labour Market



Levenmouth Business Park



Forth Green Freeport's Rosyth waterfront vision



Fife fitout specialist Deanestor

Supporting Local Businesses

Supporting new business start-ups and their early survival

Business Gateway Fife supported a total of 614 new business start-ups during 2023/24, 111 more than the previous year and the highest number supported since 2019/20 (Figure 2). It is expected that this support will have helped create 812 new jobs (Figure 1).

Helping small and medium-sized local businesses to grow, accelerate their transition to net zero emissions and adopt digital technologies

Over 2,800 existing businesses received support from Business Gateway Fife's business advisory services; this support focused on addressing the challenges posed by the increased costs of doing business. (Figure 1).

274 businesses received financial support; support which is estimated to have supported 1,276 jobs (Figure 3).

Funding from the UK Government's Shared Prosperity Fund was used to deliver a SME (Small & Medium-Sized Enterprises) Development Grants Scheme aimed at supporting the growth ambitions of local businesses. Grants up to £20k to support net zero and digital development ambitions were awarded to 105 businesses through a Business Efficiency Grant Scheme.

During 2023/24, the Trade Development Programme supported 273 businesses to attend and exhibit at 63 major trade shows, events and workshops.

The first Fife Food & Drink Week was held in March 2024. The week of events showcased local food producers and suppliers across the Kingdom and supported the 2024-29 Food4Fife Food Strategy's Food Economy Pillar.

A Skills & Training Needs in Fife survey was carried out with Fife College in February 2024 to help align the training provision on offer with businesses' evolving needs.

Developing and strengthening local supply chains and optimising the level of public sector expenditure retained within Fife's economy

Over 690 attendees participated in 22 events at the 15th Annual Fife Business Week in November 2024. The week included the flagship Meet the Buyer event featuring a 'Construction Zone' connecting local businesses with major buyers and a 'Hydrogen Opportunities for Fife Businesses' session.

In September 2023 an inaugural 'Fit for Defence Programme' was delivered in partnership with Make UK Defence, providing targeted support to eight Fife-based businesses.

A new 'Build Fife Programme' took place for the first time over 8-weeks in February and March 2024. Delivered in partnership with Hub East Central Scotland and Tier 1 construction contractors, the programme provided 12 companies with skills and knowledge for trading in the construction sector.

The Alibaba Trade programme was also delivered for the first time in early 2024, giving six Fife businesses the opportunity to engage with Alibaba, the world's largest business-to-business e-commerce platform.

Attracting and supporting inward investment

Investment prospectuses were produced for Levenmouth, Dunfermline and Kirkcaldy.

The City of Dunfermline's investment potential was showcased to national and international investors and developers at Scottish Cities Week in London in January 2024; in May Fife's top investment opportunities were showcased at the UK Real Estate Investment and Infrastructure Forum (UKREiiF) in Leeds as part of the Scottish Cities Alliance.

Figure 1: Businesses Supported by Business Gateway Fife (BGF) 2023/24

No. of businesses receiving Expert Help	9	20	25	18	8	16	17	
No. of businesses accessing business growth services	270	444	418	519	227	576	354	
No. of Business Gateway-supported start-ups	73	96	88	115	64	92	80	
No. of jobs created from BGF start-up support	83	116	147	155	89	112	98	
Turnover generated	£2,149,500	£3,582,000	£3,681,300	£3,968,500	£2,081,000	£2,356,500	£2,626,500	

Source: Business Gateway Fife.

Note: * include 6 start-ups with an address outwith Fife which together created 12 jobs and generated turnover of £150,000.

Figure 2: Number of Start-Ups supported by Business Gateway Fife (BGF) 2019/20 - 2023/24

								Fife*
2019/21	51	96	103	121	44	111	88	
2020/21	60	73	93	85	36	101	70	
2021/22	80	102	80	125	51	93	72	
2022/23	51	70	59	116	47	85	68	
2023/24	73	96	88	115	64	92	80	614

Source: Business Gateway Fife.

Note: * include start-ups with an address outwith Fife.

Figure 3: Financial Support Given to Businesses in Fife 2023/24

	Cowdenbeath Area	Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	Fife
No. of businesses supported	33	41	47	48	16	53	36	274
Value of financial support approved	£28,134	£89,748	£84,257	£80,434	£19,554	£74,648	£73,716	£450,490
Jobs created as a result of financial support	82	252	212	245	45	208	232	1,276

Source: Fife Council Economic Development.

Note: includes support given to businesses by the Fife Investment Fund (Fife Council funded) and the SME Development Grant and Start-up Grant Schemes (funded by the UK Shared Prosperity Fund)

Fife's Business Base

Number and Size of Businesses

Figure 4: Number of Enterprises 2024: Scottish Parliamentary Constituency Areas (SPCAs), Fife & Scotland

Number of Enterprises March 2024	1,505	1,845	1,650	1,565	2,390	8,950	
Percentage of Fife Total	16.8%	20.6%	18.4%	17.5%	26.7%	-	
Change 2020-2024	-425	-175	-255	-65	-20	-950	
Percentage Change 2020-2024	-22.0%	-8.7%	-13.4%	-4.0%	-0.8%	-9.6%	
Change 2023-24	0	-20	+20	-5	-25	-30	
Percentage Change 2023-2024	0%	-1.1%	+1.2%	-0.3%	-1.0%	-0.3%	

Change in Number of Businesses 2020-2024:

Between March 2020 and March 2024, the number of enterprises in Fife fell by 950 businesses or -9.6% (Figure 4). This followed a period of sustained growth between 2015 and 2020.

Cowdenbeath SPCA saw the largest fall between 2020 and 2024 (-425 businesses or -22.0%) and North East Fife the smallest fall (-0.8%).

Micro-businesses (those employing 0-9 employees) were the only type of business to reduce in number. All areas, apart from Mid Fife & Glenrothes, saw an increase in the number of larger businesses (Figure 5).

Source: ONS UK Business Counts, 2024.

Note: The number of enterprises registered for VAT and/or PAYE that were live on 8 March 2024. Does not therefore include unregistered enterprises (sole traders and partnerships) who are not VAT and/or PAYE registered. As all numbers are rounded to the nearest zero or 5, all zeros are not necessarily true zeros, numbers below 10 should be viewed with caution and the Fife totals may not equal the sum of the five Fife SPCA figures.

Figure 5: Change in the number of enterprises by Scottish Parliamentary Constituency Area (SPCA) and Size 2020-2024

	Cowdenbeath SPCA		Dunfermline SPCA		Kirkcaldy SPCA		Mid Fife & Glenrothes SPCA		North East Fife SPCA		Fife	
	2024	Change 2020-24	2024	Change 2020-24	2024	Change 2020-24	2024	Change 2020-24	2024	Change 2020-24	2024	Change 2020-24
Micro (0 to 9 employees)	1,325	-435	1,640	-185	1,400	-260	1,340	-60	2,090	-30	7,790	980
Small (10 to 49 employees)	150	10	170	10	210	0	185	0	255	5	975	25
Medium (50 to 249 employees)	25	0	30	0	35	5	30	-5	35	5	155	5
Large (250+ employees)	5	0	10	5	5	0	10	0	10	0	35	0

Businesses by Size:

Kirkcaldy and the Mid-Fife and Glenrothes Scottish Parliamentary Constituency Areas have the highest proportions of small, medium, and large businesses (Figure 6).

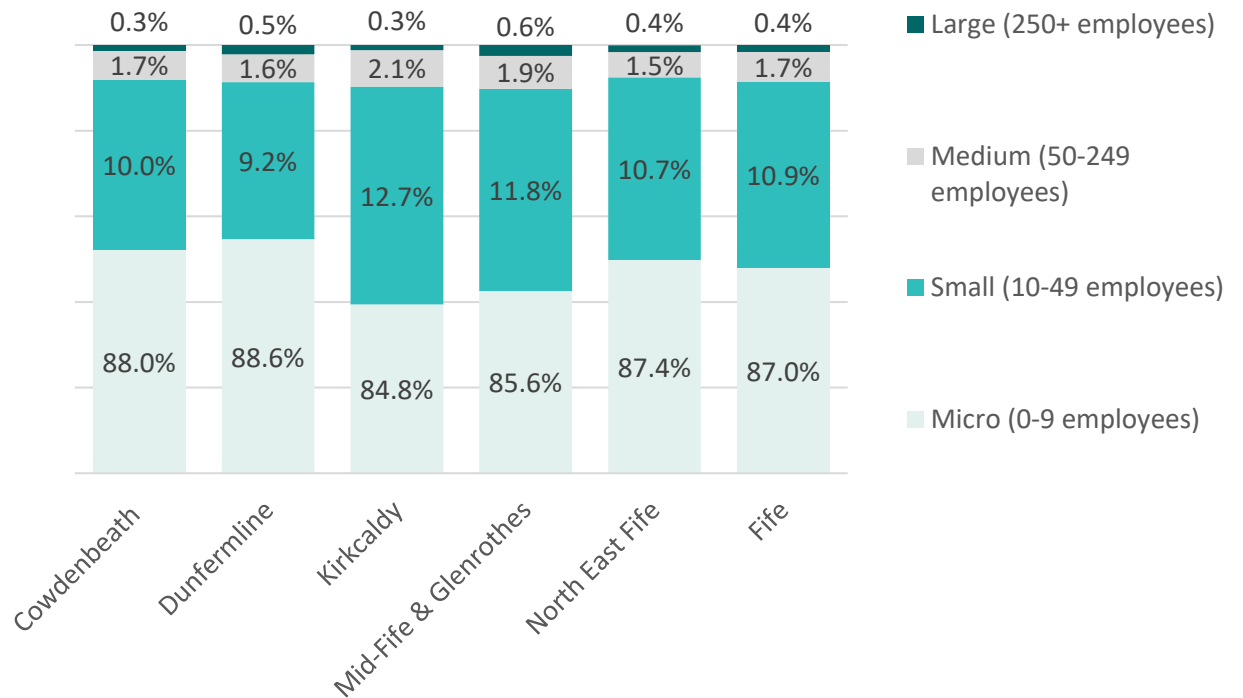
Dunfermline SPCA has the highest proportion of micro businesses (88.6%) followed by Cowdenbeath (88.0%) and North East Fife (87.4%).

Kirkcaldy and Cowdenbeath SPCAs have the lowest proportion of large businesses.

Source: UK Business Counts, 2024.

Note: The number of VAT and/or PAYE registered enterprises that were live on 8 March 2024. Does not therefore include unregistered enterprises (sole traders and partnerships) who are not VAT and/or PAYE registered. As all numbers are rounded to the nearest zero or 5, all zeros are not necessarily true zeros, numbers below 10 should be viewed with caution and the Fife totals may not equal the sum of the five Fife SPCA figures.

Figure 6: Proportion of businesses by size, Fife, 2024



Business Births

In 2023, both the number of new business start-ups and the business start-up rate in Fife fell for a second year.

A total of 990 new businesses started up in 2023, 30 or 2.9% fewer than in 2022.

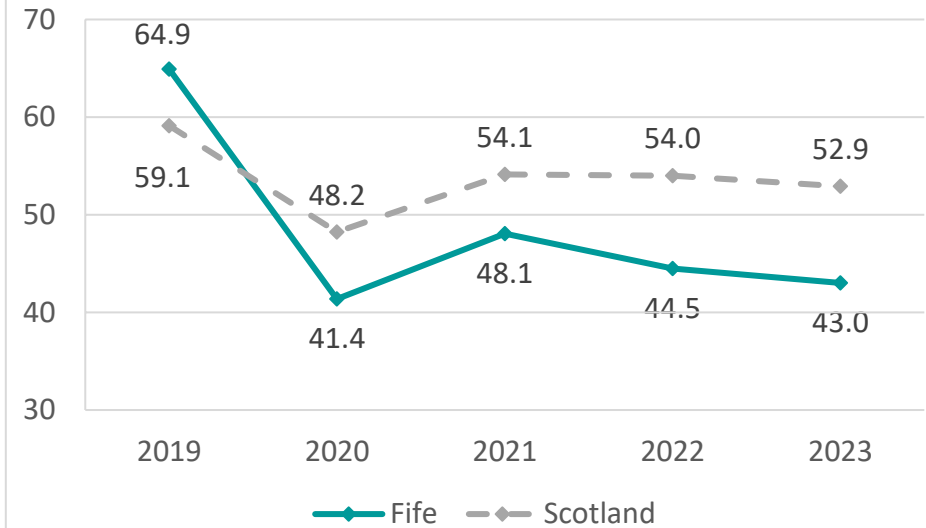
In Scotland as a whole, the number of business births fell at a slightly greater rate, by -3.2%.

However, the gap between Fife's start-up rate and that for Scotland as a whole continued to increase (Figure 7).

Source: ONS Business Demography, UK (2023).

Note: These figures do not include unregistered enterprises (sole traders and partnerships who are not VAT and/or PAYE registered). They should be viewed with caution as they include registered holding companies and duplicate bank accounts.

Figure 7: Business start-ups per 10,000 working age adults (16-64), 2019-2023



Business Survival Rates

Figure 8: Survival of New Start Businesses 2023

	Percentage of businesses surviving 1 year (born 2022)	Percentage of businesses surviving 2 years (born 2021)	Percentage of businesses surviving 3 years (born 2020)
Fife	92.6%	69.5%	54.2%
Scotland	92.5%	72.7%	56.0%

Whilst the proportion of new businesses in Fife surviving their first year of operation was the same as in Scotland as a whole, the proportions surviving a second and third year were below the Scottish rates.

In 2023, the 3-year survival rate of businesses in Fife (54.2%) was higher than in 2022 (44.8%) but lower than in 2020 (58.7%). Prior to the Covid-19 pandemic, Fife's 3-year business survival rates were higher than the national rates.

Source: ONS Business Demography, UK 2023.

Note: These figures do not include unregistered enterprises (sole traders and partnerships who are not VAT and/or PAYE registered).

Business Densities

In 2024, Fife had a business stock rate, or business density, of 288 registered businesses per 10,000 resident adults (aged 16+) compared with 377 businesses per 10,000 adults in Scotland as a whole (Figure 9)

The North East Fife Scottish Parliamentary Constituency Area (SPCA) is the only part of Fife with an overall business density above the Fife rate. It has a much higher density of micro and small businesses than the rest of Fife.

The Dunfermline SPCA has the second highest density of micro businesses and Kirkcaldy and Mid-Fife and Glenrothes have the second highest density of small businesses in Fife.

Cowdenbeath SPCA has the lowest business density in Fife, followed by Kirkcaldy. Cowdenbeath would need a 50% increase in the number of registered businesses (758 additional businesses) and Kirkcaldy would need a 47% increase (783 businesses) to reach the Scottish business density. The Cowdenbeath SPCA has the lowest rate of micro and small businesses in Fife.

Source: ONS Business Counts 2024 and National Records for Scotland Mid-2021 Population Estimates.

Note: These figures do not include unregistered enterprises (sole traders and partnerships who are not VAT and/or PAYE registered).

Figure 9: Number of registered businesses per 10,000 resident adults by enterprise size

Area	Micro (0-9 employees)	Small (10-49 employees)	Medium (50-249 employees)	Large (250+ employees)	All sizes
Cowdenbeath SPCA	221	25	4	1	251
Dunfermline SPCA	253	26	5	2	285
Kirkcaldy SPCA	217	33	5	1	256
Mid-Fife & Glenrothes SPCA	234	32	5	2	273
NE Fife SPCA	324	40	5	2	370
Fife	250	31	5	1	288
Scotland	330	39	6	2	377

Distribution of Employment

Figure 10: Number of Jobs in Fife 2019-2023

	Cowdenbeath Area	City of Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	Fife*
September 2019	8,000	30,000	25,000	22,000	10,000	24,000	16,000	
September 2020	8,000	28,000	25,000	23,000	9,000	23,000	15,000	
September 2021	9,000	31,000	24,000	24,000	10,000	25,000	15,000	
September 2022	9,000	32,000	22,000	25,000	10,000	25,000	15,000	
September 2023	9,000	29,000	22,000	25,000	10,000	25,000	15,000	
% change 2019-2023	+12.5%	-3.3%	-12.0%	+13.6%	0.0%	+4.2%	-6.3%	

Change in Number of Jobs:

The number of jobs in Fife fell between 2022 and 2023, although employment in Fife in September 2023 was the same as before the pandemic in 2019.

The Kirkcaldy Area saw the largest proportionate increase in employment between 2019 and 2023 followed by the Cowdenbeath Area; over the same period, the Glenrothes Area, Dunfermline and South and West Fife saw job numbers fall. (Figure 10).

Between 2022 and 2023, job numbers fell in Dunfermline, but remained the same in all other parts of Fife.

Employment by Sector:

North East Fife has the largest share of Fife's jobs in Accommodation & Food Services, Arts, Entertainment & Recreation and Education (40.9%, 35.7% and 33.3% of Fife's jobs in these sectors respectively) (Figure 11 below).

50% of all employment in Public Administration & Defence Activities in Fife is located in the Glenrothes Area along with 25% of Fife's Manufacturing jobs.

41.5% of Fife's jobs in Agriculture, Forestry & Fishing* are located in Levenmouth.

75% of all employment in Financial & Insurance activities in Fife is located in Dunfermline, along with 64.3% of Fife's jobs in the Information & Communication sector and 50% of jobs in Transport & Storage.

Over a third (36.4%) of people in Fife working in the Human Health & Social Work Activities sector are employed in the Kirkcaldy Area.

Source: ONS Business Register & Employment Survey 2019, 2020, 2021, 2022 and 2023. Note: * The Fife totals include farm agriculture while the committee area figures exclude farm agriculture. Employment estimates include employees plus the number of working owners who receive a share of the profits but are not paid via PAYE.

Figure 11: Employment by Sector, Fife 2023

Sector	Cowdenbeath Area	Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	Fife
A : Agriculture, forestry and fishing*	25	40	25	50	400	300	125	965
B : Mining and quarrying	0	0	10	20	0	125	30	125
C : Manufacturing	1,250	1,750	3,500	1,250	1,750	1,250	3,000	13,000
D : Electricity, gas, steam and air conditioning	20	0	150	0	10	20	20	400
E : Water supply; sewerage, waste management	50	225	150	100	50	75	125	600
F : Construction	700	1,250	800	1,250	400	1,250	900	8,000
G : Wholesale and retail trade; vehicle repair	1,500	4,000	3,000	4,500	1,250	4,500	2,250	21,000
H : Transportation and storage	700	3,500	600	400	900	600	700	7,000
I : Accommodation and food service activities	450	2,000	1,000	1,750	700	4,500	900	11,000
J : Information and communication	50	2,250	125	350	20	175	600	4,000
K : Financial and insurance activities	10	2,250	125	175	35	75	400	3,000
L : Real estate activities	100	250	400	150	75	350	100	1,250
M : Professional, scientific and technical acts	225	2,000	600	900	350	1,000	1,500	6,000
N : Administrative and support service acts	300	1,500	600	1,000	250	900	800	7,000
O : Public admin, defence, social security	900	600	5,000	1,750	175	500	800	10,000
P : Education	1,250	2,250	1,500	2,250	1,000	5,000	1,250	14,000
Q : Human health and social work activities	1,250	4,500	2,250	8,000	2,000	2,500	1,000	20,000
R : Arts, entertainment and recreation	250	600	300	600	200	1,250	300	4,000
S : Other service activities	200	700	1,000	500	150	800	300	3,500
Total Employment*	9,000	29,000	22,000	25,000	10,000	25,000	15,000	135,000

Source: ONS Business Register & Employment Survey 2023.

Note: * excludes farm agriculture. Employment estimates include employees plus the number of working owners who receive a share of the profits but are not paid via PAYE. They do not however include those who are self-employed operating below the VAT threshold with no employees. The level of rounding applied varies by estimate, so zeros may not be true zeros and the data may not add up to the totals shown.

Remediation of Vacant & Derelict Land

Figure 12: Extent of Vacant & Derelict Land in Fife 2024

Area	Percentage	Area (ha)
Cowdenbeath	8.3%	58.5
Dunfermline	1.5%	10.3
Glenrothes	17.0%	119.8
Kirkcaldy	5.7%	40.1
Levenmouth	10.4%	73
North East Fife	7.9%	55.5
South and West Fife	49.2%	345.7
Total Fife	100%	702.9

Source: Fife Council Vacant & Derelict Land Audit 2024

In 2024, there were 200 vacant & derelict land sites across Fife amounting to 703 hectares (Figure 12). Over the last 12 months, 5 sites representing 12.85 hectares of land have been brought back into use.

Derelict land has a broader impact than vacant land both in terms of total area (594 ha) and in the number of individual sites (151).

South & West Fife contains the largest proportion of vacant & derelict land (49.2% of Fife's total) and the Dunfermline Area the lowest (1.5%).

Since 2015/16, Fife Council has been one of five local authorities to receive funding from the Scottish Government's Vacant & Derelict Land Fund; in 2023/24, Fife was awarded £1.621 million from the fund.

Figure 13 below details a selection of current, proposed and completed projects supported by the Vacant & Derelict Land Fund.

Figure 13: Projects in Fife supported by the Vacant and Derelict Land Fund (VDLF)

Cowdenbeath	
Glenrothes	<ul style="list-style-type: none"> • Industrial estate regeneration at Queensway Industrial Estate with Phase 1 now complete and all new units let. Further VDLF
Kirkcaldy	<ul style="list-style-type: none"> • Regeneration of buildings on entry to the Ravensraig Walled Garden which are now leased to Rural Skills Scotland and the Kirkcaldy
Levenmouth	<ul style="list-style-type: none"> • Site remediation and preparation works for Cesscon Decom Ltd’s oil and gas decommissioning facility at Energy Park Fife.
North East Fife	

Figure 13: Projects in Fife supported by the Vacant and Derelict Land Fund (VDLF) (continued)

South & West Fife	
All Fife	<ul style="list-style-type: none"> • Support for the implementation of the Climate Fife Plan and its associated Sustainable Energy Action Plan (SECAP). This has locations for the use of mine water in geothermal district heat schemes. Support is also being given to the Fife Community Climate

Note: * Investment from the Fife Industrial Innovation Investment Programme (Fi3P) funded by the Edinburgh & South-East Scotland City Region Deal – see Figure 34 and the section below.

The **Fife Industrial Innovation Investment Programme (Fi3P)** is a £58 million ten-year programme delivered by Fife Council with grant funding from the Edinburgh and South-East Scotland City Region Deal. The programme is delivering new industrial, office and business space and serviced employment sites within existing business clusters in Mid and South Fife adjacent to growth corridors (M90 and A92) (Figure 14). The Fi3P started in April 2019 and is being delivered in 3 tranches; Tranche 1 was completed in March 2022. Tranche 2 is underway and will complete in March 2025. The Business Case for Tranche 3 has been approved and work will start in April 2025.

Investment in the Council's **Business Property Portfolio** in 2023/24 delivered a full internal refurbishment of Iona House in Kirkcaldy, new flooring at Kirkcaldy Business Incubator and new roofs at Fife Food Centre in Glenrothes and Dunfermline Business Centre. At the end of 2023/24, units in the Business Property Portfolio were 95% occupied and brought in £2.97m in annual rent income.

The **University of St Andrews' Eden Campus** in Guardbridge has completed the current phase of investment being funded as part of the **Tay Cities Region Deal**. Discussions are ongoing between the University and Fife Council to develop an Enterprise Hub which will provide space for innovative start-up businesses in the Campus.

The **Forth Green Freeport** (FGF), which became operational in June 2024, is set to attract new businesses and jobs into Burntisland, Rosyth, Grangemouth and Leith by means of financial and tax incentives, simplified customs processes and place-based investment. In September, the FGF's Final Business Case was submitted to the Scottish and UK Governments. Once it is approved, seed capital will be released to deliver a number of priority projects designed to address areas of underdevelopment and outdated infrastructure. These first projects include an integrated energy system at Babcock's Rosyth site and the creation of the AGIC Skills and Innovation Centre in Rosyth.

The **Levenmouth Reconnected Programme**, a £10 million fund managed by Fife Council to maximise the economic and social opportunities presented by the recently reopened Levenmouth Rail Link, agreed to fund improved bus services (£1,747,046) the creation of a new conservation building at the Fife Heritage Railway site at Kirkland (£360,000), a new skatepark on Leven Promenade (£252,000) and the installation of a series of interpretation boards, signs and displays around the Levenmouth area (£58,365).

All funding for **Fife's UK Shared Prosperity Investment Plan** (£13.4m over the three years of the programme) is committed with delivery underway and to be completed by March 2025. The Plan is supporting 4 priorities: Communities & Place, Supporting Local Businesses, People & Skills, and Multiply and the projected outputs and outcomes that support the objectives of the Fife Partnership's Plan4Fife 2017-27 and Reform & Recovery Update 2021-24 are on track to be delivered.

The three-year **River Leven Regeneration Programme** was awarded £19.4m from the UK Levelling Up Fund for the regeneration of Riverside Park in Glenrothes (£4.98m) and Leven Connectivity Project (Active Travel and River Park Routes) (£14.43m). Delivery of the Active Travel Network providing links to the new railway stations at Leven and Cameron Bridge is scheduled to commence in Spring 2025 which will also see the completion of the regeneration of Glenrothes Riverside Park.

Figure 14: Edinburgh & South East Scotland City Region Deal Fife Industrial Innovation Investment Programme (Fi3P) Investment Status

Cowdenbeath	The Avenue, Lochgelly.	Site servicing completed and conditional legal agreement in place for disposal of site.	-	-
	Creation of flexible business accommodation, Cowdenbeath	Work has commenced on site	-	-
Dunfermline	Fife Interchange North	New business units due for completion Q4 2024/25 and conditional legal agreement in place for disposal of site.	-	-
Glenrothes	Refurbishment of business units on Flemington Road	Works onsite Q4 2024/25	Glenrothes new build (site selection still to be confirmed).	2028/29
Kirkcaldy	New business units at John Smith Business Park	Works onsite Q4 2024/25	John Smith Business Park	2028/29
	-	-	Refurbishment of town centre offices into flexible accommodation	2027/28
	-	-	Dunnikier Business Park	2028/29
Levenmouth	Levenmouth Business Park	7 new business units completed, 6 of which are let; phase 2 works onsite Q4 2024/25	-	-
South & West Fife	Ridge Way, Hillend & Donibristle Industrial Estate, Dalgety Bay	Site servicing completed; conditional legal agreement in place for disposal of site.	-	-
	West Way, Hillend & Donibristle Industrial Estate, Dalgety Bay	8 new business units completed: all units fully let.	-	-

Figure 15: Grants awarded to businesses through the Town Centre Building Improvement Grant Scheme 2023/24

	Cowdenbeath Area	Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	
Number of grants awarded	2	6	2	5	3	8	0	26
Value of grants awarded	£17,290	£58,182	£17,400	£42,447	£26,219	£73,052	£0	£234,590
Total value of grant funding claimed (as of 30 Sept 2024)	£17,290	£38,182	£17,389	£32,447	£26,219	£46,210	£0	£177,737

Source: Fife Council Business & Employability Service.

Town Centre Activity:

Fife’s £1.9m allocation for 2023/24 from the Scottish Government’s **Place-Based Investment Programme** supported the following projects:

- The creation of a multifunctional community space at Volunteer’s Green and Adam Smith Theatre Outdoor Space in Kirkcaldy.
- Public realm improvements on Leven High Street.
- Detailed designs for converting the Co-op gap site in Dunfermline into a City Square with work to progress during 2025/26.
- Fife-wide Town Centre Building Improvement Grant Scheme (see Figure 15 and below).
- Reconfiguring and refurbishing the Enterprise Hub Fife in Glenrothes.

The 5-year **Inverkeithing** regeneration programme is due to be completed in Spring 2025. The National Lottery Heritage Fund and Historic Environment Scotland approved the Round 1 applications for the **Buckhaven** Area Heritage Regeneration Scheme.

Fife Council continues to operate the **Town Centre Building Improvement Grant Scheme**, supporting 15-20 town centre businesses each year with grants of up to £10,000 for shopfronts, building improvements, energy efficiency and upper floor conversions (Figure 15).

In response to the specific challenges faced by **town centre and independent retail businesses**, a free business support programme was delivered.

Fife Council’s town centre capital investment continues to be used to lever additional external funding. Recent investment includes improvements to Glenrothes bus station and pedestrian area at the Kino cinema, the completion of the Adam Smith Theatre refurbishment, the delivery of a place making project in Leven between the railway and bus stations and protective works at St Margaret’s House in Dunfermline. The second phase of public realm improvements at Kirkcaldy waterfront and Volunteer’s Green are now complete. Complex and protracted land acquisitions at Bonnygate Inner Court in Cupar are now complete with demolitions and site investigations beginning in October 2024, with delivery expected to start during Spring 2025.

Figure 16: Town and city centre vacancy rates April 2024

Area Committee	Town/City	% of Vacant Units	% of Vacant Floor Space
Cowdenbeath Area	Cowdenbeath	16.0%	14.1%
	Lochgelly	22.0%	24.8%
Dunfermline Area	Dunfermline	21.3%	25.5%
Glenrothes Area	Glenrothes	19.3%	22.7%
Kirkcaldy Area	Kirkcaldy	26.8%	27.7%
	Burntisland	10.0%	10.6%
Levenmouth	Leven	15.9%	12.1%
North East Fife	Anstruther	14.0%	14.8%
	Cupar	15.8%	16.1%
	St Andrews	6.7%	9.2%
South & West Fife Area	Inverkeithing	10.9%	9.7%
	Kincardine	24.0%	48.4%

of Fife’s main town centres (Figure 16).

Figure 17: Percentage of vacant retail floorspace 2020-2024

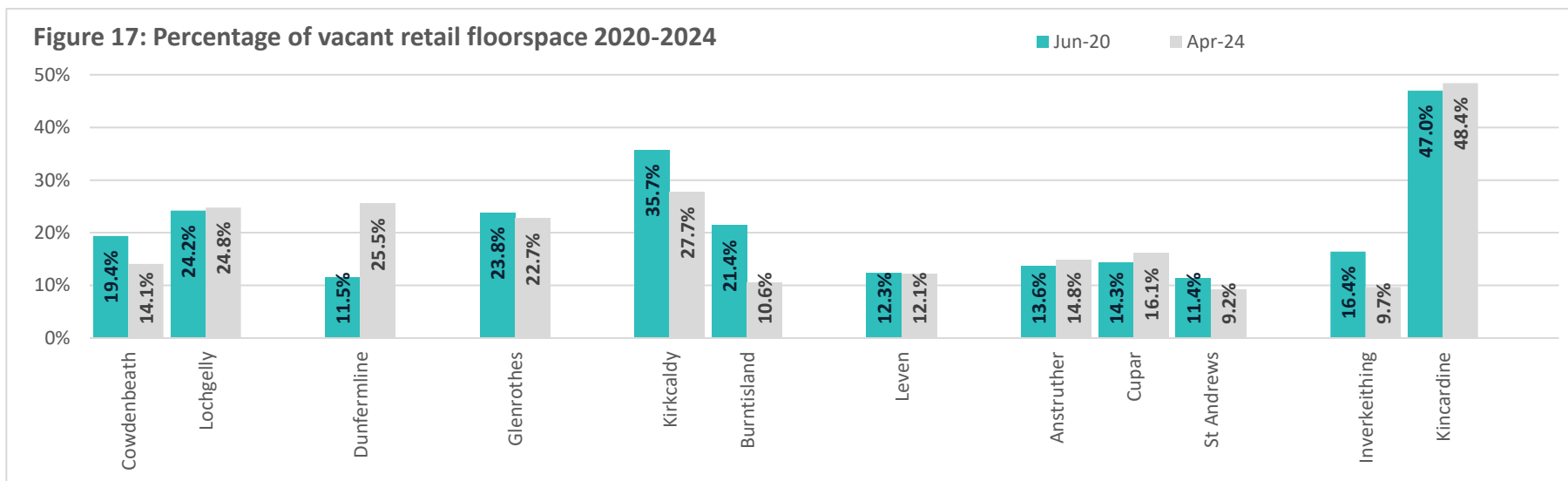


Figure 18: Volume and Value of Visitors, Jan-Dec 2023

STEAM* Indicators	St Andrews	Dunfermline Area	Kirkcaldy and Mid Fife	NE Fife (exc. St Andrews)	Fife
Visitor numbers	775,800	956,700	852,900	621,300	3.21m
% change in visitor numbers 2022-2023	+10.7%	+20.0%	+24.5%	+18.8%	+18.5%
% change in visitor numbers 2019-2023	+14.0%	+17.2%	+16.1%	+10.2%	+14.5%
Economic impact (direct, indirect & induced)	£157m	£124m	£115m	£166m	£513m
% change in economic impact 2022-2023**	-5.0%	-0.5%	+5.3%	+49.8%	+0.4%
% change in economic impact 2019-2023**	+15.2%	+8.7%	+3.1%	+79.7%	+12.7%
Number of Full Time Equivalent (FTE) jobs supported by visitor expenditure	1,407	1,373	1,301	1,540	5,621
% change in number of FTE jobs 2022-2023	-2.2%	+0.4%	+5.0%	+3.0%	+1.4%
% change in number of FTE jobs 2019-2023	+3.5%	-2.1%	-2.5%	+10.7%	+2.4%

Source: Fife STEAM Reports 2023 - FINAL, Global Tourism Solutions (UK) Ltd.

Notes:

*STEAM is a tourism economic modelling tool owned by Global Tourism Solutions (GTS) UK Ltd and is used by most visitor destination areas in the UK. 'Visitors' include staying visitors (tourists staying overnight for at least one night) and day visitors visiting the area on a non-routine and non-regular leisure day trip from a home or holiday base.

** Indexed to 2023

The areas relate to Fife's Local Tourist Associations (LTAs) as follows: St Andrews=St Andrews LTA; NE Fife=Cupar & North Fife and East Neuk LTAs; Kirkcaldy & Mid Fife=Levenmouth and Heartlands of Fife LTAs; Dunfermline Area=Dunfermline & West Fife LTA.

Figures are not available at a lower level than these four areas.

Volume and Value of Visitors (Figure 18 above):

Tourism was one of the sectors worst affected by the economic impact of the Covid-19 pandemic and 2020 saw visitor numbers to Fife fall dramatically due to travel and social distancing restrictions.

In 2021 the sector started to recover and in 2023 visitor numbers to Fife and their economic impact were higher than before the pandemic; in 2023, Fife received over 3 million visitors who brought in an estimated £512.5 million to the area's economy. Visitors spent an average 4.1 nights in the region, a longer length of stay than the national average.

Fife Tourism Activity:

A new **Welcome to Fife Tourism Strategy** was launched in December 2023.

Over 150 people attended the biennial **Welcome to Fife tourism conference** held in February 2024 at the newly refurbished Adam Smith Theatre.

Fife's biggest ever consumer marketing campaign promoting the Kingdom as an autumn/winter short break destination took place from October 2023 to February 2024. Targeting people in Scotland and North England, the campaign, **The Kingdom, where it all begins**, promoted Fife to an audience of over 8 million and inspired more than 46,000 people to visit the welcometofife.com website to find out more.

Fife Council continues to support a Fife-wide programme of **cultural events** that for 2024 included: Fife Food & Drink Week; The Bruce Festival in Dunfermline; Pittenweem Arts Festival; The Euro Fanzone at Dunfermline Football Club; Fife Fest; and Fife Outdoor Activities Week.

A **Dunfermline City Tourism Action Plan** was published in October 2023 to develop and promote Dunfermline as a city break destination. Progress to date includes a dedicated marketing campaign, travel trade training for businesses, an improved visitor website, and representation at VisitScotland Connect, putting the City in contact with over 40 tour operators.

A tourism action plan was also developed for **Levenmouth**, promoting the area as a new destination to visit by train.

Further tourism interpretation and directional signage was added to the 5-mile circular **Forth Bridges Trail**, work partly funded by the UK Government's Shared Prosperity Fund. The Forth Bridges website and multi-channel social media programme continue to promote visits to the Forth Bridges area.

Delivering Skills, Training & Fair Employment

Figure 19: Participants* on programmes commissioned by the Opportunities Fife Partnership (excluding those delivered by Fife Council) 2023/24

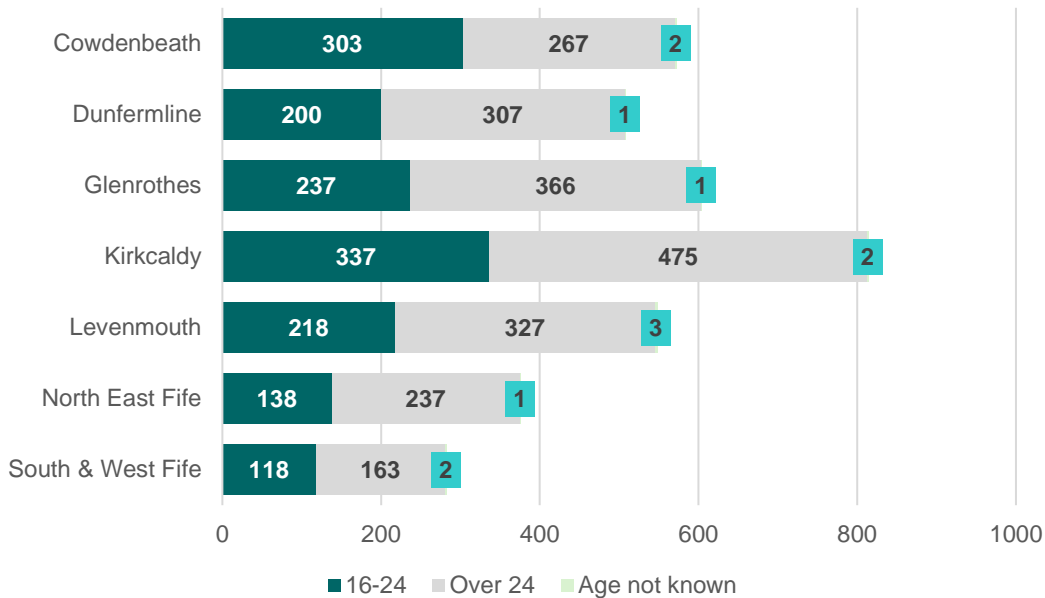
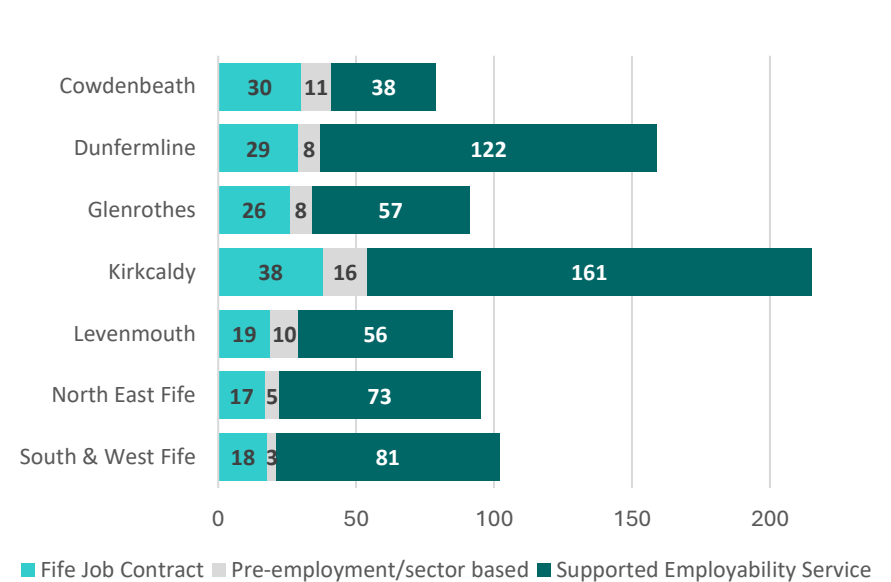


Figure 20: Participants* on programmes delivered by Fife Council Employability & Employer Engagement Team 2023/24



In 2023/24, there were **3,705 participants*** on employability programmes commissioned by the **Opportunities Fife Partnership** (Figure 19).

The largest number of participants were resident in the Kirkcaldy Area (814) followed by the Glenrothes Area (604), Cowdenbeath Area (572) and Levenmouth (548).

41.9% of participants were aged between 16-24 years. The areas with the highest proportion of participants aged 16-24 years were the Cowdenbeath Area (53.0%), South & West Fife (41.7%) and the Kirkcaldy Area (41.4%).

Over the same period, there were 826 participants on employability programmes delivered by Fife Council's Employability and Employer Engagement Team (Figure 20). The largest number of participants were resident in the Kirkcaldy Area (215) followed by Dunfermline (159).

Source: Fife Council

Note: * the number of participants on employability programmes is higher than the total number of people due to individuals participating in more than one programme. These figures exclude participants on Modern and Foundation Apprenticeships.

Targeting enhanced employability support to those most disadvantaged and furthest from the labour market

Of the 628 people who participated in employability programmes run by the council's Employability and Employer Engagement Team, 413, or 65.8%, went on to employment.

82 Modern Apprenticeships (MAs) were supported across various council services and a further 257 Fife residents were supported to undertake MAs with other employers.

Pre-employment training academies were delivered to help people experiencing barriers to employment including a Community Improvement Squad Academy in Levenmouth, Lochore Meadows Green Skills Academy and Babcock Production Service Operators (PSO) Academy.

Matrix, Employability's sheltered workshop, continued to provide meaningful employment, training and development opportunities to individuals with disabilities and long-term health conditions. The team of 35 has completed several projects for customers including NHS Fife, NHS Glasgow, Edinburgh Council and HMP Grampian delivering: upholstery for theatre seating, hospital and clinic seating, refurbishment of Occupational Therapy equipment and private sales. Matrix was integral to the successful opening of the Methil Care Village in October 2023, providing the furniture and soft furnishings for this development.

A new progressive recruitment approach – the Life Chances Model - was piloted in 2023/24. The approach, which focuses on giving people experiencing barriers to employment access to hard-to-fill, entry-level positions within the council has now been fully integrated in the council's recruitment strategy.

The Edinburgh & SE Scotland City Region Deal Intensive Family Support Service targets significant pockets of persistent, entrenched worklessness and poverty by taking a whole family approach to tackle intergenerational disadvantage. In 2023/24, this service supported 185 individuals from 98 families in Fife's most disadvantaged areas. Of those supported, 82 people entered education and 13 found employment.

Ensuring school and college leavers have the skills, knowledge and opportunities to move on to positive destinations

A programme of 82 different Culture of Enterprise activities was delivered to Fife's schools, providing a total of 2,177 instances of pupil engagement (see section below).

198 Foundation Apprenticeships were supported.

Encouraging the adoption of inclusive employment and fair work practices

The 22nd Fife Business Diversity Awards took place in November 2024. Organised by the Supported Employment Service, the awards showcase the achievements of individuals and employers in ensuring that people from all backgrounds are able to fulfil their work ambitions.

Fife Council's Culture of Enterprise Programme

Figure 21: Participation in Fife Council's Culture of Enterprise (CoE) Programme, 2023/24

	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16
Number of different CoE activities in which schools participated	8	17	11	22	12	19	13	
Instances of pupil engagement with CoE activities	198	554	485	528	386	467	397	

The **Culture of Enterprise Programme** led by Fife Council's Economic Development Team delivers programmes of activity in Fife's primary and secondary schools designed to support young people in developing abilities and confidence for lifelong enterprising contributions in their learning, life and work.

Teams from eleven primary and secondary schools pitched a range of social enterprise ideas in the 2024 **Dragon's Den** competition.

Two Fife College students have been named the recipients of the **Adam Smith 300 Enterprise Scholarship**.

Race to Zero, the digital replacement for The Enterprise Game, was rolled out in 2023 across 17 high schools and received 590 downloads.

Defence company **Babcock International Group** welcomed more than 300 primary school pupils to its annual Festival of Engineering at Rosyth, helping them explore the skills needed for a career in science, technology, engineering or maths.

Second year students from 4 of Fife's high schools participated in **Raytheon's 2024 RTX Quadcopter Challenge**.

A new project for primary school pupils, **4toFortune**, was launched challenging teams of four students to turn £4 into as much as they can within 4 weeks.

Source: Fife Council – Economic Development.

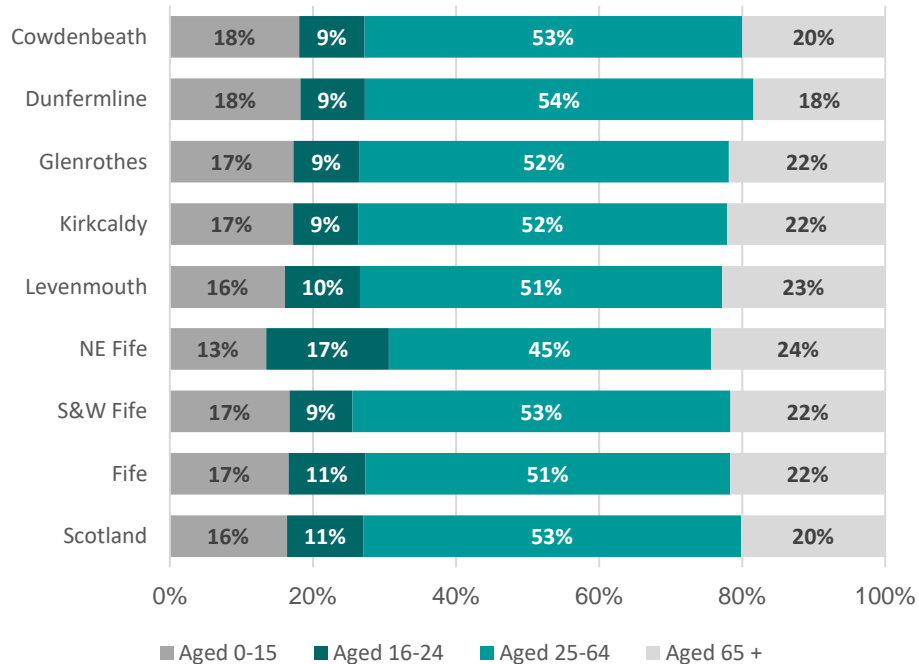
Note: Figures for previous years are not shown due to the introduction of a new way of recording instances of pupil engagement.

Fife's Labour Market

Population

41,579	60,767	48,461	60,276	37,289	72,191	49,517	371,390
--------	--------	--------	--------	--------	--------	--------	----------------

Figure 23: Population Structure - Local Committee Areas, Fife, Scotland Mid-2022



Around 371,390 people live in Fife, 6.8% of Scotland's population (Figure 22). Looking at the population structure of Fife and its committee areas (Figure 23):

- Fife has a smaller proportion of its population of working age (aged 16-64 years) than Scotland as a whole – 61.7% of its population are of working age compared with 63.5% of Scotland's population.
- Kirkcaldy has the smallest proportion of people of working age (60.7%) in Fife.
- Dunfermline has the lowest proportion of people aged over 65 (18.4%) while North East Fife has the highest (24.3%).
- Dunfermline has the largest proportion of people who are of working age (63.3%) and the highest proportion of children (18.2%).
- North East Fife has the lowest proportion of children (13.5%) but the largest proportion of people aged 16-24 years (17.1%) and the lowest proportion aged 25-64 years (45.1%).

Source: Mid-2022 Electoral Ward Population Estimates, National Records of Scotland.

Employment Rate

Figure 24: Employment Rates, 2023/24

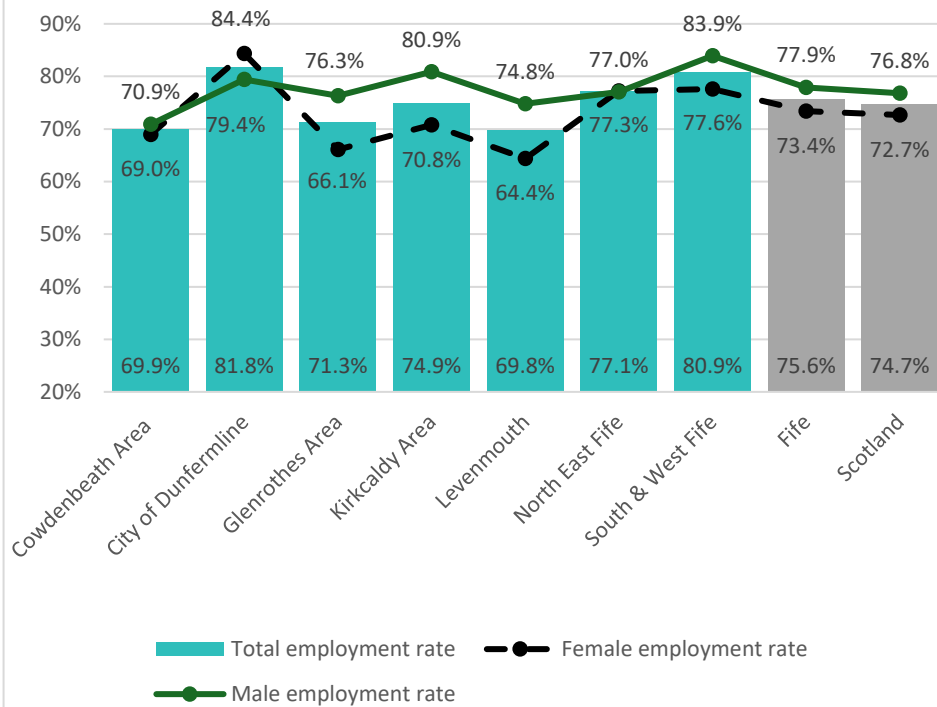
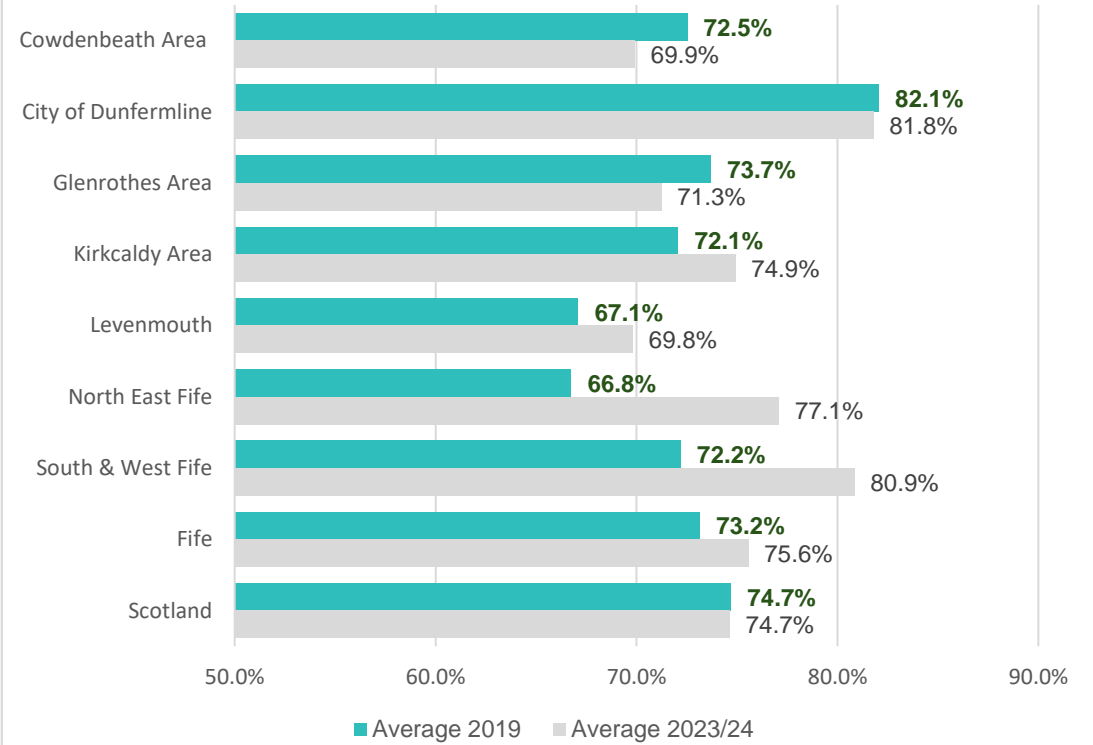


Figure 25: Employment Rate Change 2019-2023/24



Latest Employment Rates*:

Dunfermline’s average employment rate (81.8%) in 2023/24 was the highest in Fife (Figure 24) followed by South & West Fife (80.9%).

The average employment rates in Levenmouth and the Cowdenbeath and Glenrothes Areas were lower than both the Fife and Scottish rates.

Levenmouth and the Cowdenbeath Area had the lowest employment rates of all the committee areas in Fife (69.8% and 69.9% respectively).

Dunfermline was also the only part of Fife where the female employment rate was higher than the male employment rate (Figure 24).

Source: ONS Annual Population Survey, 2019 and 2023/24 Average Rates.

Note: *employment rate = the percentage of the working age populations (aged 16-64) who are in employment. As these employment estimates are obtained from a national survey, they are based on a sample rather than the entire population which means they are subject to uncertainty. In addition, rates for committee areas should be viewed with caution due to small sample sizes at this geographic level. Because of this, averages of the rates for 2019 and 2022/23 are given.

Employment Rate Change:

In the Kirkcaldy Area, Levenmouth, North East Fife and South & West Fife, employment rates in 2023/24 were above the pre-pandemic 2019 levels (Figure 25).

In Dunfermline and the Cowdenbeath and Glenrothes Areas, average employment rates in 2023/24 were lower than in 2019.

North East Fife and South & West Fife saw the greatest increases in employment rates.

Source: ONS Annual Population Survey, 2019 and 2023/24 Average Rates.

Note: As these employment estimates are obtained from a national survey, they are based on a sample rather than the entire population which means they are subject to uncertainty. In addition, rates for committee areas should be viewed with caution due to small sample sizes at this geographic level. Because of this, averages of the rates for 2019 and 2022/23 are given.

Unemployment

Figure 26: Unemployment in Fife, Scotland and Great Britain

	2019/20	2020/21	2021/22	2022/23	
Fife (estimated number of people)	7,100	8,700	6,600	6,100	
Fife (%)	4.1%	5.1%	3.9%	3.4%	
Scotland (%)	3.4%	4.7%	3.4%	3.2%	
Great Britain (%)	3.9%	5.0%	3.8%	3.8%	

Figure 27: percentage of the working age population who are economically inactive - Fife & Scotland

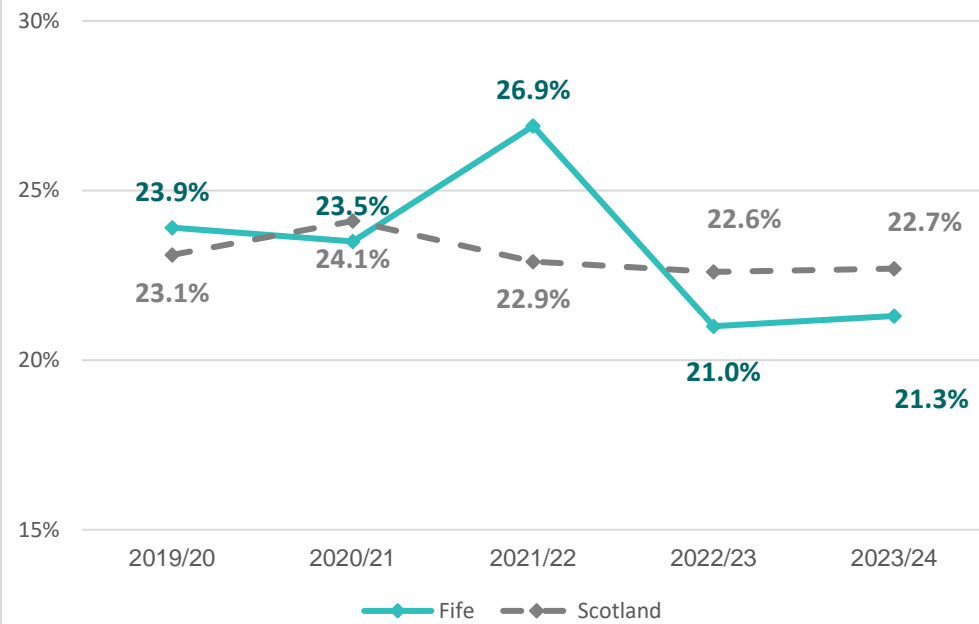
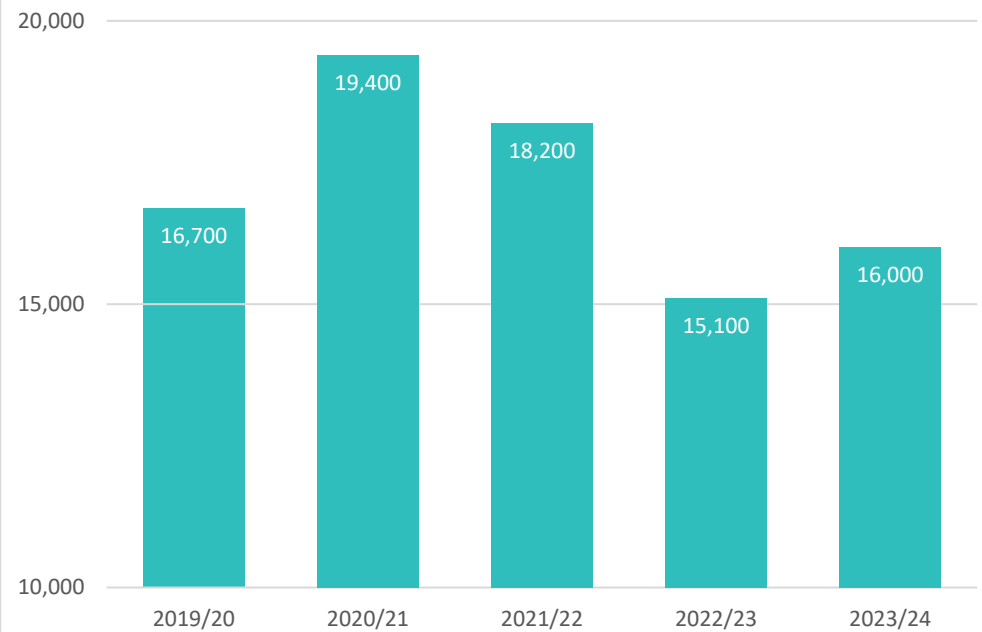


Figure 28: Estimated number of people in Fife economically inactive due to long-term ill health



A fifth (21.3%) of Fife’s working aged population (people aged 16-64) was economically inactive in the 12 months to June 2024 - that is they were neither in employment nor actively seeking a job. This represents an estimated 48,400 people.

Fife’s inactivity rate was lower than the Scottish rate (22.7%) for the same period, and also lower than the record high rate recorded in Fife in 2021/22 (26.9%), the highest rate recorded in the times-series of this data (which goes back to 1999). It was also lower than prior to the Covid-19 pandemic in 2019/20 (23.9%) (Figure 27).

Long term ill-health is the reason a third of those who are economically inactive in Fife (an estimated 16,000 people) gave for not being in employment or seeking a job. Other reasons included being a student (14.9%), looking after the family/home (15.1%) and being retired (18.9%).

Source: ONS Annual Populations Survey, July – June 2019/20, 2020/21, 2021/22, 2022/23 and 2023/24.

Note: Those who are economically inactive are people aged 16 and over without a job who have not sought work in the last four weeks and/or who are not available to start work in the next two weeks, ie they are neither employed nor unemployed.

Figure 29: Proportion of the working age population who were economically inactive (economic inactivity rate) 2023/24

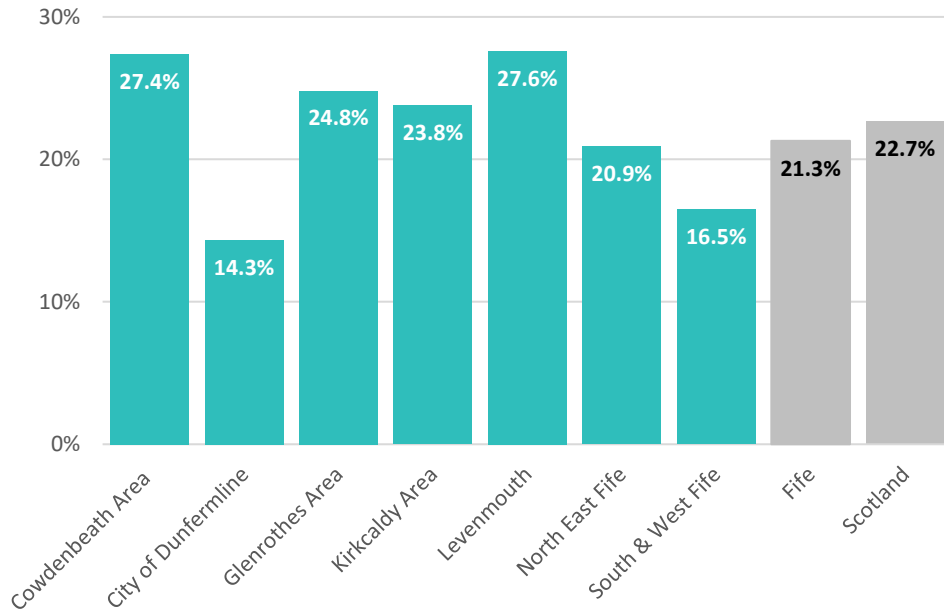
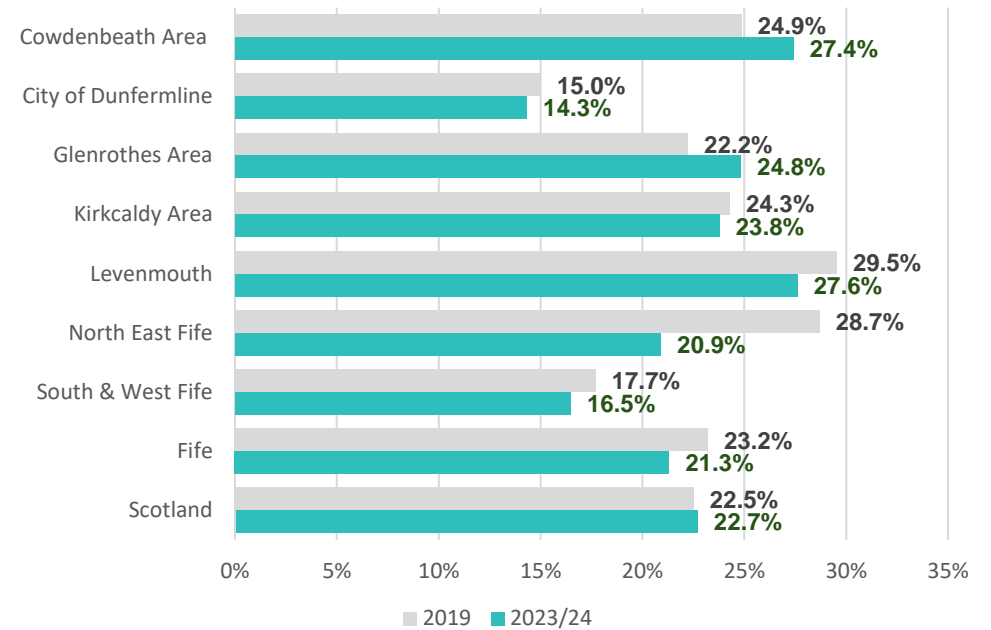


Figure 30: Change in economic inactivity rates 2019-2023.24



Between 2019 and 2023/24, the Glenrothes and Cowdenbeath Areas saw increases in the proportion of their populations who were economically inactive. In all other parts of Fife inactivity rates fell (Figure 30).

Dunfermline, South & West Fife and North East Fife are the only areas whose latest economic inactivity rate is lower than both the Fife and Scottish rates (Figure 29). Dunfermline has the lowest rate of inactivity in Fife.

Levenmouth has the highest economic inactivity rate (27.6%) followed by the Cowdenbeath Area (27.4%).

Due to small sample sizes at committee area levels, all these figures should be viewed with caution.

Source: ONS Annual Populations Survey, 2019 and 2023/24

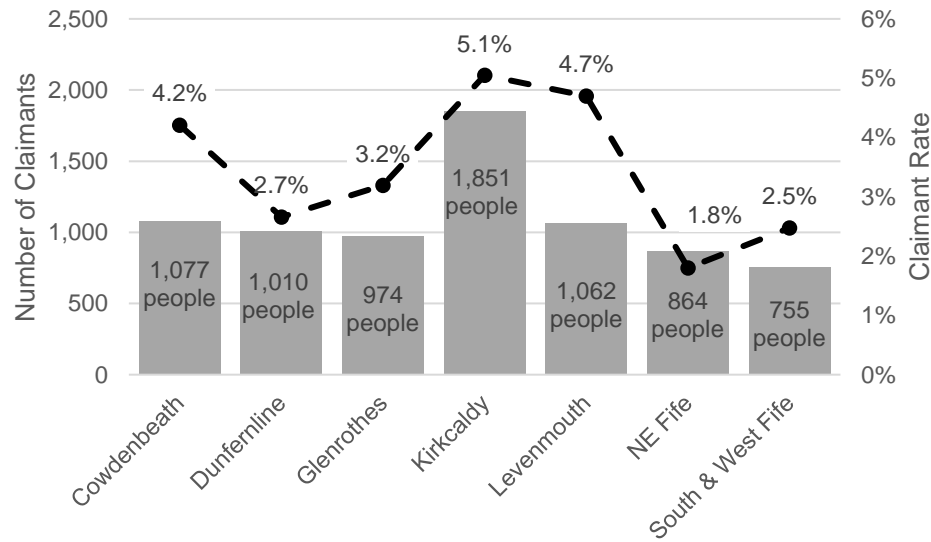
Note: Those who are economically inactive are people aged 16 and over without a job who have not sought work in the last four weeks and/or who are not available to start work in the next two weeks, ie they are neither employed nor unemployed. Economic inactivity rates for committee areas should be viewed with caution due to small sample sizes at this geographic level. Because of this, for the committee areas, averages of the rates for 2019 and 2022/23 are given; the rates for Fife and Scotland are for Jan-Dec 2019 and the 12 months to June 2024.

People Claiming Out of work Benefits

Figure 31: Claimant count and rate change 2019 to 2023/2024

		Claimant Count	2023/24 Average			
				Claimant Count	Claimant Rate	Claimant Count
Cowdenbeath	5.1%	1,328	4.2%	1,077	-0.9%	-251
Dunfermline	3.3%	1,213	2.7%	1,010	-0.6%	-203
Glenrothes	3.6%	1,108	3.2%	974	-0.4%	-134
Kirkcaldy	5.5%	2,002	5.1%	1,851	-0.4%	-151
Levenmouth	6.4%	1,450	4.7%	1,062	-1.7%	-388
North East Fife	1.7%	762	1.8%	864	+0.1%	+102
South & West Fife	2.7%	836	2.5%	755	-0.2%	-81
All Fife	3.8%	8,753	3.3%	7,592	-0.5%	-1,162
Scotland	3.1%	108,093	3.1%	109,290	0.0%	+1,198

Figure 32: The average number and rate of out-of-work benefit claimants,



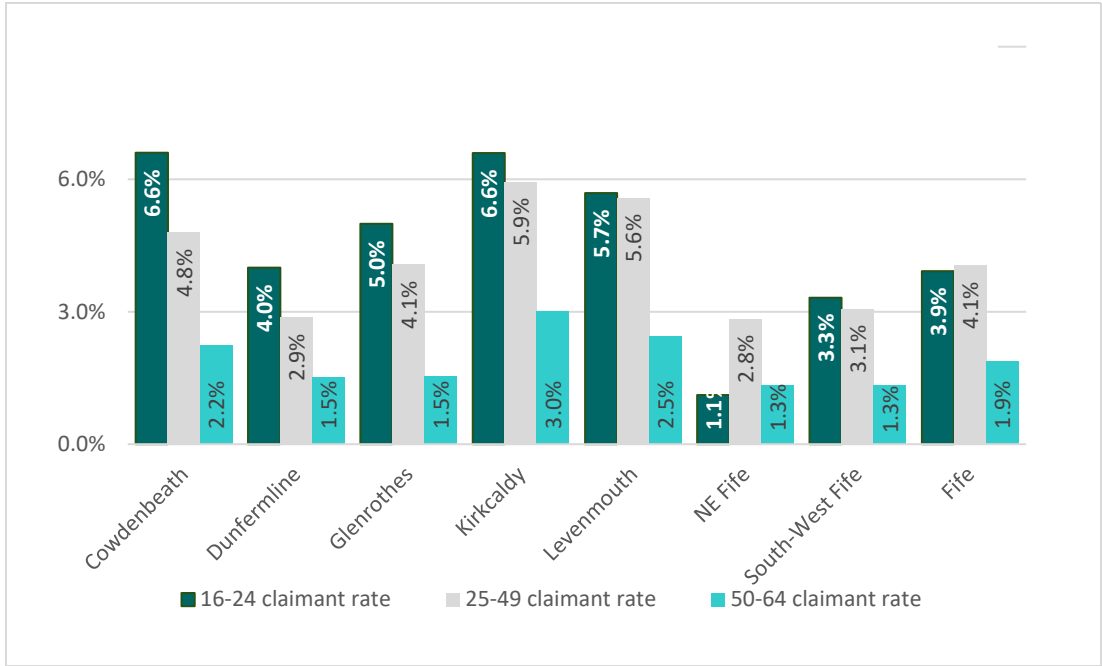
North East Fife and South & West Fife have the lowest rates and numbers of people claiming out-of-work benefits of all the area committees (Figure 32).

The Kirkcaldy Area, Levenmouth and the Cowdenbeath Area have the highest claimant rates and numbers; this has been the case for some time.

All claimant rates in Fife increased significantly in 2020 following the onset of the Covid-19 pandemic and remained considerably higher than pre-pandemic levels until they started to fall in April 2021.

In all parts of Fife, apart from in North East Fife, the average number of claimants and claimant rates for 2023/24 were lower than in 2019 (Figure 31); in Scotland the number of claimants rose.

Source: ONS Claimant Count, Oct 23-Nov 24. Note: The claimant rate is the percentage of working age (16-64yrs) residents claiming out-of-work benefits.



In all parts of Fife with the exception of North East Fife, 16-24 year olds have the highest rate of people claiming out-of-work benefits of the three main age groups.

In the Kirkcaldy and Cowdenbeath Areas, the 16-24 age group’s claimant rate is the highest rate of all age groups in Fife.

The Kirkcaldy Area has the highest claimant rates for all three age groups.

North East Fife has the lowest claimant rates for all age groups and has particularly low rates in its 16-24 and 50-64 age groups.

Source: ONS Claimant Count, Nov 2023- Oct 2024 average rates

Qualifications of Working Age Population

Figure 34: Qualifications - Fife & Scotland 2023	Fife	Scotland
% of working age population with RQF 4+ (HNC, Advanced Higher)	52.5%	55.1%
% of working age population with no formal qualifications (RQF)	6.0%	8.2%

Just over half of Fife’s working age population has a qualification equal to or higher than an HNC or Advanced Higher.

Fife has a smaller proportion of its working age population with no formal qualifications (6.0%) than Scotland as a whole (8.2%).

The ONS has changed the way it collects qualifications data, so comparisons cannot be made with previous years. Reliable figures are also not available for separate age groups or below the Fife geographic area due to small sample sizes.

Source: ONS Annual Population Survey, Jan-Dec 2023

Note: Regulated Qualifications Framework (RQF) level 4 = SCQF Level 6 (HNC, Advanced Higher or equivalent). No qualifications = no formal qualifications held.

School Leaver Destinations and Attainment

Figure 35: 2022/23 School Leaver Destinations and Attainment

	Fife	Scotland
Percentage of school leavers achieving a positive initial destination*	95.3%	95.9%
Percentage of school leavers achieving a positive follow-up destination*	91.4%	92.8%
Percentage of school leavers achieving 1+ SCQF Level 5 or better	79.3%	84.8%
Percentage of school leavers achieving 1+ SCQF Level 6 (Higher) or better	50.6%	57.9%

95.3% of Fife's 2022/23 school leavers achieved a positive initial destination*.

This was higher than the year before, when 94.8% of leavers achieved a positive initial destination and the highest proportion in the time-series of this dataset (which goes back to 2009/10).

The gap with the Scottish rate also narrowed.

The proportion of leavers in a positive destination in April 2024, 9 months after the end of the school year fell from 92.1% (the highest proportion in the time-series of this dataset) to 91.4%.

The percentages of 2022/23 school leavers achieving at least one Higher was lower than the previous year and Fife's attainment figures remain lower than those for Scotland as a whole.

Source: Scottish Government, Summary Statistics for Attainment and Initial Leaver Destinations and Summary Statistics for Follow-up Leaver Destinations, No 5: 2023 Editions.

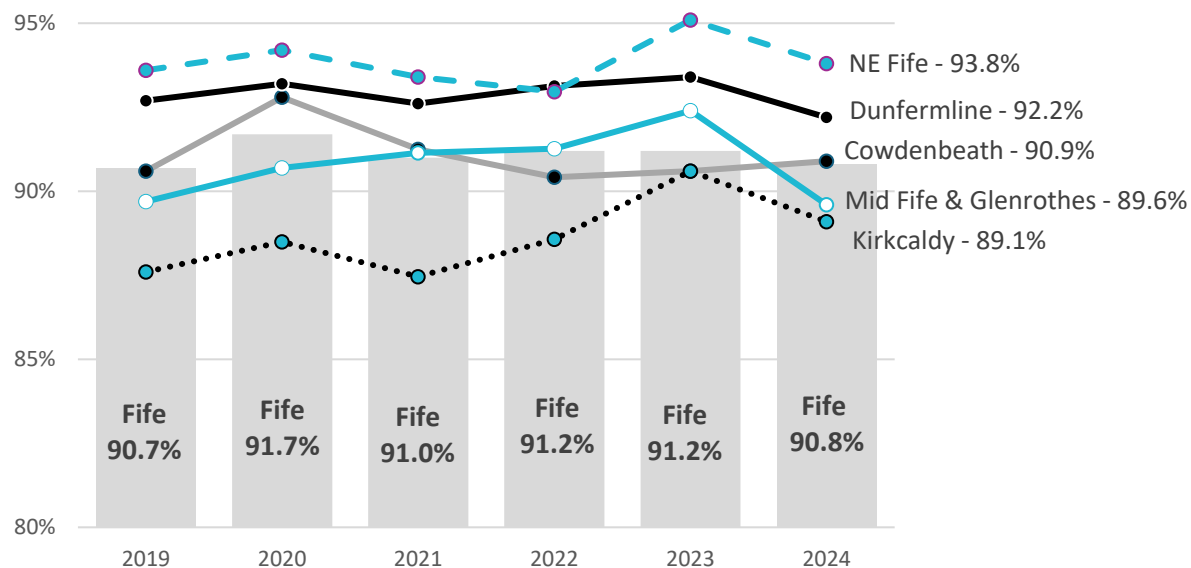
Note: * A young person is deemed to be in a positive destination when they are actively engaged with an organisation for the purpose of learning, training or work (work includes volunteering).

Annual Participation Measure for 16 19 Year Olds

Figure 36: Percentage of 16–19 year olds participating in education, training or employment 2018-2023 - Fife and Scotland

Year	Fife					Scotland				
	16-19 year olds	16-year olds	17-year olds	18-year olds	19-year olds	16-19 year olds	16-year olds	17-year olds	18-year olds	19-year olds
2019	90.7%	99.1%	93.6%	88.2%	82.2%	91.6%	99.0%	94.8%	89.1%	82.2%
2020	91.7%	98.6%	94.5%	89.6%	84.1%	92.1%	99.0%	95.0%	90.4%	84.1%
2021	91.0%	99.0%	92.6%	87.1%	85.0%	92.2%	99.1%	94.3%	89.4%	85.0%
2022	91.2%	99.0%	94.4%	88.7%	82.1%	92.4%	99.3%	95.7%	89.8%	82.1%
2023	91.2%	99.1%	95.0%	87.6%	82.6%	92.6%	99.1%	95.7%	90.8%	82.6%
2024	90.8%	99.0%	94.3%	88.1%	81.3%	92.7%	99.1%	95.5%	90.4%	81.3%

Figure 37: Percentage of 16-19 year olds participating in education, training or employment 2018-2023 by Scottish Parliamentary Constituency Areas (SPCAs) 16:



In 2024, Fife saw the proportion of its 16-19 year olds participating in education, training or employment fall from 91.2% in 2023 to 90.8%. (Figure 36).

The only age-group to see an increase in participation between 2019 and 2024 was the 17-year-old age group (Figure 36).

Fife’s participation rates are lower than the Scottish rates. In 2024 the gap widened across all age groups apart from 18-year-olds.

All parts of Fife saw participation fall between 2023 and 2024 apart from the Cowdenbeath Scottish Parliamentary Constituency Area (SPCA). The participation rates in the Mid-Fife & Glenrothes and Kirkcaldy SPCAs are below the rates for Fife as a whole (Figure 37).

Source: Skills Development Scotland, Annual Participation Measure of 16–19-year-olds in Scotland, 2024.

Figure 38: Median Weekly Earnings, April 2024: UK Parliamentary Constituency Areas (UKPCAs), Fife, Scotland

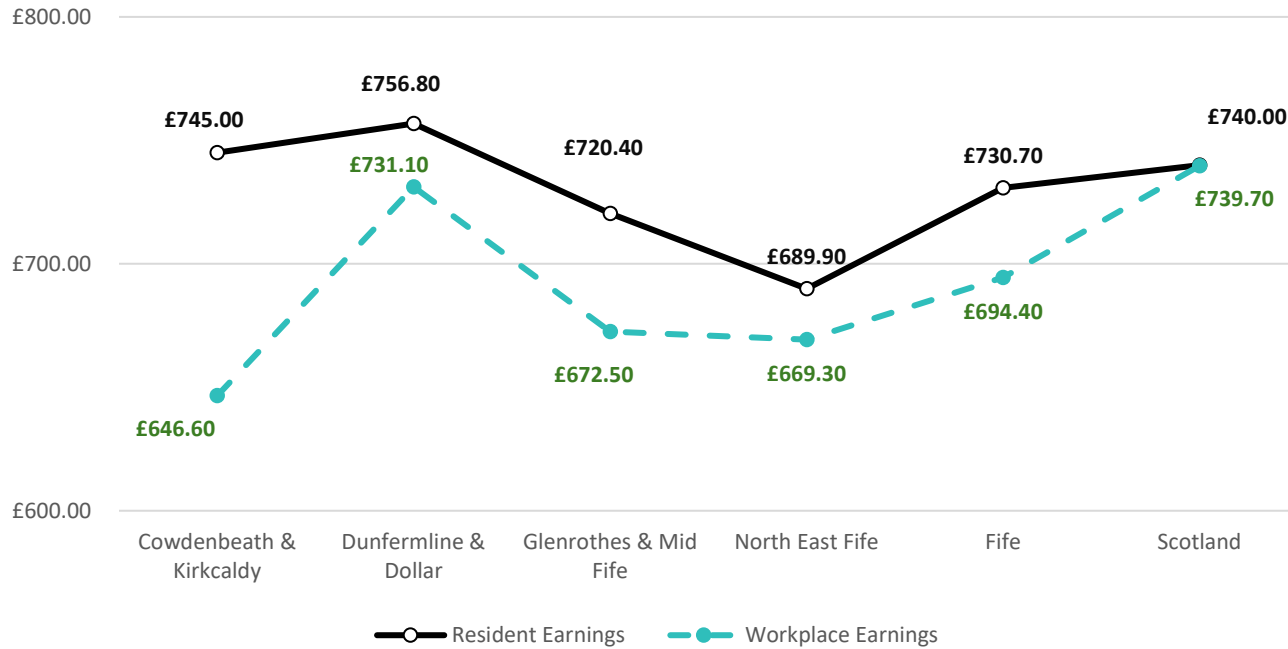


Figure 39: Percentage of employee jobs with hourly pay below Living Wage Foundation Rates

Area/UKPCA	Apr-23	Apr-24
Cowdenbeath & Kirkcaldy	13.8%	15.1%
Dunfermline & Dollar	N/A	N/A
Glenrothes & Mid Fife	N/A	12.7%
North East Fife	14.4%	18.2%
Fife	11.8%	13.1%
Scotland	10.2%	11.4%

Resident earnings represent the average earnings of people who live in the area, but do not necessarily work in the area. Workplace earnings are the average earnings of those who work in the area, but do not necessarily live there.

Dunfermline & Dollar and Cowdenbeath & Kirkcaldy UK PCAs were the only parts of Fife where resident earnings were above Scottish average earnings (Figure 38). Workplace earnings were below Scottish averages in all parts of Fife.

The Dunfermline & Dollar PCA had both the highest resident and workplace earnings and North East Fife had the lowest.

The largest gap between resident and workplace earnings was in the Cowdenbeath and Kirkcaldy PCA (a difference of £98.40).

After falling to its lowest level in 2023, the proportion employee jobs with hourly pay below the real living wage rose between 2023 and 2024 in both Fife and Scotland. Rates in Fife are still higher than the Scottish rate (11.4%) (Figure 39).

Source: ONS Annual Survey of Hours and Earnings.

Notes: Estimates below the Fife level should be viewed with caution due to small sample sizes. As the data is based on PAYE it does not include the self-employed. Median weekly earnings = the median gross weekly pay for full-time workers. The estimates in Figure 21 for Fife’s UK Parliamentary Constituency Areas are considered to be ‘acceptable’ rather than precise; those shown as N/A are considered unreliable for practical purposes.

Profile prepared by the Place, Programmes & Policies Team, Business & Employability Services, Place Directorate, Fife Council

For further information about the content of this publication please contact fifemeansbusiness@fife.gov.uk

Fife Council believes that the information contained within this publication was accurate as at December 2024. The Council is acting as a distributor (not publisher) of content supplied by third parties and does not guarantee the reliability of the data and is not liable for any party's reliance on the information contained.

Glenrothes Area Economic Dashboard 2023/24

Symbols used in dashboard:



These symbols denote a 5-step RAG (Red / Amber / Green) assessment of current performance against indicators.

Figures are given for the Glenrothes Committee Area unless stated otherwise.

Where data are not available at this level, figures are given for the Glenrothes & Mid Fife UK Parliamentary Constituency Area (UKPCA) or Mid Fife & Glenrothes Scottish Parliamentary Constituency Area (SPCA).

Tourism data are given for Kirkcaldy & Mid Fife which constitutes the area covered by the Levenmouth and Heartlands of Fife Local Tourism Associations.

Data Sources: ONS Annual Population Survey, Experian Goad Town Centre Report, ONS Annual Survey of Hours & Earnings, ONS Business Counts, ONS Business Register & Employment Survey, ONS Claimant Count, Mid-2022 Electoral Ward Population Estimates (National Records of Scotland).

Fife Headline Statistics

Population

371,390

0-15yrs 17%

16-64yrs 62%

65+yrs 22%

Economic Inactivity Rate (16-64yrs)

21.3% (48,400)

33.0% long-term ill

14.9% students

15.1% looking after family/home

18.9% retired

Lower than Scottish rate (22.7%) and the record high recorded in 2021/22 (26.9%)

Employment Rate

75%

male rate - 77.9% / female rate - 73.4%

Above pre-pandemic rate and current Scottish rate (74.6%)

Unemployment Rate

3.4%

A record low for Fife;
Below Scottish rate (3.5%)

Participation Rate

90.8%

of 16-19year olds are in employment, education or training

Rate fell between 2023 & 2024;
2024 rate below Scottish rate (92.7%)

Claimant Rate

3.3%

Below pre-pandemic rate but higher than current Scottish rate (3.1%)

Median Weekly Resident Earnings

£730.70

Scotland
= £740.00

Median Weekly Workplace Earnings

£622.80

Scotland
= £739.70

% of Jobs Paid Less Than Real Living Wage

13.1%

Rate increased between 2023 and 2024 after a steady fall between 2019 (when the rate was 18.9%) to 2023 (11.8%).

Glenrothes Area Business Base Performance

VAT/PAYE Enterprises

1,565*

Business numbers fell by -4.0% (-65) between 2020 and 2024

**Mid Fife & Glenrothes SPCA*

Number of Jobs

22,000

Down by -12% on 2019 figure; 4th highest number of jobs in Fife

BGF-Supported New Business Start-Ups

88 BGF start-ups

4th highest number across Fife

Largest Employment Sectors

5,000 Public admin & defence

3,500 Manufacturing

2,250 Human health & social work

1,500 Education

1,000 Accommodation & food services

Business Density

273

businesses per 10,000 adults*

Lower than Fife business density (288) and Scottish business density (377)

**Mid Fife & Glenrothes SPCA*

Glenrothes Area – Creating Thriving Places

Town Centre Vacancy Rate

A

22.7%

of Glenrothes floorspace is vacant

Lower vacancy rate than in 2020

(23.8%);

19.3% of units vacant

Fife Council Business Property Portfolio

B

88% of units occupied

46 of the 52 business units in the Glenrothes area are occupied.

Tourism

C

852,900* visitors

£115m* economic impact

In 2023, there were 16.1% more visitors than 2019; who had a +3.1% greater economic impact than 2019.

*Kirkcaldy & Mid-Fife LTA area

Vacant & Derelict Land

A

17.0% of Fife's vacant & derelict land (119.8 ha)

The second highest proportion of Fife's total amount of vacant & derelict land;

Between 2023-24, the amount of vacant & derelict land decreased by 7.7 ha

Glenrothes Area Labour Market Performance

Population

48,461

0-15yrs	17%
16-64yrs	61%
65+yrs	22%

Age distribution similar to Fife's

Economic Inactivity (16-64yrs)

24.8%

Higher than pre-pandemic rate (22.2%);

Third highest rate in Fife



Employment Rate

71.3%

*Third lowest rate in Fife;
Lower than Fife & Scottish rates*



Claimant Rate

3.2% (974) people

*Down from 3.6% (1,108 people) in 2019;
Below (better than) Fife rate (3.3%);
But 16-24yrs age group has the highest claimant rate (5.0%)*



Participation Rate

89.6%*

of 16-19 year olds are in employment, education or training

*Below Fife rate (90.8%);
Lower than 2023 rate (92.4%).*

**Mid Fife & Glenrothes SPCA*



Median Weekly Resident Earnings

£720.40*

Second lowest average wages in Fife

**Glenrothes & Mid Fife UKPCA*



Median Weekly Workplace Earnings

£672.50*

Second lowest average wages in Fife

**Glenrothes & Mid Fife UKPCA*



% of Jobs Paid Less Than Real Living Wage

12.7%*

Lower than Fife rate (13.1%), but higher than Scottish rate (11.4%)

**Glenrothes & Mid Fife UKPCA*



Glenrothes Area Key Challenges and Priorities

Challenges:

- Fall in the number of businesses & jobs & low business density
- Kingdom Centre vacancy rates
- Lower employment rate & higher inactivity rate than Fife & Scottish rates
- Fall in 16-19 year old participation rate
- Below average workplace & resident earnings

Priorities:

- Completing phase one of Riverside Park regeneration; developing & delivering a marketing plan
- Addressing Kingdom Centre issues
- Delivering Glenrothes Town Centre Masterplan & marketing Rothesay House site
- Industrial estate site servicing & refurbishment
- Publishing & promoting a Glenrothes Investment Prospectus
- Delivering skills, training & employability support to address economic inactivity in the area

22 January 2024.
Agenda Item No. 8

Supporting the Plan 4 Glenrothes Area: Community Recovery Fund

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: 13,14,15

Purpose

To provide members with the necessary information to allocate funds from the Community Recovery Fund (CRF) for the Glenrothes Area to enable the continuation of two temporary Welfare Support Assistant posts until March 31st, 2026.

Recommendation(s)

The Committee is also asked to approve the following amounts from the Community Recovery Fund totalling £50,402.

Resource Implications

There are sufficient funds available in the Community Recovery Fund to support the submitted proposals.

This would leave a balance of £154,911 unallocated of the Community Recovery budget.

Legal & Risk Implications

There are no legal or risk implications based on this report.

Impact Assessment

An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

There has been extensive consultation in the production of the Plan4Glenrothes Area.

Throughout 2022, a series of officer meetings reviewed the existing plan and established key priorities for Members consideration.

Monthly People and Place Leadership Group meetings were facilitated throughout the year up until November 2022 to support the review of the Plan for Glenrothes.

Elected Members attended a workshop in August 2022 focusing on one of the key priorities, 'Tackling Poverty in Glenrothes', that included briefings from key partners

involved in the management and delivery of services aimed at tackling poverty related issues, such as welfare support and food and fuel crisis intervention.

A further Members workshop was facilitated in November on this theme, with the specific aim of discussing and seeking comment on potential projects that could be funded through the Community Recovery Fund.

Consultation with community groups and individuals throughout 2022 helped shape and gather support for the four key themes identified within the Plan.

Throughout 2023 consultation with partners across all sectors on the alignment with CRF and Plan4Glenrothes priorities continued, facilitated by the People and Place Leadership group and the Glenrothes Against Poverty multi agency action group.

Elected members have taken part in 8 workshops to discuss CRF priorities. The proposals presented in this report were discussed at the most recent member's workshop.

1.0 Background

- 1.1 On 25th August 2022, the Cabinet Committee agreed to allocate £10 million of revenue balances as a Community Recovery Fund. Further to this, the subsequent Cabinet Committee meeting on 22nd September approved the 'Help with Cost of Living: Extending Community Support' report which set out a general approach and criteria for the Fund, including the allocation of £9m across the seven Area Committees. Glenrothes Area has received an allocation of £1.303m as part of this allocation.
- 1.2 The specific criterion for the fund is as follows.
 - Projects should link to Local Community Plan priorities.
 - Projects should take account of Plan for Fife recovery priorities (Community Wealth Building, Tackling Poverty, Economic Recovery, Climate)
 - Projects should provide assessment of benefit to ensure no unintended consequences.
- 1.3 The Community Recovery Fund is available over a three-year period.

2.0 Project Summary Information

- 2.1 Glenrothes Area Communities and Neighbourhoods Managers acknowledge that key areas of work are required to support families and individuals through the cost-of-living crisis through a period of recovery. This work includes providing information, advice, signposting to food, fuel, and financial assistance as well as the ongoing development of enhanced wrap around support within the community assistance hubs and warm spaces.
- 2.2 The Welfare Support Team is an integral part of the Glenrothes Area Community Learning and Development Team, ensuring a **No Wrong Door** approach to supporting individuals and families with multiple and complex needs. For those who access the Welfare Support Team, there are clear links, pathways and opportunities to further learning, support, and employability opportunities. (Appendix 1)

- 2.3 Work carried out by the team of Welfare Support Workers in the area includes support to individuals in accessing benefits advice, on-line job-search, learning and employability resources. A more detailed description of Welfare Support Work carried out in the Glenrothes Area over the past year is outlined in Appendix 2.
- 2.4 Four full time Welfare Support Workers are currently employed in the Glenrothes Area to carry out this work, two on a permanent basis and two on a temporary basis. The two temporary posts were allocated funds for two years from the Community Recovery fund from Area Committee in August 2023.
- 2.5 Workload and demand on the Welfare Support Service has continued to increase incrementally since August 2023, and there are no indications that this demand is likely to reduce or plateau.
- 2.6 Approval of this funding request will allow the temporary posts to be continued for a further seven months, until the end of financial year 2025-2026.

3.0 Conclusions

- 3.1 This proposal meets the broad criteria for the Community Recovery funding. It also contributes to the 'Plan 4 Fife 2021-2024' and 'Glenrothes Area Local Community Plan' theme "Tackling Poverty".
 - 3.2 The continuation of the staff positions will assist in developing a response to the cost-of-living crisis and will support individuals and families towards recovery. Learning gained from these posts will be used to influence and direct future service delivery across the area.
 - 3.3 Approved proposal project leads will be required to submit robust evaluation on impact and outcomes within a timescale and framework agreed between Council Officers and Area Committee Members.
 - 3.4 Approving these proposals will leave an allocation of £154,911 in the Community Recovery Fund to support other projects.
-

Appendices

1. **Glenrothes Area CLD Team Infographic**
2. **Welfare Support Assistant Update**

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973: -

- 'Help with Cost of Living : Extending Community Support'. Fife Council Cabinet Committee, 22nd September, 2022.
- [Plan4Fife Local Outcome Improvement Plan 2017 – 2027](#)

- [Recovery and Renewal Plan4Fife 2021 – 2024 Update](#)
- [Glenrothes Area Local Strategic Assessment 2022](#)

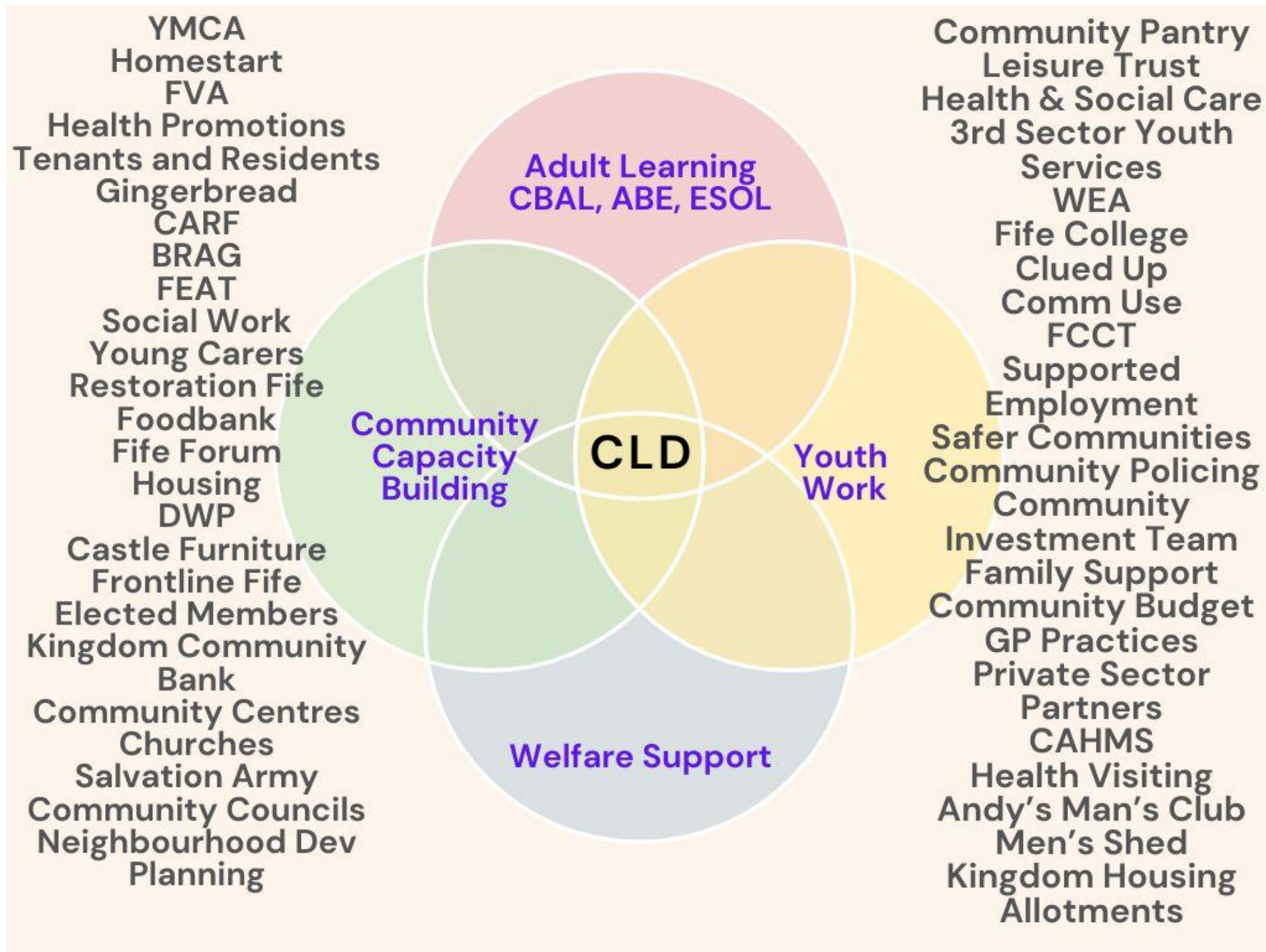
Report Contact:

Chris Mieztis

Community Development Team Manager, Glenrothes Area

5th Floor West, Fife House

Email: chris.mieztis@fife.gov.uk



Welfare Support and Job Clubs Glenrothes

January 2024 – December 2024

<u>WELFARE SUPPORT ENGAGEMENTS</u>				
Comparable Data - 2023 and 2024				
Summary By Issue	Glenrothes Welfare Support		<u>Auchmuty /Lomond Centre Job Club</u>	
	<u>2023</u>	<u>2024</u>	<u>2023</u>	<u>2024</u>
Number of Individuals Supported	354	531	92	175
Not Specified	171	39	32	33
Advocacy	8	467	6	162
Benefit Check	35	57	11	31
Benefit	9	16	1	5
Budgeting Support	2	11	0	12
Claim Assistance – (Some individuals have multiple claims for different entitlements)	394	567	443	401
Claimant Commitment	26	47	401	643
CV	9		465	
Debt Support	1	16	0	
Digital Access	158	216	597	778
Employability	4	63	17	486
Essential Goods	21	80	1	2
Food Support	149	288	37	44
Fuel Poverty	4	76	0	17
Sanctions	5	20	20	46
Welfare Fund application	1	43	0	3
Total Concerns Dealt With	997	2006	1631	2663

Welfare Support Workers - Output

An analysis of the figures from 2023 to 2024 shows a significant increase in the number of people supported through the Welfare Support team and an increase in the type of work they have supported people with.

Staffing Changes and Impact

From January to August 2023, the team was made up of three Welfare Workers. (2 permanent members of staff and 1 temporary member of staff).

In August 2023, approval from the Community Recovery Fund increased the workforce to 4 fulltime members of staff. This has enabled an increase in engagement and support capacity across the Glenrothes area.

Workload and demand on the Welfare Support Service has continued to increase incrementally since August 2023, and there are no indications that this demand is likely to reduce or plateau. Without the extended funding, a 50% reduction in staff beyond August 2025 would severely impact our ability to meet the current demand in the Glenrothes area.

Welfare Support Assistants: Key Partners in Local Delivery

In addition to core Welfare Support and Job Club sessions, staff have successfully worked in partnership with local community provision across the Glenrothes area, engaging with and supporting individuals and families from all 3 Ward areas.

This has included:

- Increased involvement and partnership working with Community organisations and the provision that they deliver.
- Collaborative working with the wider Community, Learning and Development Team: Community Based Adult Learning; work in Schools; co-delivering groups with Adult Basic Education and ESOL (English for Speakers of Another Language) ensuring strong pathways for individuals engaged by the WSA's to further support and learning opportunities.
- Enhanced community presence through initiatives such as Warm Welcomes, Café Inc and Community pop-up events.

This expanded engagement has significantly strengthened the impact within the wider community. Having more presence and integrating with existing provision has allowed the team to work with and support more people across the Glenrothes area as shown by the figures comparing years 2023 to 2024.

The type of support people benefit from includes:

- Financial gain – benefit checks, ensuring individuals receive their full financial entitlement.
- Helping people in crisis situations normally done via pre-arranged one-to-one appointments. However, given the nature of a crisis situation, people often present at the centre's that the staff are based from - looking for quick support. The 2 main office bases for the Welfare Support Staff ensures that there is a place that people know they can go to, for help and support.
- Food Support – the Welfare Support Workers refer to the Glenrothes Food bank and other community food provision across the area.
- Referrals to partner agencies.
- Ensuring people are aware of their claimant commitments and what this entails to meet the criteria set by the DWP.
- Money Matters Courses – this is a course delivered by the Welfare Support team about budgeting. This part of their work is invaluable as it empowers people to learn the skills needed to support them to build resilience and capacity, in turn preventing the number of crisis situations that they might find themselves in.
- Fuel Support – referrals to the Fuel Bank and to St Andrews Environmental Network who can offer energy advice and support.
- Complex needs: Often an individual's needs are complex and require wider Local Authority and/or Third Sector support. The Welfare support team are very well connected with other agencies and departments, ensuring individuals needs are addressed appropriately and timeously. This level of connectivity has been strengthened by the increase in Welfare Staff, ensuring that they are able to attend networking events, meetings, community organisations and invite other agencies into the Job Club sessions. Without the ability to network and work collaboratively with other agencies, the support that people receive will not be as quick or effective.

The 4 Priority Areas of the Welfare Support Team and examples of work:

1. Improved welfare reform advice/support available in local communities and hard to reach areas

- Welfare Support Workers (WSWs) are providing 4-6 weekly outreach sessions at **Warm Welcome venues** (Lomond Centre, Thornton Bowling Club and Gilven Sports Hub)
- WSW have networked with **The Arch and Farmhouse YMCA** homelessness project workers which has led to some of their clients accessing the Life Skills and Money Matters courses, as well as welfare support.
- The Money Matters (budgeting) course was offered to parents at **Ladybird Nursery**.
- WSWs spent a half day with the **Scottish Welfare Fund team** to gain a better understanding of how grant applications are processed.
- WSWs represented Fife-wide welfare support and job clubs at the **Fife Council jobs fair at the Rothes Halls**.
- WSWs attended the **Cash First Conference** in Glasgow to learn about this approach to anti-poverty work.
- WSWs attended meetings with the **Criminal Justice team and the Adults' team** within **social work** to build on working relationship and clarify roles and boundaries to improve referral procedures.
- WSW met with the new **community engagement officer** from Glenrothes foodbank to discuss shared areas of interest and possible partner/joint working opportunities.
- The presence of a **Citizens Advice and Rights Fife community-based benefit adviser** at our Friday job club has been very effective, as WSWs have access to expert advice and can resolve some concerns immediately. The referral time for this has been very fast, avoiding waiting times for urgent matters.
- WSWs are re-establishing **drop-in sessions at the Thornton traveller site** and maintaining positive relationships with the residents and site managers. This has led to welfare support being accessed by several individuals and families.
- Glenrothes foodbank vouchers, referrals and signposting to other food sources

Examples of Welfare Support:

The examples below were selected to reflect the variety of issues that are presented at welfare sessions.

- Assistance **applying for Adult Disability Payment (ADP)**, also signposted for classes at ALC and completed a benefit check.
- Assistance with a life-limiting condition with a **UC50 work capability assessment form** for Universal Credit (UC).
- A Romanian single mum texted about **help with food and baby milk**. WSW provided a foodbank voucher for delivery and bought some baby formula which was dropped off at the house.
- Returned a copy of an **Attendance Allowance form** to a client with COPD. This will help him prepare for a phone assessment.
- A woman attended a welfare support session to complete a benefits check, apply for a Scottish Welfare Fund **crisis grant** and start an ADP application.
- A client needed assistance with the UC50 Capability for Work Assessment form due to **ADHD and dyspraxia**.
- Emergency food delivered to a client who has had to move house due to **domestic violence**. Has a new partner and 8-year-old son and is also **pregnant**. A Big Hoose referral was made, and benefit check offered.
- Helped this person update details for his **housing benefit application**.
- Started a **blue badge application** with an Asian man with chronic health conditions.
- Phone call from Romania. A family have returned to Romania and now want to request medical/vaccination records for their young children. WSW will make **enquiries at the GP surgery** to find out the procedure for this.
- A couple are about to move to Glenrothes, they currently live in furnished rented accommodation and the landlord is not renewing the lease on the property. They have **no furniture or white goods**, applied for a Scottish Welfare Fund community care grant for white goods and carpets.
- WSW helped a person **apply for ADP** then made a **referral to VoiceAbility** for advocacy and help with part 2.
- **Benefit check** carried out for a man who is still employed but will most likely get paid off in the next few weeks. Advised that this would not be accurate and suggested that another calculation is done once his circumstances change.
- WSW assisted with the completion of a UC50 **Capability for Work** form for a client who is being assessed for **Autistic Spectrum Disorder (ASD)**.
- **Supported call** to the Housing Benefit line regarding state pension eligibility causing someone's Housing Benefit to be stopped. This looked like an error and is causing the person to accrue **rent arrears**.
- Support to challenge a **missing backdated pay** from ADP.

Example of Financial Gain:

- A woman with severe chronic health conditions did not think she would be entitled to **Attendance Allowance**. With encouragement from the WSW, she applied and was awarded the higher rate at £108.55 weekly, a **gain of £4644.60 per year**.
- A pension-age couple both had assistance with applying for Attendance Allowance (AA) after only asking for help with a Blue Badge (successful). The wife was awarded the higher rate AA at £108.55 weekly, the husband the standard rate at £72.65 weekly. Total gain for the couple is **£9422.40 per year**.

A wide range of benefit applications have been successful, with some people also receiving a backdated payment for the period they were entitled.

2. Job seekers engage with local employability services

Community Job Clubs:

- Job club **attendances** at Auchmuty have been rising gradually, and the Lomond Centre sessions are now very busy. We are still seeing people re-engaging after the long closures over the covid period. New leaflets have been printed and DWP job centre coaches are giving this information to their customers.
- New Job club members often arrive with a request for CV support and then learn about all the other support and learning opportunities that are available to them.
- Job clubs have **partner agencies** attending regular sessions to provide a wider range of employability support, currently BRAG and SES (Supported Employability Services) are with us once a fortnight.
- **Progression Pathways:** The Friday lunch provided at the Job Club is ran by volunteers who initially attended the Job Club looking for support.
- Some job club members come along to sessions with **support**, i.e., a social worker, SACRO worker etc.
- a **Citizens Advice and Rights Fife community-based benefit adviser** is present at our Friday job club session.
- Other agencies and organisations are also invited to come and visit a job club session to raise awareness of what they offer.

Job Club Volunteers:

- Volunteers are welcoming new members, assisting job club members with computer skills and helping with hospitality.
- The two **kitchen volunteers** have completed their REHIS Food Hygiene certificates and are working towards the Food Champion award.

- **Lunches** are a healthy main course and a dessert and are provided every Friday to job club and other ALC service users, with an average of 15 individuals being served. Any leftovers have been given out as take-aways for people to enjoy at home.
- The lunches comprise of a main course and a dessert and have also introduced service users to a variety of different meals. All the meals are based on recipes with a **good nutritional** balance.

3. Claimants provided with opportunity of specialised services support

Welfare Support Workers signpost within CLD to

ESOL
 Food Hygiene course
 Scottish Mental Health First Aid courses
 Wellbeing projects
 7 Habits of Highly Effective People programme
 ABE
 Life Skills
 Money Matters

And make referrals to other agencies/support services:

CARF non-debt
 CARF Money Advice Service
 Circles Advocacy (for appeals and tribunals, or face to face assessments)
 Cosy Kingdom (fuel poverty)
 Fuelbank Glenrothes
 Glenrothes Foodbank
 Leslie Pantry
 Food Shack Fife
 St Luke's Community Pantry
 Collydean Community Centre
 FC Housing Services
 Frontline Fife
 Supported Employment Service
 Scottish Welfare Fund (crisis grants and community care grants)
 DWP job centre
 Link Life Fife
 CASTLE Furniture Project (Glenrothes): The Big Hoose project and Helping Hands
 Brag
 Glenrothes Men's Shed
 Warm Welcome Venues

4. Claimants are more positive about meeting benefit conditions.

WSAs are collecting impact statements and complete impact surveys with individuals.

Examples of impact statements:

- "I could not have done all this without your help. I didn't know what a CV should have in it."
- "I looked at the form [*Adult Disability Payment*] and wanted to put it in the bucket. I could never have filled it in without you."
- "I didn't know that welfare support was available. Now that I have got this help available, I got the higher rate attendance allowance. This has made a massive difference to my life."
- "Thank you for helping me call Social Security. I have tried and given up lots of times, because of the menu choices and then sitting on hold for so long. I would have put the phone down where you kept going."
- "I wouldn't be who I am now without all of the help at job clubs and getting the welfare support I needed. I have done classes at ALC and I'm so much more confident. I have two volunteer jobs and I feel so happy."
- "Without your help I would be destitute without the Welfare Team and Auchmuty Learning Centre (ALC). The people who live around here would be a lot worse off. They have helped me get a house, stuff for my house and give me a community. The Welfare team is an invaluable service, I would be lost without you. I know I can always come to ALC if I need help to fill in forms or reading letters. It helps my mental health knowing someone is there in person or at the end of the phone. Nothing is too small for you to help me with."

22 January 2025

Agenda Item No. 9

PROPERTY TRANSACTIONS

Report by: Alan Paul, Head of Property Services

Wards Affected: 14

Purpose

The purpose of this report is to advise Members of action taken using the list of officer Powers in relation to property transactions.

Recommendation(s)

The Committee is asked to note the contents of this report.

Resource Implications

There are no resource implications arising from these transactions, as any expenditure is contained within the appropriate Service budget.

Legal & Risk Implications

There are no legal or risk implications arising from these transactions.

Impact Assessment

An EqIA is not required and is not necessary for the following reasons: the items in this report do not propose a change or revision to existing policies and practices.

Consultation

All consultations have been carried out in relation to this report.

1.0 Background

- 1.1** In dealing with the day to day business of the Council there are a number of matters relating to the purchase, disposal and leasing of property and of property rights. This report advises of those transactions dealt with under powers delegated to officials.

2.0 Transactions

2.1 Acquisitions

2.1.1 221 Claymore Drive, Glenrothes

Date of Acquisition: 25 October 2024
Price: £100,000

2.2 Leases by the Council – New Leases

2.2.1 Unit 20 Flemington Road, Glenrothes

Term: 12 December 2024 for 5 years
Rent: £8.376 per annum
Tenant: Innes Pirrie and Carl Holland t/a Holland & Pirrie Bespoke Interiors

2.2.2 Unit 3 Food Resource Base, Faraday Road, Glenrothes

Term: 3 years
Rent: £3,400 per annum
Tenant: Bare Baked Ltd

3.0 Conclusions

- 3.1** These transactions are reported back in accordance with the List of Officers Powers.

List of Appendices

1. N/A

Report Contact

Author Name Michael O’Gorman
Author’s Job Title Service Manager
Workplace Property Services – Estates
Bankhead Central
Glenrothes,
KY7 6GH
Telephone 03451 555555 440498
Email Michael.Ogorman@fife.gov.uk

22 January 2024

Agenda Item No. 10

Glenrothes Area Committee Work Programme

Report by: Eileen Rowand, Executive Director, Finance & Corporate Services

Wards Affected:

Purpose

This report supports the committee's consideration of the workplan for future meetings of the committee.

Recommendation(s)

It is recommended that the committee review the workplan and that members come forward with suggestions for specific areas they would like to see covered in any of the reports.

Resource Implications

Committee should consider the resource implication for Council staff of any request for future reports.

Legal & Risk Implications

Committee should consider seeking inclusion of future items on the workplan by prioritising those which have the biggest impact and those which seek to deal with the highest level of risk.

Impact Assessment

None required for this paper.

Consultation

The purpose of the paper is to support the committee's discussion and therefore no consultation is necessary.

1.0 Background

- 1.1 Each area committee operates a workplan which contains items which fall under three broad headings: items for decision, supporting the Local Community Plan and Scrutiny/Monitoring. These items will often lead to reactive rather than proactive scrutiny. Discussion on the workplan agenda item will afford members the opportunity to shape, as a committee, the agenda with future items of business it wishes to review in more detail.

2.0 Conclusions

- 2.1 The current workplan is included as Appendix one and should be reviewed by the committee to help inform scrutiny activity.

List of Appendices

1. Workplan

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

None

Report Contact

Helena Couperwhite
Committee Services Manager
Telephone: 03451 555555 Ext. No. 441096
Email- helena.couperwhite@fife.gov.uk

Glenrothes Area Committee of 2 April 2025			
Title	Service(s)	Contact(s)	Comments
Community Recovery Fund Outcome Report	Communities and Neighbourhoods Service	Chris Mieзитis	
Glenrothes Area Community Learning and Development (CLD) Plan	Communities and Neighbourhoods Service	Chris Mieзитis	
Health and Social Care Locality Planning - Glenrothes	Health and Social Care	Fiona Mckay, Jacquie Stringer-fc	
Common Good and Settlement Trust Update report	Finance and Corporate Services	Eleanor Hodgson	
Report on Educational Outcomes	Education	Karen Lees, Angela Logue	

Glenrothes Area Committee of 11 June 2025			
Title	Service(s)	Contact(s)	Comments
Glenrothes Linked Together - Update	Police Scotland		

Glenrothes Area Committee of 20 August 2025			
Title	Service(s)	Contact(s)	Comments
Area Roads Programme 2024/25 Outturn Report	Roads & Transportation	Vicki Storrar	

Glenrothes Area Committee of 1 October 2025			
Title	Service(s)	Contact(s)	Comments
Annual Local Transportation Plan	Roads & Transportation	Emma Gilmour-ts, Susan Keenlyside	
Education - Pupilwise and Parentwise Surveys	Education	Karen Lees, Angela Logue	

Glenrothes Area Committee of 1 October 2025			
Title	Service(s)	Contact(s)	Comments
Local Area Housing Plan	Housing Services	Charlotte Stitchell	
Complaints Update	Communities	David Thomson-CRM	
Safer Communities Team Update Report	Housing Services	Brian Westwater, Dawn Jamieson	
Operational Briefing on Policing Activities within Glenrothes area - 1 April 2024 to 31 March 2025	Police Scotland		
Scottish Fire and Rescue Service Local Plan Annual Performance Report - 1 April 2024 to 31 March 2025	Scottish Fire & Rescue Service		

Glenrothes Area Committee of 26 November 2025			
Title	Service(s)	Contact(s)	Comments
Common Good and Settlement Trust Annual Report	Finance and Corporate Services	Eleanor Hodgson, Norman Laird	

Glenrothes Area Committee of 21 January 2026			
Title	Service(s)	Contact(s)	Comments
Local Economic Profiles 2026	Place	Alison Laughlin	
Area Roads Programme - 2026-27 report	Roads & Transportation	Vicki Storrar	

Glenrothes Area Committee of 1 April 2026			
Title	Service(s)	Contact(s)	Comments
Health & Social Care Locality Report (Glenrothes Area)	Health and Social Care	Jacquie Stringer-fc, Roy Lawrence	
Report on Educational Outcomes	Education	Angela Logue, Karen Lees	

Glenrothes Area Committee of 2 September 2026			
Title	Service(s)	Contact(s)	Comments
Area Roads Programme	Roads & Transportation	Vicki Storrar	

Glenrothes Area Committee of 7 October 2026			
Title	Service(s)	Contact(s)	Comments
Local Area Transport Plan	Roads & Transportation	Emma Gilmour-ts, Susan Keenlyside	
Education - Parentwise and Pupilwise Survey	Education	Karen Lees, Angela Logue	
Local Area Housing Plan	Housing Services	Charlotte Stitchell	
Safer Communities Team Update	Housing Services	Dawn Jamieson, Brian Westwater	
Operational Briefing on Policing activities within Glenrothes Area	Police Scotland		
Scottish Fire & Rescue Service Local Plan - Annual Performance Report	Scottish Fire & Rescue Service		
Complaints Update	Communities	David Thomson-CRM	

Glenrothes Area Committee of 25 November 2026			
Title	Service(s)	Contact(s)	Comments
Common Good and Settlement Trust Report	Finance and Corporate Services	Eleanor Hodgson, Norman Laird	

Glenrothes Area Committee of 27 January 2027			
Title	Service(s)	Contact(s)	Comments
Local Economic Profiles	Place	Alison Laughlin	
Area Roads Programme	Roads & Transportation	Vicki Storrar	

Glenrothes Area Committee of 3 March 2027			
Title	Service(s)	Contact(s)	Comments
Health & Social Care Locality Plan (Glenrothes Area)	Health and Social Care	Jacque Stringer-fc, Roy Lawrence	
Report on Educational Outcomes	Education	Angela Logue, Karen Lees	

Unallocated			
Title	Service(s)	Contact(s)	Comments
OnFife Six-Monthly Update	Fife Cultural Trust	Karen M Taylor, Sheona Small	
Pupil Equity Fund	Education	Angela Logue, Zoe Thomson	
Town Centre Masterplan - Glenrothes	Business and Employability	Ronnie Hair	
Riverside Park Improvement Plan 2020 - 2030: Update	Communities and Neighbourhoods Service, Business and Employability	Kevin Okane, Lisa Edwards-bs	

Unallocated			
Title	Service(s)	Contact(s)	Comments
On-Street Car Parking	Roads & Transportation	Jane Findlay, Emma Gilmour-ts	
Participatory Budgeting Glenrothes High Schools	Communities and Neighbourhoods Service, Education	Chris Mieзитis	
Active travel plans/routes, Glenrothes Area	Roads & Transportation	Allan Maclean, Susan Keenlyside	
Tanshall/Macedonia Regeneration	Housing Services		
Housing Revenue Account - Selling Lock Ups within mixed tenure blocks (update)	Housing Services	Joan Lamie, Donna Christie	
Workshop on local area housing plan		Charlotte Stitchell	