

APPROVED PLUMBER				Purpose			
Reference No.	I365.01	Type	Individual	<p>To provide all aspects of Plumbing work including maintenance, installations and testing to our domestic and non-domestic properties. This will also include major project and new build work ensuring that all such works are carried out in a manner that positively contributes to a high quality, responsive and cost effective service which meets Service and customer expectations.</p> <p>The typical range of installations and systems include: For Plumbing: - hot and cold water supply and rain and soil water. For Gas: - heating and cooking.</p> <p>The range of buildings work is carried out on includes domestic housing, sheltered housing, care homes, offices, libraries, theatres and conference centres, sports complexes, leisure centres and swimming pools, community centres, schools, nurseries, fire stations, police stations and works depots. These range from single storey buildings to multi storey and from standard construction methods to more bespoke and more complex constructed buildings.</p>			
Service	Building Services						
Job Family	TD5	Grade	£22,835				
Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:				Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility		E	D
To carry out plumbing /gas maintenance and repair work to components, appliances, installations, systems and infrastructure, eg cable / pipe work, including faults caused by damage or other cause, including responsive / emergency repair or renewal work.				Time-served craft person in required trade as recognised by industry board		✓	

Role Profile

Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility	E	D
<p>To investigate, trace, and identify reasons for leaks, faults, interruptions and loss on continuity and integrity to components, appliances, installations, systems and infrastructure using testing and diagnostic tools and equipment as appropriate.</p> <p>To decide on appropriate actions or response to findings from diagnostic and testing of faults i.e. carry out repair or maintenance required, isolate supply and make safe until repair is carried out, or isolate supply, make safe and condemn and submit report to supervisor / other as appropriate in accordance with defined procedures.</p> <p>To carry out modifications and alterations to existing cable / pipe work installations, systems and infrastructure which increase or reduce the size of original circuits</p> <p>To connect new cable/ pipe work to mains supply as appropriate ensuring the integrity and continuity of system on completion.</p> <p>To fit new components, appliances to new cable/ pipe work, or remove existing components, appliances and make cable / pipe work installations and make safe / watertight as required.</p> <p>To plan and run new or additional cable / pipe runs and circuits, in internal or external situations (including trenches), ensuring these are done in the most efficient and economical manner.</p> <p>To test all works on completion for operation, effectiveness and supply continuity and integrity in accordance with appropriate industry regulations and good practice</p> <p>To ensure that all works are carried out and completed in accordance with Industry Standards and Regulations, Health & Safety Regulations, etc.</p>	<p>Experience of installations, testing and maintenance of plumbing and gas systems to domestic and / or non-domestic properties</p> <p>Experience of installations, testing and maintenance of electrical or plumbing and gas systems in Public housing in Local Authority or Housing Association</p> <p>Experience of installations, testing and maintenance of electrical and plumbing and gas systems in non-domestic buildings eg Public Buildings, Commercial units and Industrial buildings</p> <p>Modern Apprenticeship in Plumbing (including foundation modules), SVQ level 3 in MES Plumbing and ACS Gas elements) or the required number of modules of the SCOTVEC/JIB NC in Plumbing stage 1 and 2 or City & Guilds Craft Certificate in Plumbing or such other qualification(s) as laid down from time to time by (S)JIB / SNIPEF</p> <p>ACS Gas Qualification</p> <p>CCN1</p> <p>CENWAT1</p> <p>HTR1</p> <p>CTR1</p> <p>MET2</p> <p>CPA1</p> <p>Full Driving Licence</p>	<p style="text-align: center;">✓</p>	<p style="text-align: center;">✓</p> <p style="text-align: center;">✓</p> <p style="text-align: center;">✓</p> <p style="text-align: center;">✓</p> <p style="text-align: center;">✓</p> <p style="text-align: center;">✓</p> <p style="text-align: center;">✓</p> <p style="text-align: center;">✓</p> <p style="text-align: center;">✓</p>

Role Profile

Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility	E	D
<p>To carry out periodic inspection and testing on existing electrical / plumbing / gas installations and infrastructure in line with regulations and good practice and complete associated documentation accurately.</p> <p>To have flexibility and carry out any “bolt-on skills” work as is required to complete work as defined in Craft Remuneration package and considered as good practice</p> <p>To carry out such works on housing, non-domestic or contracts or infrastructure as directed by line manager.</p> <p>To measure out and set out new works from drawings, bills of quantities, written and verbal instructions</p> <p>To carry out all preparatory, ancillary, finishing and complementary tasks associated with the job/task in hand which contribute to ensuring work is carried out to the expected standards.</p> <p>To ensure that all such works are carried out in a manner that positively contributes to a high quality, responsive and cost effective service which meets Service and customer expectations, quality standards (eg Scottish Housing Quality Standards), KPI's and other Service specific or client determined performance indicators.</p> <p>To maintain current and develop new competences and certification/registration required of the post eg skills, knowledge, accreditation, qualification/certification eg H&S certificates, specific trade accreditation.</p>	<p>Ability to carry out assigned work to standard and speed reasonably expected from a qualified craft person in specified trade</p> <p>Ability to work on your own with minimum supervision</p> <p>Ability to prioritise work and meet deadlines and respond positively when under pressure</p> <p>Ability to interpret instructions from job tickets for material requirements</p> <p>Rational and methodical approach to problem solving</p> <p>Health & Safety awareness and understanding appropriate to role</p> <p>Ability to use diagnostic and testing equipment appropriate to role</p> <p>Customer service awareness and focus</p> <p>Ability to work from ladder and scaffold systems, access platforms and mobile elevated work platforms</p> <p>Ability to carry out all assigned work to a high standard of workmanship, good practice and customer care</p> <p>Ability to demonstrate an understanding of Fife Councils policies and procedures</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	

Role Profile

Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility	E	D
	Ability to work on major contracts Ability to interpret instructions from drawings, bills of quantities, work schedules, manufacture's instruction manual Ability to use computerised work systems		✓ ✓ ✓ ✓

Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required				
Type of Protection of Vulnerable Groups (PVG) or other Disclosure check (choose only one).	PVG Children <input type="checkbox"/>	PVG Protected Adults <input type="checkbox"/>	PVG Both <input type="checkbox"/>	None <input checked="" type="checkbox"/>
	Basic Disclosure <input type="checkbox"/>	Standard Disclosure <input type="checkbox"/>	Enhanced Disclosure <input type="checkbox"/>	

E = Essential Criteria D = Desirable Criteria

Role Profile

Additional Information – the following information is available:

- Skills Framework (if applicable)
- **How** we work matters

Expected Behaviours – It is essential that you display the following behaviours as they are expected of all our employees:

- Take Ownership
- Focus on Customers
- Work Together
- Embrace Technology & Information
- Deliver Results