

Tuesday 25 June 2024 - 2.00 p.m.

AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**

In terms of Section 5 of the Code of Conduct Members of the committee are asked to declare any interest(s) in particular items on the agenda and the nature of the interest(s) at this stage.
3. **APPOINTMENT OF DEPUTE CONVENER**
4. **MINUTE OF MEETING OF KIRKCALDY AREA COMMITTEE OF 30 APRIL 2024.** 3 - 5
5. **DEVOLVED PARKING INITIATIVE IN KIRKCALDY** – Report by the Head of Roads and Transportation Services 6 - 16
6. **OPERATIONAL BRIEFING ON POLICING ACTIVITIES WITHIN KIRKCALDY AREA - 2023-2024** - Report by the Community Inspector, Kirkcaldy and Burntisland Ward Areas, Police Scotland 17 - 45
7. **SCOTTISH FIRE AND RESCUE SERVICE - KIRKCALDY AREA ANNUAL PERFORMANCE REPORT - 2023-2024** – Report by the Station Commander for the Kirkcaldy Area, Scottish Fire and Rescue Service 46 - 74
8. **SAFER COMMUNITIES TEAM ANNUAL UPDATE REPORT - 2023-2024** – Report by the Head of Housing Services 75 - 101
9. **REVIEW OF MOSSMORRAN AND BRAEFOOT BAY COMMUNITY AND SAFETY COMMITTEE - GENERAL ANNUAL REPORT 2022** – Report by the Head of Protective Services 102 - 122
10. **PROPERTY TRANSACTIONS** – Report by the Head of Property Services 123 - 124
11. **KIRKCALDY AREA COMMITTEE FORWARD WORK PROGRAMME** – Report by the Executive Director Finance and Corporate Services 125 - 129

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

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Finance and Corporate Services

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18 June 2024

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BLENDED MEETING NOTICE

This is a formal meeting of the committee and the required standards of behaviour and discussion are the same as in a face to face meeting. Unless otherwise agreed, Standing Orders will apply to the proceedings and the terms of the Councillors' Code of Conduct will apply in the normal way.

For those members who have joined the meeting remotely, if they need to leave the meeting for any reason, they should use the Meeting Chat to advise of this. If a member loses their connection during the meeting, they should make every effort to rejoin the meeting but, if this is not possible, the Committee Officer will note their absence for the remainder of the meeting. If a member must leave the meeting due to a declaration of interest, they should remain out of the meeting until invited back in by the Committee Officer.

If a member wishes to ask a question, speak on any item or move a motion or amendment, they should indicate this by raising their hand at the appropriate time and will then be invited to speak. Those joining remotely should use the "Raise hand" function in Teams.

All decisions taken during this meeting, will be done so by means of a Roll Call vote.

Where items are for noting or where there has been no dissent or contrary view expressed during any debate, either verbally or by the member indicating they wish to speak, the Convener will assume the matter has been agreed.

There will be a short break in proceedings after approximately 90 minutes.

Members joining remotely are reminded to have cameras switched on during meetings and mute microphones when not speaking. During any breaks or adjournments please switch cameras off.

THE FIFE COUNCIL - KIRKCALDY AREA COMMITTEE – BLENDED MEETING

Small Committee Room, First Floor , Town House, Kirkcaldy

30 April 2024

2.00 pm – 4.00 pm

PRESENT: Councillors Ian Cameron (Convener), Blair Allan, Lesley Backhouse, Alistair Cameron, Rod Cavanagh, Judy Hamilton, James Leslie, Kathleen Leslie, Carol Lindsay, Julie MacDougall, Nicola Patrick and David Ross.

ATTENDING: Julie Dickson, Community Manager, Neighbourhoods and Communities Service; Frances Ratcliffe, Lead Consultant, Bridges and Structures and Keith Johnston, Technician Engineer, Traffic Management South, Roads and Transportation Service; Jackie Funnell, Education Manager and Pamela Colburn, Quality Improvement Officer (Health and Wellbeing), Education Service; Wendy MacGregor, Committee Officer and Elona Thomson, Committee Officer, Legal and Democratic Services.

ALSO ATTENDING: Dr Lorna Watson, Deputy Director of Public Health, Child Health Commissioner, NHS Fife (for para. 99 only).

94. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 22.

95. MINUTE OF MEETING OF KIRKCALDY AREA COMMITTEE OF (DATE).

The committee considered the minute of the meeting of the Kirkcaldy Area Committee on 27 February 2024.

Arising from the minute, with reference to paragraph 93(2) - Kirkcaldy Area Committee Forward Work Programme, Councillor Rod Cavanagh requested that a meeting be convened for members of the committee to discuss the confidential report prepared by the Head of Business and Employability Services on the future demolition of the Esplanade multi storey carparks. The Convener responded, informing that arrangements were in place to hold a meeting with members and the Head of Business and Employability Services to discuss a way forward on the subject, which would take place after 21 May 2024 and that members would be advised of the date in due course.

Decision

The committee otherwise agreed to approve the minute.

96. KINGHORN HARBOUR, COASTAL DAMAGE REPAIRS - REQUEST FOR COMMON GOOD FUNDING

The committee considered a report by the Head of Communities and Neighbourhoods seeking approval of a Common Good Fund application for undertaking coastal storm repairs to Kinghorn Harbour.

Decision

The committee approved the Common Good Fund application for £23,941.72 for the coastal storm repairs to Kinghorn Harbour.

Councillor Alistair Cameron joined the meeting during consideration of the above item.

97. PROPOSED PARKING PROHIBITION - BINNEY WELLS, KIRKCALDY

The committee considered a report by the Head of Roads and Transportation Services outlining a proposal to introduce a "No Waiting at Any Time" parking prohibition on Binney Wells, Kirkcaldy.

Decision

The committee, in the interests of road safety, agreed to:-

- (1) the promotion of a Traffic Regulation Order (TRO) to introduce a parking prohibition as detailed in drawing no. TRO24_02 (Appendix 1 of the report); and
- (2) authorise officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections.

98. OBJECTIONS TO PROPOSED PARKING PROHIBITION - B928 WINDMILL ROAD AND VIEWFORTH HIGH SCHOOL, KIRKCALDY

The committee considered a report by the Head of Roads and Transportation Services outlining objections to a proposal to introduce a "No Waiting at Any Time" parking prohibition on B928 Windmill Road at Viewforth High School, Kirkcaldy.

Decision

The committee agreed to set aside the outstanding four objections to the proposed Traffic Regulation Order (TRO) to introduce the "No Waiting at Any Time" restrictions on B928 Windmill Road at Viewforth High School, Kirkcaldy as shown in drawing no. TRO23_52 (Appendix 1 to the report), to allow the order to be made and the restrictions put in place.

99. PUBLIC HEALTH REPORT AND YOUNG PEOPLE HEALTH AND WELLBEING SURVEY RESULTS

The committee considered a report by the Head of Education Services informing of the Director of Public Health report 'Children and Young People in Fife - the Building Blocks for Health' and the results of the 'Fife Young People's Health and Wellbeing Survey', carried out in March 2023.

Decision

The committee:-

- (1) considered and acknowledged the Fife Young People's Health and Wellbeing Survey results; and
- (2) endorsed the next steps outlined in the response to the survey results.

The committee adjourned at 3.25 pm and reconvened at 3.35 pm

100. REPORT ON EDUCATIONAL OUTCOMES - 2022-2023

The committee considered a report by the Head of Education providing details of the attainment outcomes achieved by pupils within the area's schools during the school year 2022/23. The report also included an overview of the range of strategies developed to support key priorities to raise attainment.

Decision

The committee:-

- (1) noted the overall progress in raising levels of attainment in 2022/23;
- (2) acknowledged the strategies implemented to raise attainment; and
- (3) agreed to include an additional recommendation on the report, following an amendment moved by Councillor Kathleen Leslie, seconded by Councillor David Ross, to hold a workshop for members of the committee on 18 June 2024, with officers from Education Services, headteachers and school pupils from both high schools and primary schools in Kirkcaldy, to discuss a breakdown of the data and statistics for each school.

101. KIRKCALDY AREA COMMITTEE FORWARD WORK PROGRAMME

The committee considered a report by the Executive Director, Finance and Corporate Services relating to the workplan for future meetings of the committee.

Decision

The committee noted:-

- (1) the content of the workplan; and
- (2) that a member's workshop on the CORRA Foundation would take place on 23 May at 2pm in the Small Committee Room in Town House, Kirkcaldy.

25 June 2024

Agenda Item No. 5

Devolved Parking Initiatives in Kirkcaldy

Report by: John Mitchell, Head of Roads and Transportation Services

Wards Affected: 9, 10, 11 & 12

Purpose

This report seeks approval to remove on-street parking charges on Kirkcaldy High Street (between Kirk Wynd and Oswald's Wynd) on an experimental basis and to continue the Kirkcaldy reduced price season ticket in 2024/25.

Recommendation(s)

It is recommended that committee:

1. agrees to the introduction of an Experimental Traffic Regulation Order (ETRO) for a maximum of 18 months to remove the parking charges on High Street, Kirkcaldy (between Kirk Wynd and Oswald's Wynd) as detailed in drawing TRO24_32 (Appendix 2), with all ancillary procedures;
2. requires officers to provide a future report to this committee providing further recommendations towards the conclusion of the ETRO period; and
3. agrees to continue support for the reduced-price season ticket in selected car parks in Kirkcaldy to 31 March 2025.

Resource Implications

The Council revenue budget for 2019/20 included a commitment to invest £100,000 to facilitate the process of decentralisation of parking, giving each Area Committee a degree of flexibility in how it approaches parking charging, enforcement, and maintenance issues in its area.

The Council revenue budget since 2019/20 has agreed that the £100,000 budget for devolved parking initiatives is to remain and be distributed between the Area Committees on the same basis in 2024/25.

The budget allocation for devolved parking initiatives for Kirkcaldy Area (2024/25) is £28,000. This could support the items contained within Table 1 below.

Item No	Item	Estimated annual cost (2024/25)
1	Removal of parking charges on High Street (Kirk Wynd to Oswald's Wynd) 1 October 2024 to 31 March 2025	£8,500
2	Reduced price season tickets 1 April 2024 to 31 March 2025	£11,100
3	Maintenance of permanent traffic control barrier in the High Street (per annum)	£4,000
	Total (2024/25)	£23,600

Table 1: Costs for parking initiatives (2024/25)

Legal & Risk Implications

There are no known legal risks.

Impact Assessment

An Equality Impact Assessment and a Fife Environmental Assessment Tool (FEAT) assessment are not required because the report does not propose a change or revision to existing policies or practices.

Consultation

Finance, Legal Services and Communities and Neighbourhood Services were consulted in the development of this report.

Formal consultation required by the Road Traffic Regulation Act 1984 for the ETRO process will be carried out by the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details for the proposed ETRO will be made available on www.fife.gov.uk

1.0 Background

- 1.1 A number of initiatives have taken place in Kirkcaldy over the recent past to help generate additional town centre footfall. These have included discounted rates for parking, improvements to the multi-storey car parks and discounted season tickets to help support town centre workers.
- 1.2 Well managed parking aims to maximise access to shops, businesses, and town centres. Parking charges are a key tool in maximising the turnover of spaces to allow access for shoppers and businesses whilst also encouraging sustainable travel as an attractive choice and providing an income to enable service delivery.
- 1.3 The reduced-price season tickets are already in place, supported by the devolved parking budget allocation for Kirkcaldy Area. In 2023/24, there were 185 reduced price season tickets sold to 60 different drivers.

Key considerations:

- The standard charge for a quarterly season ticket is £130. The reduced-price season ticket is £60 per quarter.
- The reduced-price season tickets are only available for use in selected long stay car parks and cannot be used in short stay car parks.
- Information is available to drivers on the Fife Council website, where tickets are available to purchase online.
- The annual cost to support this initiative in 2023/4 was £15,000.
- This initiative has been continued beyond the end date of 31 March 2024 to allow consideration by this Committee.

1.4 Another initiative includes the introduction of the permanent traffic control barrier at the west end of the High Street to improve pedestrian safety on the High Street. Funding for the initial installation was supported by the Area Roads Programme (2023/24) with ongoing annual maintenance funding provided by the budget allocation for devolved parking initiatives for Kirkcaldy Area. Annual maintenance is estimated at £4,000 per annum.

2.0 Issues & Options

2.1 On-street parking charges in Merchant's Quarter, Kirkcaldy High Street

On-street parking demand in the Merchant's Quarter area of Kirkcaldy High Street is high at approximately 80% over the 8 parking spaces. Duration of stay is approximately 50 mins. The current tariff is 60p for 30 minutes and £1.10 for 1 hour (maximum stay), Monday - Saturday 0900-1700 and Sunday 1300 – 1700. Return is prohibited within 60 minutes.

2.2 Members from Kirkcaldy Area have suggested that on-street parking charges between Kirk Wynd and Oswald's Wynd be removed.

2.3 To continue to manage parking demand in the area it is suggested that, if on-street parking charges were removed, limited waiting would require to be promoted (1-hour maximum stay, Monday – Saturday 0900-1700, return prohibited within 60 minutes) in line with the other limited waiting restrictions in the area. This could be done on an experimental basis, with the promotion of an Experimental Traffic Regulation Order (ETRO) for a maximum period of 18 months, during which time there would be an ongoing consultation on the trial.

2.4 The removal of parking charges in this area of Kirkcaldy High Street would result in the loss of revenue of approximately £10,000 per annum, based on parking income, demand and tariffs in 2023/24. There would also be costs for replacement signage at approximately £1,000 and promotion of the ETRO at a cost of £2,500. There would be re-instatement costs of approximately £1,000 if the initiative were to end.

2.5 Due to the legal process required to be followed and other current competing priorities for both Legal Services and Roads and Transportation Services, it is anticipated that the ETRO could be in place by October 2024. However, this would be subject to staff resources and availability. Therefore, the loss of parking revenue in 2024/25 for this initiative is estimated to be £5,000 (6 months from 1 October 2024 to 31 March 2025), with implementation costs (signage and ETRO) of £3,500. The total cost in 2024/25 is anticipated to be approximately £8,500.

2.6 The cost to continue the initiative into 2025/26, to cover the 18-month ETRO duration, would be £10,000 (1 April 2024 to 31 March 2025) to reflect the loss of parking revenue (based on current parking tariffs).

2.7 **Kirkcaldy reduced price season ticket scheme**

In 2023/24, there were 185 reduced price season tickets sold to 60 different drivers. However, it has been noted that sales of the reduced price season ticket scheme fell in the final two quarters of 2023/24, and it is estimated that to continue this scheme for 2024/25 would cost approximately £11,100.

2.8 A survey of Kirkcaldy reduced price season ticket scheme users has been carried out (results in Appendix 1). This is indicated that the majority of users park in the Esplanade multi-storey car park. The recent closure of the walkway between the Esplanade multi-storey car park and the Mercat Shopping Centre may have had an impact on sales of the season ticket. There were 36 responses to the survey received (from a possible 100 (36%)). Of this, 12 respondents mention the walkway being closed as a negative or a reason to stop purchasing the season ticket.

3.0 Conclusion

3.1 The removal of on-street parking charges in the High Street (between Oswald's Wynd and Kirk Wynd) and the reduced price season ticket could be supported in 2024/25, funded from the budget allocated to Kirkcaldy Area for devolved parking initiatives. Maintenance of the High Street rising bollard can also be supported.

List of Appendices

1. Results of Reduced Price Season Ticket User Consultation.
2. Experimental Traffic Regulation Order Plan (*to follow*)

Background Papers

None

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Appendix 1: Results of Reduced Price Season Ticket User Consultation

Issued: 21st May 2024

100 Questionnaires Issued – 36 Completed

Do you still purchase a Kirkcaldy season ticket?	
Yes:	20
No:	16

The season ticket is/was paid for by:	
Myself:	29
My employer	7

How often do/did you buy a season ticket?	
Once a year	4
Twice a year	0
Three times a year	1
Four times a year	31

How many days per week do/did you use the season ticket?	
1 Day	0
2 Days	0
3 Days	2
4 Days	9
5 Days	19
6 Days	5
7 Days	1

Do/did you work in Kirkcaldy?	
Yes	33
No	1

Why do/did you use the car park?	
To get to work	34
Live in the parking zone	1
Needed it as cant park anywhere else for free next to my house.	1

Where do you live?	
Buckhaven	1
Burntisland	1

Cardenden	2
Dunfermline	1
Dysart	1
Glenrothes	8
Inverkeithing	1
Kelty	1
Kinghorn	3
Kinross	1
Kirkcaldy	9

Which car parks do/did you use the season ticket in (select all that apply)?	
Esplanade Car Park B	13
Esplanade multi-storey	25
Hill Place	5

On an average day, how long do/did you park for?	
0-1 hours	0
1-2 hours	0
2-3 hours	0
3-4 hours	2
4 hours or more	34

Question: What do you feel are the benefits of the Kirkcaldy season ticket?
Answers:
Convenient and good value
I like the multi storey as have access via Hill Street and also the Mercat when the walkway is open, I feel it's secure being undercover with the bigger spaces. I do have concerns that when I got to my car at lunch time or finishing time that there are a number of junkies who hang about the stairwell which is frightening and uncomfortable especially in the winter when it's dark they are intimidating not pleasant. We have however noticed that they are no gathering on the roof of the car park / stair well of the closed car park next door.
Saving money on parking.
The convenience for me was being able to return home through the day and know that parking at work was available when I needed it. We are a household of 4 adults who all work and I was able to maintain our pets through the day
It is an affordable option for those of us who work in the town daily. Although the esplanade multi-storey may be in a state of disrepair, it is a vital car park not only for season ticket holders, but for anyone wishing to visit the centre of Kirkcaldy and stay for the day, whether that's work or pleasure. I feel people who work in the town centre are overlooked when discussions are held regarding parking. Unfortunately, using public transport into the town centre is not a viable option for many. The affordable cost of the season ticket allows my employer to pay for this for me, however should that be withdrawn at any time, if the cost for 3 months remains at £60, then I may still be able to cover that myself. I really hope that this scheme can continue.
Save money, closer to work and it made it easier for getting home.

Ease of parking and can be cost effective
cheaper than daily tickets
The benefits of the season ticket is assured parking at a reasonable cost without the need to pay on a daily basis.
cheaper than paying £3.80 a day
None- parking should be free
Easy parking at a reasonable price
Cost and not having to worry about looking for somewhere else to park
It is the cheapest option for me
Saves buying daily tickets.
Cheap and accessible parking
It's paid in advance saves putting a ticket on every day
I worked in the Mercat so it was great to be nearby, it allowed me to run errands on my lunch break knowing I could get a parking space close to work when I was finished. It was affordable, although maybe the option to pay £20 per month would benefit people better who are trying to budget. It meant I could leave home later in the morning knowing I would get a space close to work and even better when the weather was bad too, it took the stress away about where I was going to park, especially when I was heavily pregnant. It also meant I was more likely to come to the high street for social reasons or for shopping rather than places that offered free parking cause I already had my pass.
Save money.
Convenient and easy to use
Safe parking and close proximity for attending work. Have mobility issues and would normally allow easier access to work
Better value than paying for parking daily
A consistent secure parking place for long stays
saving money
If you use it multiple times a week it's cheaper than buying a daily ticket. It's no use for anyone only visiting Kirkcaldy to shop or go to appointments as a one off visit to town centre.
Only benefit is lack of parking in Centre close to shops
Nothing really as there is nothing down the high street. And they started closing at 18.30
If you want the free parking at the prom in the morning, you need to get there early. At least with the permit I don't need to worry about parking. Working full time means I'm only paying £1 a day. Also I know the pay machines in the car park are Ringo now but before that I didn't need to always have change on me .
Having somewhere to park
It's much cheaper to buy the season ticket than to pay daily
free parking in the multi-story is ok.
I enjoyed being able to pay for parking every few months and not worry about it on a daily basis.
Fantastic price. So close to my work, pity the walkway is shut at the moment, avoiding extreme weather . Always guaranteed a parking space. Really great value, please never stop the pilot scheme.

Question: Do you have any suggestions of how to make the Kirkcaldy season ticket a more appealing purchase?

Answers:

Re-open the walkway from the car park to the Mercat. When it is raining, let's face it – it usually is, it's so much easier to walk from your car to the shops without getting soaked. Also, it is easier when purchasing bulky items. I have stopped shopping as it is such a long walk to my car now. Also, the car park is kept very, very clean, no litter etc – please do not cut back on this.

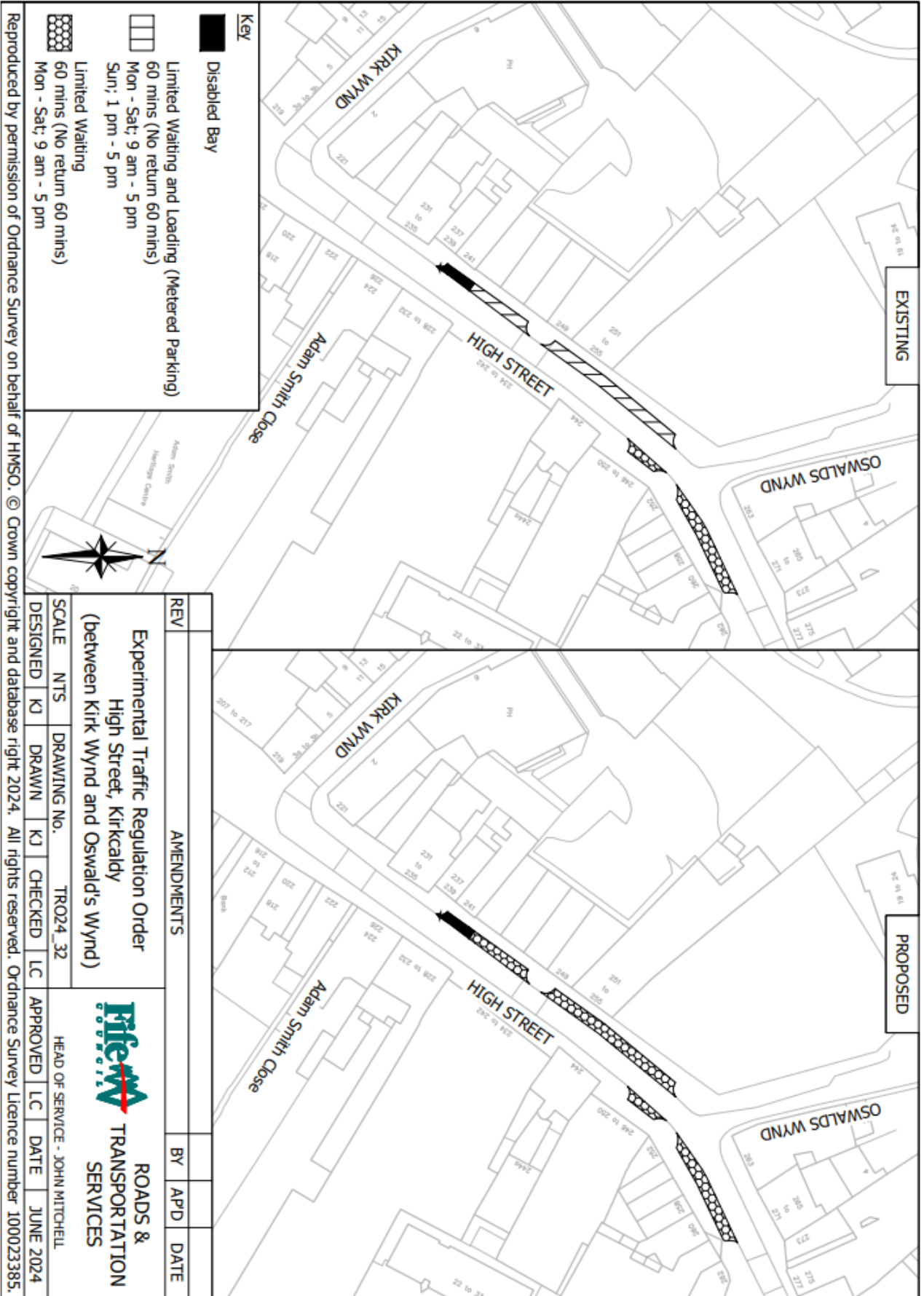
The price and having the access through walkway open as always seems to be closed. There are numerous people who park in there ask when I am there at lunch time etc how to get to the high St if walkway closed.
Allow more areas for use.
Perhaps open it to on-street parking so that people who need the facility can have access. Due to the lack of "practical" parking facilities.
Not really, it's a good option for those of us that use the car park every day, and the price itself is appealing.
More awareness that this is an option for those who need it or can get a benefit from it if they shop there regularly. Radio advertising and local advertising in papers and billboards
Easier to renew rather than reapplying every time
Being able to park in any car park Hill Place car park is fine in the summer but in the winter access to it via the side lane is pretty scary even though its lit.
Access to the walkway leading to the shopping Centre from the car park, which has been temporarily closed as notified on the sign at the entrance to the car park, however there seems to be no intention to re-open this, beside this being very inconvenient to those who are able bodied it is very restrictive to those who need disable access.
Make it cheaper or even free for workers
Make it cheaper and more flexible to other car parks in the area
Offer spaces for hunter Street workers . We miss the tesco parking Somewhere close would be handy
Keeping the cost down
Should have facility to auto renew. Or send out reminders. The car parks are extremely underutilised and it may be better to reduce prices etc. and have better usage. The parking attendants appear to be obsessed with issuing notices
Well I think I pay too much considering no shops KDY also the walkway to Mercat or from car park been closed for months
Advertise this, we only heard about it through word of mouth, make it slightly cheaper too or allow it to be used with people who are car sharing. We had some staff who wanted to buy one, but they couldn't transfer between their cars when they car shared. Also, there was a lot of anti-social behaviour in the multi-story, maybe some extra measures in place for people finishing their work later when they may be walking to their car alone. Also, please look into the walkway to the Mercat, it needed a lot done as there were loose tiles and flooding.
Monthly options.
It should be five wide.
Make the Mercat reopen the walkway, this must be affecting your profits as several of my colleagues are now using the Mercat car park instead of the council parking because of this
Include Charlotte St short stay even when Esplanade car park re-opens.
Yes. We have many staff who attend the office in Hill Street for up to 4 hours and currently all have to source parking on a daily basis. If there was a season ticket or similar available for short stays it would be attractive to our organisation.
Monthly options
Make the season ticket valid in more car parks e.g. short-term parking areas. Make parking free.
Opening up earlier and opening the walkway
You should be able to pay from date of expiry, not have a cross over
I buy the permits for the convenience of parking as near to work (the Mercat) as possible. When I first started buying the permits there was both multi-storey car parks and the use of the walkway to the Mercat. Now we're down to one car park and no walkway! Being able to use other car parks would be helpful. I know people (staff) use the free parking on the prom as they don't see having the permit as being THAT much more convenient for the price, but maybe if you could buy it monthly, people might be more willing to buy it!!?

Lower the cost Ability to access other parking lots
At the moment Esplanade car park B (where I used to park) is closed due to machinery being kept there for road upgrades. I work in the Mercat Centre and normally start at 7/7.30am but in the weeks leading up to Christmas I can start at 6am, before multi storey car park opens, and I often feel unsafe walking along the Prom in the dark on my own at 5.45am. Car park B is only about 100 yards from my work. Also, the walkway from the multi storey to the shopping centre has been closed for months, which is not ideal if I take my 85-year-old Mother to the shops, it's a long walk round to the High Street no matter which way we go.
I would have preferred if the season ticket was available in just charlotte car park A or B, as cars would be safer from the sea and would prevent being damaged by the sea water.
More central parking. I often carry a number of resources to and from my office at the top of the high street making parking at the bottom no longer appropriate.
Advertising more, local papers, radio, local newspaper

Question: If you have stopped or are considering stopping buying the Kirkcaldy season ticket, please advise why.
Answers:
Job finished
Yes I did as was told that numerous people who park in the same multi storey do not pay for a permit and park there free of charge and have done since September last year. Which was a concern that others are not paying, and I was, as I'm sure you can understand my frustration and also my colleagues who also purchase a permit!
Stopped working.
I have stopped, the location and access difficulties with multi story car parks means it's no more practical for me to use the facility.
The only reason i would NOT buy the season ticket would be if the Esplanade Multi-Storey car park were to close. Other car parks are only short stay and no good if you work in the town centre for more than 3 hours. If this car park closes, there are no large enough car parks to cope with the cars of people who need to park to attend work.
New job meaning I'm not travelling to Kirkcaldy as much anymore
Too expensive for living in the town centre
walkway to Mercat shut so quicker to park in Mercat carpark
Tesco car park ,close to our work has been demolished and no alternative given
No longer work there
Can't need for work but considering using free car park opposite Dunelm
Nothing to do with the scheme, it was a brilliant thing, and I was very happy to have it. I no longer work in Kirkcaldy.
No longer work there
I was made redundant shop closed.
Stopped because walkway close, not mobile enough to go up and downstairs
I have stop paying for the season ticket as my work got closed down
Due to the walkway from the multi storey to the Mercat being closed, I have considered using the Mercat car park even though it's £4 a month dearer. It can be quite a trek to get to the shops. I'm sure it puts shoppers off using the multi storey car park too!
The walkway to the mall is closed
No longer work in Kirkcaldy. I parked in the Postings, not in hill place.
I am considering it as I always have to get up early to move my car from charlotte A car park and move it into the multi-story car park before I get a ticket because I will never put my car on the esplanade due to the sea water spraying and damaging my car.
The location was inconvenient and inaccessible.

No, it's a massive benefit, really disappointed the walkway is shut, is it opening again? The main issue I got it was avoiding the bad weather.

Appendix 2: ETRO Plan



25 June 2024
Agenda Item No. 6

Operational Briefing on Policing Activities within Kirkcaldy Area – 2023-2024

Report by: Inspector Kim Stuart, Community Inspector, Kirkcaldy and Burntisland Ward areas from 1st April 2023 to 31st March 2024

Wards Affected: 9 (Burntisland, Kinghorn, Auchtertool Kirkcaldy West), 10 (Kirkcaldy North), 11 (Kirkcaldy Central) and 12 (Kirkcaldy East)

Purpose

This report is to provide elected members with information on matters impacting on, or involving Police Scotland, which have relevance to community safety in the Kirkcaldy and Burntisland ward policing area.

Recommendation(s)

Elected Members are asked to consider and comment upon the update provided.

Resource Implications

There are no additional resource implications arising from the activity outlined in this report.

Legal & Risk Implications

There are no identified legal or current risk implications.

Impact Assessment

An EqlA has not been completed and is not necessary because the report does not propose a change or revision to existing policies and practices.

Consultation

Consultation is an ongoing process with Elected Members from Wards 9-12, local communities through Community meetings and partner agencies through established meeting processes.

1.0 Background

- 1.1 This report provides members with an update of the performance with regards to the Area Plan priorities, campaigns and other initiatives undertaken in Kirkcaldy from 1st April 2023 to 31st March 2024. All police activity highlighted in this report was undertaken in line with local and national objectives and in support of other organisational priorities within the Kirkcaldy and Burntisland policing area.

2.0 Police Scotland, Kirkcaldy Area Plan - Update

- 2.1 The Fife 'P Division' Local Policing Plan 2023-26 demonstrates Police Scotland's commitment to ensuring the safety and wellbeing of the people and communities of Fife. It confirms how we will address the Policing priorities, based on threat and risk, whilst delivering on public concerns raised via the 'Your Police' survey.

More information on the Policing can be found at [Fife Policing Plan](#)

The priorities within the Fife Local Police Plan are:

- Substance Misuse
- Violent Crime
- Anti – Social Behaviour
- Protecting People at Risk of Harm
- Road Safety

In line with previous years the priorities for the Kirkcaldy area are identified by data from the P Division strategic assessment and also from feedback from local authorities, partners, and residents in the 'Your Police' survey.

Local community and partnership involvement in identifying priorities and scrutinising performance is integral to maintaining high levels of service delivery and their ongoing support in this regard is appreciated.

During the review period the priorities set within the Area Plan are:

- Violent Crime
- Crimes of Theft and Dishonesty
- Substance Misuse
- Anti-Social Behaviour

- Road Safety

3.0 Violent Crime

- 3.1 The prevention, investigation, and detection of all forms of violence remains a focus. During the reporting period the volume of serious assaults was similar to the previous year, with Fife having one of the best detection rates in the country.

Our local Violence Reduction and Antisocial behaviour action plan continues to be successful in disrupting, deterring, and detecting anti-social behaviour and violent crime. With a focus on prevention and enforcement, emphasis is placed on:

- Management of violent offenders by robustly dealing with bail conditions
- Reduction of violent crime by targeting violent individuals wanted on warrant
- Disruption of ASB and youth disorder through patrols of 'hot spot areas'
- Management of licenced premises through pro-active visits

- 3.2 Drugs misuse and dealing is fundamentally linked to crimes of violence and disorder. The Gallatown, Templehall, Link Street and Inverteil areas, were highlighted as hot spots and joint partnership working initiated to tackle the issues. Local Community and Community Investigation Unit officers of Police Scotland worked with partner agencies including Fife Council housing, Scottish Government, Fife Council Safer communities, Police Scotland's PSYV and Crimestoppers to tackle ongoing issues with violence and drugs misuse.

The following crimes were notable:

- On 30th April 2023, a 39-year-old male was the victim of an attempt murder on Orkney Place, Kirkcaldy. The victim was chased from a flat, pushed to the ground and stabbed to the back. Following a significant Police investigation three males aged 34, 26, and 42 were reported for attempted murder and a number of other offences linking to substance misuse and appeared at Court from Police custody.
- On 26th May 2023, a 31-year-old female was the victim of a robbery whilst walking on Orkney Place, Kirkcaldy. Two males were subsequently apprehended, and the circumstances were reported to the Procurator Fiscal.
- On 3rd June 2023, a 31-year-old male was the victim of a knife point Robbery, which occurred outside the BP Petrol Station, St Clair Street, Kirkcaldy. Enquires identified a 34-year-old male as responsible. He was reported for extensive list of charges and is currently remanded in custody awaiting trial.

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- On 29th April 2023, a 31-year-old male was robbed within his home address and was assaulted with a hammer and a glass bottle. Following Police investigation two males aged 33 and 29 were reported.
 - On 6th July 2023, a retail worker at Wemyssfield Service Station was robbed within the premises by three juvenile males. They assaulted the victim, damaged the shutters on the alcohol fridge and removed alcohol from within. The youths were swiftly apprehended and reported via the Youth Offender Management Group.
 - On 12th December 2023, a 43-year-old female was walking on Sutherland Place, Kirkcaldy where she was approached and robbed by three females aged 37, 51 and 36. All 3 were apprehended and reported to the Procurator Fiscal.
 - On 13th December 2023, a 43-year-old female, was robbed exiting a block of flats on Sutherland Place by a 37-year-old female and a 51-year-old female. They forcibly removed the victim's handbag and have demanded money from the victim. They were apprehended and reported to the Procurator Fiscal awaiting trial.
- 3.3 Protecting victims of domestic crimes and violence, remain a key priority for Police Scotland. Domestic incidents are reviewed daily by the Central Local Area Command Team They are robustly managed and prioritised, focusing on apprehending offenders and supporting/protecting victims and witnesses. We work closely with the Public Protection unit (PPU) and partner agencies both locally and nationally.

4.0 Crimes of Theft and Dishonesty

- 4.1 Kirkcaldy and the Fife area continue to face challenges with acquisitive crime.

Crimes of theft and dishonesty are broad ranging, evolving with technological advances, and include complex frauds, bogus workmen, online shopping or phishing scams, Theft by Shoplifting, and vehicle crime.

- 4.2 We remain committed to protecting the most vulnerable in society by deterring, disrupting, and bringing offenders to justice. Our Ward Officers work closely with Community Safety Officers and engage with victims of fraud and rogue trader type crimes providing advice and sign posting to relevant partners and third sector agencies. We encourage neighbours and family to create strong community support networks.

Some examples of notable work are below:

- Throughout January and February 2024, a 32-year-old aged male broke into a number of commercial premises, and residential properties, stealing two motor vehicles which were thereafter used in the commission of crime. Through extensive Police investigation, the male was identified to have moved to local area, days prior to committing the crimes. A pro-active approach led to this male being apprehended and reported for the extensive list of crimes.

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- During the period of August and September 2023, Officers from Kirkcaldy Community Investigation Unit became aware of a series of distraction type thefts throughout Fife whereby a group of females targeted elderly victims.

Following intelligence circulation, Officers were contacted by other areas throughout the East of Scotland reporting identical thefts involving the same group of individuals.

An enquiry team was set up, led by the Kirkcaldy Community Investigation Unit Sergeant. Enquiries with individual complainers identified a series of fraudulent schemes connected to the reported thefts through use of the stolen bank cards with an overall total loss of £3,549.00.

Warrants were granted for the linked property, vehicle and bank account which eventually led to officers tracing the fraudulently obtained money to an organised crime group nominals bank account. This incident has since been reported to the Procurator Fiscal.

4.3 The Cost-of-Living Crisis has been a contributing factor in the ongoing rise in Theft by Shoplifting offences in the local area.

In the reporting year, the area has recorded a total of 1237 Theft by Shoplifting offences. Of these 617 (49.8%) were detected.

A breakdown of ward areas is as follows:

Ward 10a – Burntisland/Kinghorn – 82 of which 29 are detected (35.4%)

Ward 10c – Linktown – 53 of which 27 are detected (50.9%)

Ward 11a/11b – Templehall – 127 of which 81 are detected (63.8%)

Ward 11c – Retail Park – 232 of which 96 are detected (41.4%)

Ward 12a/12b/12c – Town Centre – 197 of which 78 are detected (39.6%)

Ward 12d – Kirkcaldy North – 105 of which 57 are detected (54.3%)

Ward 13a/13b/13c – Kirkcaldy East – 441 of which 249 are detected (56.5%)

Our Ward Officers and Community Investigation Unit officers work alongside the Retailers Against Crime national agency (RACs) and have arranged meetings with landlords, area managers and shopkeepers at both the Mercat shopping centre/High Street and Fife Central Retail Park. We continue to collaborate with shopkeepers to tackle the challenges faced and are eagerly awaiting the introduction of a direct reporting tool in 2024 to increase efficiency and streamline processes.

The following are just two examples of high tariff offenders;

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- Between January 2023 and November 2023, a 37-year-old male committed 70 offences and breached his bail conditions on several occasions. The male was apprehended by Police and charged during this period and was remanded in Custody for these offences.
- Between April 2023 and March 2024, a 43-year-old female committed 41 Theft by Shoplifting offences. She has since plead guilty and remanded in Prison.

4.4 Throughout 2023-2024 P Division officers continue to pro-actively respond to vehicle thefts.

As included in the 2022-2023 yearly report following a significant increase in vehicle thefts across Scotland, a nation-wide operation (Enzone) was created. This is Police Scotland's response to the investigation/detection of these thefts.

The rise in these offences is mirrored across the UK with keyless car thefts providing criminals with a high reward for little effort and less risk of confrontation or detection due to how swiftly and silently the security of the vehicles can be overcome and stolen.

During the reporting period there were 23 keyless motor vehicle thefts in the Kirkcaldy area. A reduction of 12 from the previous period.

Kirkcaldy officers support national and local priorities conducting high visibility patrols and stop points, particularly during nightshifts, collaborating with neighbouring divisions and road policing colleagues.

An example of good work is highlighted below:

- On 17th January 2024, a 23-year-old male was apprehended after being found in possession of a stolen motor vehicle from the Kirkcaldy area along with a number of stolen VRM plates for motor vehicles stolen on 15th January 2024. This male has been reported for 49 offences of a variety of dishonesty crimes within Fife and further afield since April 2023.

5.0 Substance Misuse

5.1 Kirkcaldy continues to see issues with the supply and use of controlled substances. The remains a key focus, which will continue into 2024 and beyond.

Substance misuse is linked with other forms of criminality and exploitation requiring a partnership approach, where prevention and disruption activities are key to positive outcomes.

Our officers continue to form positive relations and enhance confidence with the local Community and groups to build on intelligence and tackle substance misuse in Kirkcaldy.

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- 5.2 Local officers work closely with the Reactive and Proactive CID departments tackling the issue in Kirkcaldy. Executing drugs search warrants is a crucial tool in the detection and prevention of drug dealing and associated criminality.

Below are a few examples of reported incidents during the review period:

- In April 2023, Officers executed a drugs search warrant at a vacant unit within Hayfield Industrial Estate. Officers discovered a large cannabis cultivation within. 3430 plants were recovered with an estimated value of £2.7 million. The 6 males apprehended within the unit have been reported to the Procurator Fiscal.
- In August 2023, Officers were contacted by a company who were executing a 'failure to pay electricity warrant', which they had obtained from the courts. On their attendance they discovered a large-scale cannabis cultivation within a vacant building in the town centre area. 343 plants were recovered with an estimated value of £288,000. Investigations remain on-going to identify persons responsible.
- In November 2023 officers obtained and executed a drugs search warrant in Leslie Street, Kirkcaldy. Officers traced a 26-year-old male within who was arrested for Possession of a Controlled Substance under Misuse of Drugs Act and reported to the Procurator Fiscal. He was found to be in possession of £3360 worth of Class A drugs.

- 5.3 Throughout the review period Police Scotland have been a key partner in Operation Linktown. This is a pro-active and partnership orientated bespoke action plan involving the Scottish Government tackling serious and organised crime in the Linktown area.

Throughout the action plan local Community Officers work with partners, including the Tenants and Residents associations (TRA's) to reduce drugs misuse/dealing and its associated behaviours including violence, anti-social behaviour and dishonesties.

As part of the action plan local officers conduct weekly high visibility and re-assurance patrols, utilising stop and search powers to deter and detect crimes.

We review and develop drug intelligence, obtaining drugs search warrants to tackle drug dealing in the community. During the reporting period we have executed 5 drugs search warrants in what is a relatively small geographical area.

- 5.4 Our prevention strategy remains focused on collaborating with our partners and signposting individuals to support services.

In order to educate our young people in the dangers of drug and alcohol abuse, PC Karly Campbell, the School Liaison officer, has developed strong links with the local High Schools, providing inputs and guidance on the dangers of substance misuse.

The local Community Ward Officers continue to work with partner agencies and youth groups, including Clued up and Gallatown YMCA to prevent young persons from engaging in dangerous behaviours surrounding alcohol and drugs misuse.

Substance misuse not only affects the public but also the addicts and their friends/family. Local officers work to support the Fife Alcohol and Drug Partnership

(ADP). Fife ADP is a strategic partnership within the Health and Social Care Partnership (HSCP) in Fife. Its goal is to reduce the prevalence, impact, and harms associated with problematic alcohol and drug use across the region for individuals, children, young people, families, and communities.

6.0 Anti-Social Behaviour

- 6.1 Tackling anti-social behaviour is key to providing community re-assurance and ensuring Kirkcaldy is a safe space for all.

During the review period local Officers dealt with 6034 anti-social related calls including, public disturbances, neighbour disputes, hate crimes, noise nuisance and drinking in public.

- 6.2 Partnership working is an integral aspect of modern policing and crucial to tackling anti-social behaviour. The Management team at Kirkcaldy are committed to working with our communities, public services, local businesses, third sector partners and stakeholders to deliver local priorities.

Police Scotland co-chair the Kirkcaldy Together Initiative. Implemented in 2022, the initiative seeks to counter issues affecting the Kirkcaldy area, including anti-social behaviour and youth disorder.

Kirkcaldy Together creates an effective partnership working protocol to tackle issues affecting the communities, whilst also providing a platform for young people to take part in diversion opportunities.

- 6.3 Local Ward Officers continue to tackle wilful fire-raising in the Kirkcaldy area. Key to disruption is the identification of derelict/vacant buildings, hot spots, and areas of risk. This intelligence led approach allows officers to carry out effective interventions.

During the review period, young persons continued to frequent derelict buildings to congregate, consume alcohol and set fires. In addition, several areas linked to commercial premises at both the High Street and Fife Central Retail Park became a location of interest.

The Community Policing team have continued to work closely with partner agencies, including Fife Council and the Scottish Fire and Rescue Service, focusing on early intervention and effective management of the premises and owners.

Police Scotland Community Safety Officer and Fife Council Safer Community Officers conducted environmental reviews of several hotspots. This is an in-person initiative in collaboration with partners to improve the affected area, reducing the broken window effect and criminality.

One significant incident occurred during the review period, as follows:

About 1440hrs, on 3rd September 2023, the Scottish Fire Service responded to a Wilful Fire raising at The Old Post Office, 1 Hunter Street, Kirkcaldy.

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This was a listed building, formerly known as the Old Post Office, built in 1902. It was a baronial style building with carved stonework above the main entrance pediment which displays the initials and coat of arms of King Edward VII, the very first building in the land to do so.

At the height of the fire, nine fire appliances, one pump ladder and over forty firefighters were in attendance. The surrounding area was protected by 14 police Officers and a Police Incident Officer. The initial attending Watch Commander highlighted a required evacuation of six local business and 12 residential properties due to the risk of building collapse.

Further concerns arose surrounding smoke inhalation which accelerated and covered the South centre side of the town. This smoke was a possible asbestos risk. The multi-agency response ran for over 24 hours, until the area was deemed to be safe.

An evacuation plan was led by Fife Council which resulted in a number of residents being re-housed, accommodated in local hotels and other provisions having to be made.

The building was deemed structurally unsafe and subsequently demolished.

A subsequent Police enquiry which involved, tracing numerous witnesses, and viewing a number of hours of CCTV footage, revealed the identify of those responsible. 3 males aged 15-16 were apprehended and subsequently charged.

A joint report was submitted to the Procurator Fiscal and Children's reporter in relation to a wilful fire-raising.

Engagement continued with Senior Management of Fife Social Work, with one child being placed in secure accommodation.

- 6.4 Anti-social youth disorder continues to be a focus for local Ward Officers. The increased availability of free public transport has placed increased pressures on local Policing regarding the movement of young persons throughout the town.

Local Community Officers work weekly with partners from Safer Communities, Clued Up, and the multi-systemic team of Fife Social Work, in addition to shop owners/staff and the local secondary schools to tackle the issues.

Dedicated high visibility and plain clothes patrols have been carried out at Fife Central Retail Park and High Street, Kirkcaldy area focusing on anti-social behaviour and Theft by Shopliftings.

- 6.5 Anti-social behaviour is not only confined to public spaces and often occurs in residential settings, causing frustration and alarm within the local communities. Local Ward Officers work closely with Fife Council housing managers, Safer Community Officers, and mediation services in tackling anti-social behaviour and neighbour disputes. Our attendance is present at weekly and monthly meetings, where joined up working is used to solve issues.

One notable incident is included below:

On the 9th of August 2023, at Earn Road, Kirkcaldy a 43-year-old male was evicted from his dwelling owing to numerous breaches his anti-social behaviour order. Robust management of crimes and partnership working ensured this matter was resolved for neighbours in the community.

7.0 Road Safety



7.1 To promote road safety we work closely with Road Policing Officers, deploying on joint operations, and fully support both local and national campaigns.

Speeding and the anti-social use of vehicles remain an ongoing concern in the Kirkcaldy area.

We work closely with partners, including Fife Council, carrying out Road Management Surveys and analyse data to highlight trends or hot spot areas.

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In addition to enforcement operations, Community Ward Officers and Response Constables focus on education and intervention to increase road safety, reduce road crimes and road casualties.

- 7.2 Local officers regularly carry out dedicated, intelligence led, speeding deployments at areas identified as hot spots. This forms part of our wider anti-social behaviour and violence reduction action plan.



- 7.3 PC's Dillon and Battrick continue to liaise with the nominated Fife Council Travel Plan Coordinator, to improve road safety and inconsiderate parking near schools in the Kirkcaldy area.

Ward officers support Dunnikier Primary School's pilot 'Walking Bus' throughout 2023-2024.



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The 'Walking Bus' comprises of a group of children walking to school, accompanied by parents, teachers, and support staff, with the aim of encouraging children to walk to school together and reduce traffic congestion outside the school gate.

Local Ward Officers have also visited schools and educated the Junior Road Safety Officers about how they can support the parking pledge.

- 7.4 Community Police Team officers work in partnership with Fife Council Roads and Transport department to support the 'Park Safe' Initiative. Throughout the year Community Ward officers have deployed to Primary Schools in the Kirkcaldy area providing education to drivers when dropping children off.



The ever popular 'Pop Up Bairns' and 'Pop Up Bob' have been used to act as a visual stimulus for those driving dangerously or carelessly, particularly in the vicinity of schools.

- 7.5 As part of the Kirkcaldy Together initiative, Police Scotland and Fife Council Safer Communities applied for funding from the Local Area Committee for Kingdom Off Road Motorbike initiative.

A number of local youths, managed by Fife Council CLD, have been enrolled in the 10-week course aimed at diverting individuals from illegal and unsafe use of motorcycles. It provides valuable life skills and direction regarding road racing, safe riding, vehicle maintenance and mechanics.

8.0 Ward Officer Updates

8.1.1 Ward 9 - Burntisland, Kinghorn and Western Kirkcaldy

High visibility policing remains key to public satisfaction and confidence in the Burntisland, Auchtertool and Kinghorn area.

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PC's Horne and Cooper have made significant in-roads with establishing themselves in their ward areas, working directly with elected members, tenants and residents' associations, charities, and third-party agencies. They have worked hard to support the local schools, supporting teaching staff, parents and creating lasting positive relationships with children during formative years.

PC's Horne and Cooper are increasing visibility at community council, breakfast mornings, TRA meetings, which has been an invaluable opportunity to speak with residents in person and gather intelligence on local issues. Reassurance and engagement visits have also been held with residents of St Andrews Court, Burntisland.

PC's Horne and Cooper will endeavour to maintain this approach and further enhance relationships between the Police and the Communities.

- 8.1.2 PC's Horne and Cooper understand the importance of partnership working and have attended multi-agency walk-a-abouts and engaged with Tenants and Residents Associations (TRA's) in a bid to tackle issues faced by the communities they serve.
- 8.1.3 The safety and interaction with young persons remain a focus for PC's Cooper and Horne.

Local Ward Officers have carried out patrols at all three schools in their respective areas, in respect of the Park Safe initiative, which looks to address dangerous/inconsiderate parking. This continues to be positively received by the public and Burntisland Primary School has noted a significant improvement in the behaviour of road users since this initiative began.

PC's Horne and Cooper have also visited the three primary schools in their area and delivered inputs with pupils regarding the dangers of smoking and vaping, the impact anti-social behaviour can have on individuals and communities and the implications of being part of such behaviours. These inputs were well received, and we hope will have a positive effect on anti-social behaviour in the area.

PC's Horne and Cooper believe that engagement with schools is breaking down barriers between young people and Police and will lead to positive changes and interactions going forward.

PC's Horne and Cooper attended Burntisland Out of School Service (BOSS) which is held at The Toll Centre on weekdays and carried out inputs relating to crime trends, Police support and responsibilities.

In March 2024 PC's Horne and Cooper, along with SFRS and RLNI participated in the Kinghorn Parent Council Spring Fayre.



8.1.4 Speeding is regularly identified as a concern for residents.

The officers have identified speed sites/areas via feedback from various community sources and analysis of crimes/calls as:

- B925 (Main Street, Auchtertool)
- B923 (near to Birch Avenue, Kinghorn)
- Kinghorn Road, Burntisland.

PC's Horne and Cooper have deployed several times at these sites gaining positive feedback from the local community.

During speeding deployments no significant offences have been detected, however, the officers have embarked on an education campaign, highlighting the impact and effect speeding can have on a local community.



8.1.5 PC's Horne and Cooper continued to record and develop intelligence related to drugs misuse/dealing and linked criminality.

Drugs search warrants remain a valuable tool in disrupting and detecting criminality accompanied by robust management of recidivist offenders.

PC's Horne and Cooper have attended local businesses, to provide reassurance and advice to staff. A review of the locations and advice given on layout and ways of working have also been discussed with shop supervisors and this will continue to be monitored.

An example of good work can be seen below:

- In March 2024 Police uncovered a cannabis cultivation at a premises on Orchard Terrace, Kinghorn. The cultivation had a street value of £144,000. A 52-year-old male was arrested and charged with drugs offences.

8.2 Ward 10 – Kirkcaldy North

8.2.1 The Kirkcaldy North area includes a range of geographic, commercial, and residential areas including Fife Central Retail Park and Kirkcaldy High School. In addition, it includes Chapel Level, a long straight dual carriageway.

8.2.2 Youth anti-social behaviour continues to be a problem in the ward with the main problem areas being Fife Central Retail Park, Templehall Shops/Community centre and Valley Gardens/Park View. Officers have carried out regular high visibility patrols in the area and worked closely with Safer Communities and other partner agencies to disrupt such behaviour.

8.2.3 Anti-social use of motor vehicles remain an issue in the area. The main problem areas continue to be Dunnikier Way, Dunnikier Park, Chapel Level and Fife Central Retail Park. Officers have proactively carried out high-visibility patrols in these areas, carrying out vehicle stops where appropriate, carrying out UNIPAR points and

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engaging with young drivers who have been frequenting the areas. Efforts continue to disrupt this behaviour with the assistance of our Roads Policing colleagues.

- 8.2.4 Local ward officers, PC's Aidan Thomas and Frazer Wilson also recognise the importance of positive engagement with education during children's formative years. The Officers work hard to maintain positive working relationships and support the Primary Schools and Nurseries within the ward area.

On 19/03/2024, Police attended at Fair Isle Family Nurture Centre and Fair Isle Nursery to present a talk to the children for their 'People Who Help Us' project. The children were very engaging and asked lots of questions.

On 29/03/2023, Officers attended at Torbain Primary School and presented a talk to the Primary 5 children covering the topic of road safety.

A visit was carried out at Fair Isle Primary School on 26/05/2023 where officers met with teachers and pupils to talk about Police and our role in the community. This was to assist with the 'Developing Young Workforce Week' that the children were involved with. Officers discussed what they do on a day-to-day basis, talked through all the equipment/PPE that is used and held a question-and-answer session.

- 8.2.5 PC's Thomas and Wilson continue to develop and record intelligence relating to drugs misuse and dealing. This will continue to be a focus continuing in 2024.

An example of good work is as below:

- On 22/09/2023, Officers executed a Misuse of Drugs warrant at 9 St Kilda Crescent, Kirkcaldy. This was a joint operation involving Officers from the Operational Support Unit. Class A, B and C drugs were recovered within. The occupant of the address was subsequently arrested and reported to the Procurator Fiscal.

8.3 **Ward 11 – Kirkcaldy Central**

- 8.3.1 Kirkcaldy Central Ward Officers have focused on tackling youth anti-social behaviour and alcohol consumption, which has come to prominence during the review period.

Officers have conducted regular patrols of hot spot areas robustly dealing with the offending youths in question. The Officers have forged strong links with Police Scotland's Youth Justice to prevent recurring behaviours.

PC's Dillon and Battrick work closely with partner agencies to ensure a joined-up approach and increase early intervention. Engagement with the bus station supervisors and Mercat security/management have proved fruitful in bringing offenders to justice.

The Town Centre and night-time economy is robustly managed in a Community Policing style to ensure the safety of all patrons within or travelling to the Kirkcaldy area.

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The Officers have forged strong links with the bus station supervisors, retailers, and residents alike, with a dedicated night-time economy action plan running each weekend.

The Central Kirkcaldy area is also supported by the Kirkcaldy Festive Safety campaign, which runs annually.



Supported by PS Howie the officers have also attended multi-agency meetings with regards to environmental issues including increasing anti-social behaviour around the Thistle car park.

In addition, increased patrols and engagement were carried out with several large supermarkets in the Kirkcaldy Central area in recognition of an increase in anti-social behaviour and thefts perpetrated by young offenders within these settings.

8.3.2 PC's Dillon and Battrick are committed to increasing visibility and Police presence within their ward area.

The Officers regularly attend the Tenants and Resident Associations, have carried out talks and presentations at the local Primary Schools and attended seminars, warm spaces, and fun days. The Officers also understand the importance of positive relations and continually look for opportunities to support the Community during events.

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8.3.3 Local Officers, assisted by colleagues from across P Division supported the Links Market event in Kirkcaldy, working closely with partner agencies. Europe's Longest Street fair and the oldest of its kind in Scotland attracts up to 200,000 visitors each year.



Kirkcaldy Community Team liaised with local residents, Tenants and Residents Associations, retail units including public houses, and supported public transport during the event.

8.3.4 PC's Horne and Dillon were delighted to be involved in the 'No Knives Better Lives' Seminar in June 2023 and keen to use their increased awareness in the community.

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The officers take considerable pride in increasing their knowledge and awareness of all aspects affecting the Kirkcaldy communities.



Similarly PC's Dillon and Campbell championed the Cottage Christmas appeal obtaining donations from serving Officers. The support for the appeal also saw PC Dillon and PS Howie visit the donation store with increased patrols deterring any potential thefts or disruption to the appeal.



8.3.5 The local Ward Officers understand that partnership working is key to serving the community.

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They have engaged in multi-agency walkabouts and supported partners during patrols and events.

Below is a picture of a dog fouling initiative at the Promenade area, Kirkcaldy.



8.4 Ward 12 – Kirkcaldy East

8.4.1 Local Community Ward Officers PC's Danskin and Taylor have worked alongside Support Staff at Viewforth High School to continue to run a Youth Diversion Hockey initiative.

The Officers run the programme every Friday during term time, engaging with students from a variety of backgrounds, promoting teamwork and discipline, and building vital relationships in the Community.

The students' positive behaviour in the school and the community has continued because of this engagement. It has also resulted in good engagement with some of these youths at other events in Kirkcaldy.

Officers managed to gain support for the initiative with free skating passes donated by Fife Ice Arena awarded to those who perform well that week, a visit to the group from the captain of the Fife Flyers Ice Hockey team and culminated in a skating session again supported by Fife Ice Arena.



8.4.2 Officers have continued to focus on drugs misuse and public safety in the East Ward area. PC's Taylor and Danskin's regularly attend the Tenants and Residents' associations (TRA) meetings. During a meeting of the Highlands and Islands TRA, concerns were raised with issues around drug misuse and associated violent crimes.

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The Officers sought the support of the Senior Management Team, which resulted in Chief Superintendent Derek McEwan personally attending one of the meetings. An Action Plan for this estate was subsequently implemented.

Daily re-assurance patrols were carried out, 8 misuse of drugs warrants executed and 1 Apprehension Warrant.

The Action Plan was deemed a success resulting in the prosecution of individuals for 3 separate Robberies, an Attempted Murder, and a number of Misuse of Drugs offences.

In March 2024, Officers executed a Drugs Search Warrant at Sutherland Place, Kirkcaldy, following intelligence that controlled drugs were being supplied from this address. This resulted in 4 arrests and controlled drugs to the street value of £10,000 and over £1,000 cash seized.

- 8.4.3 PC's Danskin and Taylor have worked hard to ensure crime prevention activities following incidents of acquisitive crimes in the area. Local Officers linked in with Fife Council Safer Communities to carry out crime prevention patrols in targeted areas, providing advice to members of the public.

This included a visit to Sheltered Housing complex at Ross Gardens, Kirkcaldy with leaflets and other useful items such as door stickers given to every household.



PC Taylor's and Battrick were also present at Rejects, Kirkcaldy in conjunction with Fife Council Safer Communities, with a focus on customer and personal safety.



8.4.4 Recognising the relationship between alcohol and criminality, the Kirkcaldy Community team enthusiastically supported the 'It'll Cost You' campaign.

Community Ward Officers attended Off Licences in Kirkcaldy East to promote this Police Scotland Initiative, raising awareness of the law around the proxy purchase of alcohol by adults for underage youths.



8.4.3 PC's Danskin and Taylor also recognise the importance and benefit of local Community Council and Tenants and Residents Association meetings and where possible attend same.

By attending these meetings, the officers get a real sense of the issues which the residents in these areas are facing, which sometimes they are reluctant to contact the Police with.

8.5 Schools Liaison Officer

During the review period PC Karly Campbell has worked with Kirkcaldy, Balwearie, Viewforth and St Andrews High Schools in her capacity as Schools Liaison Officer. She continues to support staff, pupils, and local residents alike, encouraging responsible pupil behaviours and personal safety within the school and wider community.

PC Campbell was instrumental in initiating the Punch Beyond programme, which originated within West Fife. This successfully launched within both St Andrews and Kirkcaldy High School. The course is a collaborative multi agency approach and operates in partnership with Linktown Boxing Club and Active Schools. The 6-week course accommodates up to 20 pupils per course, who are on the periphery of youth offending or already committing crimes. The children have a 45-minute input from Police Scotland which focuses on common youth offending issues, followed by a 45-minute boxing session by Paul Deas (Professional Boxer).

Due to the positive impact of the course, Police Scotland have provided £1500 to continue the programme with both Balwearie and Viewforth High School.



PC Campbell, working in collaboration with Fife Council Safer Communities, has also developed an interactive input titled 'Jessicas Story' aimed at S3 pupils. The input focuses on bullying and crimes commonly committed because of poor life choices. This particular year group had been identified as using social media platforms such as Snapchat, Instagram and Tiktok to bully classmates. The bullying which often starts off low level can then escalate to more severe crimes being committed.

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It was ascertained that the children involved had little or no understanding of the laws and legislations surrounding their behaviours. The input was designed to provide information in relation to common youth offending situations and to discuss the impact of it on the victim, the perpetrator, and their peer groups. This input was constructed and presented in a fun, modern, relatable way to enable discussions, make choices, discuss outcomes, and provide an overall education to the children that they could then take forward into their own lives. The input has been successfully rolled out at 3 of the Kirkcaldy High Schools and as a result the children have a significant awareness of how their behaviours effects other.

PC Campbell has continued to address issues highlighted by the schools by undertaking workshops, assemblies, and dealing with crimes that are reported within the High School setting, by educating children and restorative justice practices.



9.0 Protecting People at Risk of harm.

- 9.1 The protection of vulnerable people is a primary focus for the day-to-day policing within Kirkcaldy. The decision-making process which determines the type of policing response received centres primarily around the Threat, Risk and Harm posed.

As a result, Policing focusses largely on responding to those most in need through their own vulnerability, or vulnerability through the position they have found themselves in.

During the reporting period Police in Kirkcaldy dealt with 451 missing person incidents. The top two locations for missing persons were NHS establishments, Victoria Hospital and Ravensraig Ward, Whytemans Brae. 64% of all missing people were aged 10-19, with 26 % of those missing being looked after children.

The majority of missing persons went missing in the afternoon (29%), with the vast majority of missing episodes lasting 0-12hrs (69%).

OFFICIAL

- 9.2 During the review period there was 1917 Concern for Person calls in the Kirkcaldy area.

Concerns entered on to the Vulnerable Persons Database (VPD) for both adults and children are reviewed and where necessary are subject to an Inter-agency Referral Discussion (IRD) The relevant information is then shared, ensuring appropriate risk management and decision making occurs between partners.

P Division Concern Hub have processed 3316 VPDs for the Kirkcaldy area.

Police in Fife, on average, share approximately 63% of all VPDs with Fife Social Work which generates a variety of multi-agency discussions. It is estimated that Police Scotland took part in 300+ Adult Protection IRDs and 40+ Adult Protection case conferences in the last year for vulnerable adults living in the Kirkcaldy area. Police involvement in Adult Protection IRDs has increased by 43% in the last 12 months within Fife and the purpose of these meetings is to share information and work together and support/protect vulnerable adults living in the community.

Some of the notable outcomes include, two care establishments in Kirkcaldy were subject of large-scale investigations, one of which has concluded with positive improvements noted and work is still ongoing with the other. These are good examples of partner agencies working together to help improve the care received by Vulnerable Adults within care settings in Fife.

Recently in Kirkcaldy, Social Work were successful in applying for assessment orders and removal orders to protect two vulnerable adults who were at significant risk of financial and physical harm from a family member. This was supported by local Officers who attended at the address with Social Work and the related crimes were investigated by Kirkcaldy CID. This partnership working had a positive impact on the victims who are now being supported in by the local authority in new accommodation.

Concern related calls require significant Officer involvement, engagement, and diversion from what could be traditionally reviewed as Policing duties, namely dealing with reported crime.

The reader need acknowledge that traditional policing as it was known continues to trend in a different projection. This was highlighted in the recent HMICS 2021/22 Annual Report, where it was reported 73% of all calls to police resulted in no crimes being recorded.

- 9.3 During December 2023, Officers carried out a day of action, supported by Police Scotland's PSYV carrying out high visibility patrols. During this information packs were hand delivered to areas highlighted by intelligence providing practical advice on personal and home safety.



10.0 Licensed premises

10.1 The Licensing Scotland Act 2005 is underpinned by the following objectives:-

1. Preventing Crime and Disorder;
2. Securing Public Safety;
3. Preventing Public Nuisance;
4. Protecting and Improving Public Health; and
5. Protecting Children and Young Persons from Harm.

Licensed premises are subject to Red, Amber and Green (RAG) grading system, which highlights specific premises that, for a variety of reasons, have come to the notice of the police. The definition of the three RAG categories is outlined below:

1. **Red** - Problematic Premises (highest grading)
2. **Amber** - Premises subject to formal intervention (subject to some form of monitoring & intervention where appropriate), and
3. **Green** - Monitored Premises – (all reported incidents)

All incidents and crimes occurring within or linked to licensed premises are the subject of a licensed premises report that allows us to continually monitor the management of premises and assess whether enhanced measures aligned to RAG may be required.

During the reporting period only one licenced premises featured in the red category and was subject to increased monitoring and joint working with the PSOS licencing department. At the time of writing this report the premises remains closed following Police intervention.

Regular licenced premises checks are conducted as part of the Violence and Antisocial Behaviour Reduction Action-Plan providing a more robust management of all off-sale premises in the Ward area. This is particularly important during the weekend and periods of night-time economy.

OFFICIAL

- 10.2 The Kirkcaldy area has a healthy night-time economy with a host of licenced premises populated in the High Street area. This increases the potential for alcohol or substance fuelled instances of sporadic violence.

PC Battrick champions the 'Pub Watch Scheme' in Kirkcaldy. During the review period the following venues were part of the scheme:

Styx
The Windsor Hotel
Montagues
Society
Exchequer
The Robert Nairn
Alfie's
The Duchess
The Steadings
The Harbour Bar
Novar Bar
The Penny Farthing

The scheme allows owners and managers of licensed premises to unite, with the common goal of improving the overall safety of persons visiting their premises; whilst also assisting in reducing antisocial and violent behaviour associated with the nighttime economy.

As part of the commitment to the plan, an innovative Taxi Safe Space was launched supported by the licensees, door staff and Kirkcaldy Cabs. This provides a safe space for vulnerable individuals to await transportation. It also provides a platform for staff within these premises to share and highlight any notable individuals, leading to effective intervention and early contact with the Police if necessary.

- 10.3 Several licensed premises engaged in this year's Best Bar None process. The scheme engages with and supports licensed premises to be safe employers and create safe spaces for the public and their staff to work, visit and enjoy. The Community Safety Officer is heavily involved in the support, training, and visibility for these premises, who work towards recognition and annual awards. This year saw 8 GOLD Awards and a SILVER Award given to licensed premises in Kirkcaldy.

The Duchess - GOLD
Robert Nairn -GOLD
The Exchequer - GOLD
Montagues - GOLD
The Dean Park Hotel - GOLD
The Windsor Hotel - GOLD
Kirkcaldy Rugby Club - GOLD
Styx, Kirkcaldy - GOLD
Café Continental -SILVER

Recognition and thanks should be given to all the licensees and their employees for the considerable hard work completed to accomplish their status.

11. Recommendation

- 11.1. The Policing structure in Kirkcaldy continues to place a strong focus on dedicated Community Policing and believes in a collective responsibility to ensure the area is a safe place to stay, work and visit.

We continue to seek new and innovative ways to improve upon our prevention, intervention, and enforcement activities, through shared learning of best practice and the support from our well-established partnerships.

Members are invited to consider and comment on the content of this report as per the recommendations made at the front of the report.

List of Appendices - None

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25 June 2024

Agenda Item No. 7

Scottish Fire and Rescue Service

Local Plan Annual Performance Report 2023-2024

Report by: Niall Miller, Station Commander for the Kirkcaldy Area.

Wards Affected: All Kirkcaldy Area Wards

Purpose

This report provides the committee with incident information for the period 1 April 2023 – 31 March 2024. The incident information enables the committee to have an overview of the Scottish Fire and Rescue Service (SFRS) Kirkcaldy Committee Area - against its key performance indicators (KPIs)

Recommendation(s)

The committee is asked to consider the progress across a range of KPI's within this report, and comment as appropriate.

Resource Implications

Not applicable

Legal & Risk Implications

The Police and Fire Reform (Scotland) Act 2012 provides the statutory basis for fire reform, including the responsibility to:

- Put in place statutory planning and reporting requirements including providing facilities for consultation.
- Make new arrangements for strengthening local engagement and partnership working, including a new statutory role in the LSO and development of local fire and rescue plans linked to community planning, along with clear powers for local authorities in relation to the provision of fire and rescue services in their area.

Impact Assessment

An Equality Impact Assessment checklist is not required as this report does not have any immediate implications for service delivery and policy.

Consultation

This document is circulated amongst SFRS Clackmannanshire Fife Stirling LSO Commanders and appropriate partners to enable areas of high incidence to be scrutinised for reduction strategies.



ANNUAL PERFORMANCE REPORT

April 2023 – March 2024

Covering the activities and performance in support of the Kirkcaldy Local Area Fire Plan



**SCOTTISH
FIRE AND RESCUE SERVICE**

Working together for a safer Scotland

**Working together
for a safer Scotland**

ABOUT THE STATISTICS IN THIS REPORT

The activity totals and other statistics quoted in this report are provisional in nature and subject to change because of ongoing quality assurance and review.

Because all statistics quoted are provisional there may be differences in the period totals quoted in our reports after original publication which result from revisions or additions to the data on our systems.

From 2015-16 onwards responsibility for the publication of end-year statistical data transferred from the Scottish Government to the SFRS. This change of responsibility does not change the status of the figures quoted in reports submitted to the Committee.

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DEFINITIONS

Accidental Dwelling Fire

Building occupied by households, excluding hotels, hostels, and residential institutions. In 2000, the definition of a dwelling was widened to include any non-permanent structure used solely as a dwelling, such as caravans, houseboats etc. Caravans, boats etc. not used as a permanent dwelling are shown according to the type of property. Accidental includes fires where the cause was not known or unspecified.

Fire Fatality

A person whose death is attributed to a fire is counted as a fatality even if the death occurred weeks or months later.

Fire Casualty

Non-fatal casualties consist of persons requiring medical treatment including first aid given at the scene of the fire, but not those sent to hospital or advised to see a doctor for a check-up or observation (whether or not, they actually do). People sent to hospital or advised to see a doctor as a precaution, having no obvious injury are recorded as precautionary 'check-ups'.

Deliberate Fire

Includes fires where deliberate ignition is merely suspected and recorded by the FRS as "doubtful".

Non-Domestic Fires

These are fires identified as deliberate other building fires or accidental other building fires.

False Alarms

Where the FRS attends a location believing there to be a fire incident, but on arrival discovers that no such incident exists, or existed.

Unwanted Fire Alarm Signal (UFAS)

Where the FRS attends a non-domestic location believing there to be a fire incident, but on arrival discovers that no such incident exists, or existed.

Primary Fires:

- Buildings (including mobile homes) fit for occupation (i.e. not wholly derelict) and those under construction.
- Caravans, trailers etc.
- Vehicles and other methods of transport (not derelict unless associated with business e.g. scrap metal).
- Outdoor storage (including materials for recycling), plant and machinery.
- Agricultural and forestry premises and property.
- Other outdoor structures including post-boxes, tunnels, bridges, etc.

Secondary Fires

- Single derelict buildings.
- Grassland etc., including heath, hedges, railway embankments and single trees.
- Intentional straw or stubble burning.
- Outdoor structures, including lampposts, traffic signs and other road furniture, private outdoor furniture, playground furniture, scaffolding, signs and hoarding etc.
- Refuse and refuse containers.
- Derelict vehicles (a vehicle without a registered keeper).

1. INTRODUCTION

1.1 This annual performance report for the period April 1st, 2023, to March 31st, 2024, inclusive provides comparative data across the previous 3 years for the same period. The KPI's detailed below support the delivery of the Kirkcaldy Area Fire plan in support of the SFRS Fife Local Fire and Rescue Plan priorities and are shown in bold text.

- **Domestic Fire Safety**

Continuously monitor the number of accidental dwelling fires

Continuously monitor the severity and cause of accidental dwelling fires

Continuously monitor the number and severity of fire related injuries

- **Deliberate Fire Setting**

Monitor the number, type, and cause of deliberate fire setting incidents in Fife.

- **Built Environment**

Monitor the number and severity of fire related incidents in our relevant premises.

- **Unwanted Fire Alarm Signals**

Monitor and challenge each Unwanted Fire Alarm Signal (UFAS) incident across Fife.

- **Transport and Environment**













Monitor the amount of water related incidents.

Monitor the frequency of attendances at Road Traffic Collisions (RTCs), as well as the number and severity of injuries. These will be monitored alongside Police Scotland RTC incidence information.

2. PERFORMANCE SUMMARY

2.1 The table below provides a summary of annual activity 2023 - 2024 and a comparison of the previous year's activity.

It aims to provide, at a glance, our direction of travel based on the previous year's figures.

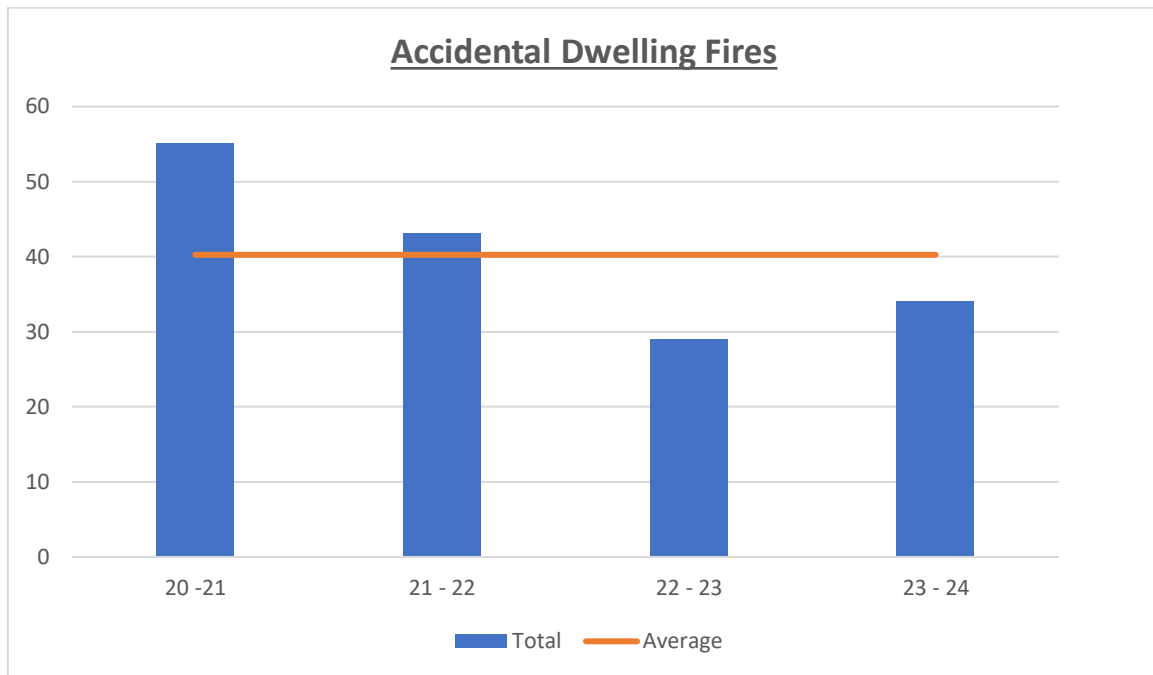
<p>Accidental Dwelling Fires</p>  <p>2023/24 = 34 2022/23 = 29</p>	<p>ADF Fatal Casualties</p>  <p>2023/24 = 1 2022/23 = 0</p>	<p>ADF Non-Fatal Casualties</p>  <p>2023/24 = 8 2022/23 = 2</p>
<p>Deliberate Primary Fires</p>  <p>2023/24 = 55 2022/23 = 59</p>	<p>Deliberate Secondary Fires</p>  <p>2023/24 = 198 2022/23 = 230</p>	<p>Non-domestic Building Fires</p>  <p>2023/24 = 26 2022/23 = 21</p>
<p>Fatal Casualties in Non-Domestic Building Fires</p>  <p>2023/24 = 0 2022/23 = 0</p>	<p>Non-Fatal Casualties in Non-Domestic Building Fires</p>  <p>2023/24 = 0 2022/23 = 0</p>	<p>Unwanted Fire Alarm Signals</p>  <p>2023/24 = 177 2022/23 = 377</p>
<p>Road Traffic Collision (RTC) Incidents</p>  <p>2023/24 = 27 2022/23 = 20</p>	<p>Fatal RTC Casualties</p>  <p>2023/24 = 0 2022/23 = 1</p>	<p>Non-Fatal RTC Casualties</p>  <p>2023/24 = 13 2022/23 = 14</p>

PERFORMANCE SUMMARY

Of the indicators, the following performance should be noted for the period April 1st, 2023, to March 31st, 2024, inclusive comparing data across the previous 3 years for the same period:

- **Accidental Dwelling Fires** - There were 34 during this reporting period which is an increase of 5 compared to last year's figures and below the 4-year average.
- **Accidental Dwelling Fire Fatal Casualty** - There was one fire fatality during this reporting period.
- **Accidental Dwelling Fires Non-Fatal Casualties** - There were 8 casualties during this reporting period which is an increase of 6 compared to last year's figures.
 - **Deliberate Primary Fires** - There were 55 during this reporting period. This is a decrease of 4 compared to last year's figures and above the 4-year average.
 - **Deliberate Secondary Fires** – There were 198 during this reporting period. This is a decrease of 32 compared to last year's figures and above the 4-year average.
 - **Non-Domestic Building Fires** - There were 26 during this reporting period. This is an increase of 5 compared to last year's figures and above the 4-year average.
 - **Unwanted Fire Alarm Signals (UFAS) caused by automatic fire alarms (AFAs) in non-domestic buildings** - There were 177 during this reporting period. This is a decrease of 200 compared to last year's figures and below the 4-year average.
 - **Road Traffic Collisions** There were 20 during this reporting period. This is an increase of 7 compared to last year's figures and above the 4-year average.
 - **Fatal RTC Casualties** – There were no fatalities during this reporting period. This is a decrease of one compared to last year's figures.
 - **Non-Fatal RTC Casualties** - There were 13 during this reporting period. This is a decrease of 1 compared to last year's figures and in line with the 4-year average.

3. Domestic Fire Safety



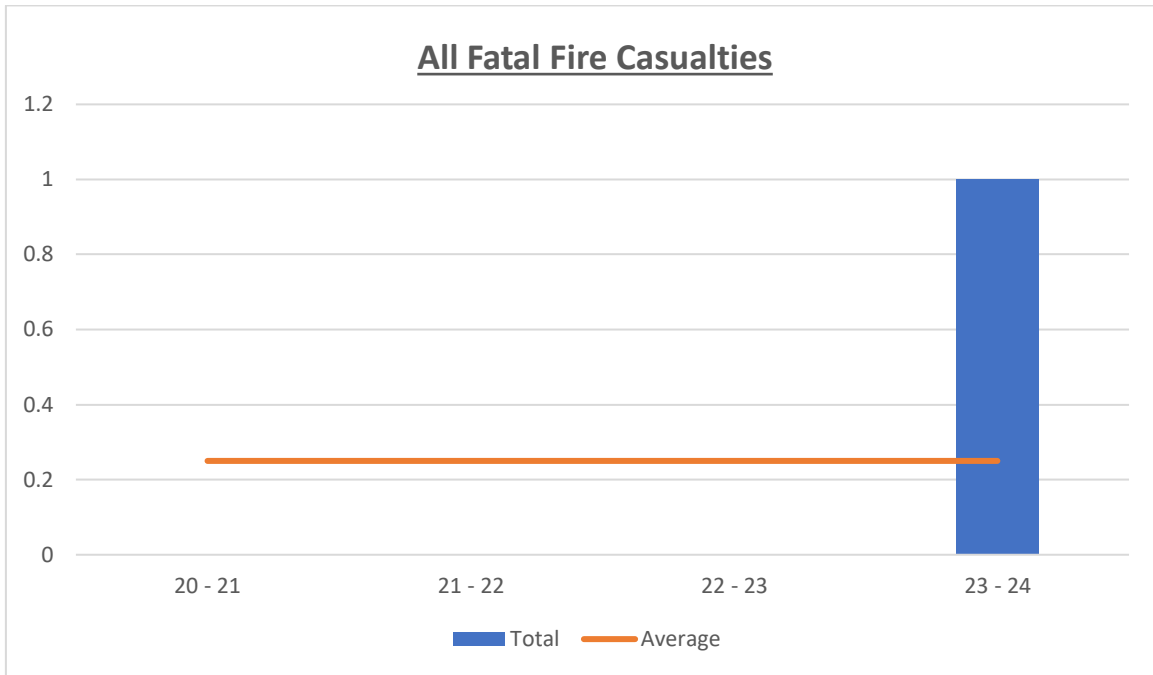
Graph 1 Accidental Dwelling Fires – April 2020 – March 2024

Ward	20 - 21	21 - 22	22 - 23	23 - 24
Burntisland, Kinghorn and Western Kirkcaldy	11	10	0	2
Kirkcaldy Central	18	13	12	13
Kirkcaldy East	16	12	12	11
Kirkcaldy North	10	8	5	8
Total	55	43	29	34

Table 1 Accidental Dwelling Fires April 2020 – March 2024

- 3.1 Accidental Dwelling Fires have increased compared to the previous year figures.
- 3.2 We have seen an increase in Accidental Dwelling Fires this reporting period up by 5 to 34, which is above the 4-year average.
- 3.3 21 of these recorded fires for this reporting period started within the kitchen area by cooking. 13 of these incidents were restricted to the item first ignited and 11 had either no or limited damage. 5 of these incidents were limited to the initial room of the fire's origin. Only 3 of the 34 incidents resulted in fire development to serious damage involving the other areas on the floor of origin. One incident resulted in fire damage to 2 floors and one incident resulted in the whole building being damaged by fire.
- 3.4 In 25 out of these 34 addresses, a detection system was fitted and that on 19 occasions they operated and raised the alarm (on two occasions insufficient products of combustion were present to activate the alarm and the fire was discovered and alarm raised by a person.)
- 3.5 20 of these incidents were resolved either without Scottish Fire and Rescue Service intervention, or by very limited action on arrival. 13 incidents required the use of a hose reel jet, and 1 incident required the use of a main firefighting jet.
- 3.6 The information above describes a trend of reduction in severity. This can be attributed to the high number of detection systems being tested and where necessary fitted by SFRS and partners, which give an early warning of fire.
- 3.7 The absence of smoke detection equipment at 9 of incidents, evidences the need for SFRS and partners to continue the free HFSV and smoke alarm campaign across Kirkcaldy with communities and partners to ensure all dwellings are covered appropriately.

3.8 Fire Fatalities – Accidental Dwelling Fires



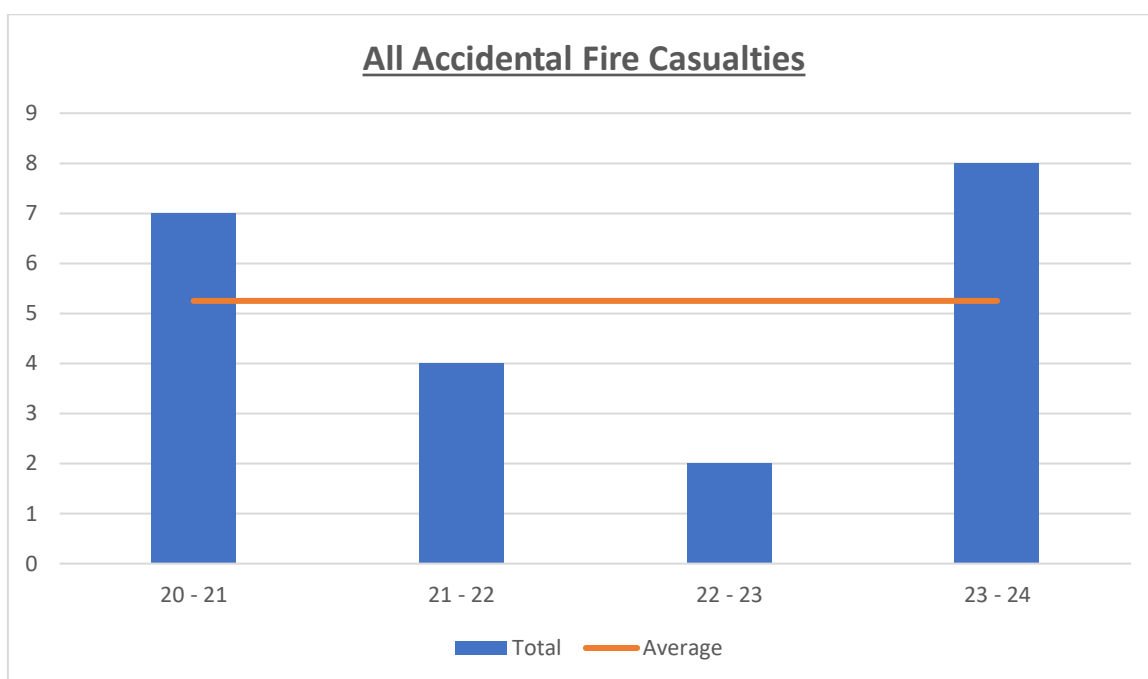
Graph 2 Accidental Dwelling Fire Fatal Casualties – April 2020 – March 2024

Ward	20 - 21	21 - 22	22 - 23	23 - 24
Burntisland, Kinghorn and Western Kirkcaldy	0	0	0	0
Kirkcaldy Central	0	0	0	1
Kirkcaldy East	0	0	0	0
Kirkcaldy North	0	0	0	0
Total	0	0	0	1

Table 2 Accidental Dwelling Fire Fatal Casualties April 2020 – March 2024

3.9 One fatality occurred within a property in the Kirkcaldy Area for the reporting period of 2023 - 2024.

3.10 Fire Casualties – Accidental Dwelling Fires (not including precautionary checks)



Graph 3 Accidental Dwelling Fire Casualties April 2020 – March 2024

Ward	20 - 21	21 - 22	22 - 23	23 - 24
Burntisland, Kinghorn and Western Kirkcaldy	2	1	0	0
Kirkcaldy Central	1	1	2	5
Kirkcaldy East	4	0	0	2
Kirkcaldy North	0	2	0	1
Total	7	4	2	8

Table 3 Accidental Dwelling Fire Casualties April 2020 – March 2024

3.11 Fire casualties within dwellings have increased by 6 this recording period compared to last year's figures.

3.12 1 fire casualty was transported to hospital with suspected serious injuries. 5 fire casualties were transported to hospital with suspected slight injuries. The other 2 fire casualties received first aid at the scene but did not require to attend hospital.

3.13 Domestic Fire Reduction Strategy

Home Safety Visits (HFSVs) play a vital part in our strategy to reduce the number of Accidental Dwelling Fires. Station personnel recorded 568 completed visits in the reporting period across the Kirkcaldy area. These visits are used to deliver vital fire safety messages and install detection systems, as well as trip, slip and falls messages and safety equipment for our elderly and very young population.

This year's figure is higher than last year's 497 due to various factors. We do still note the continued low rate of partnership referrals which account for a large proportion of those deemed to be at the highest risk of fire. Our Community Safety Engagement teams continue to work with our local partners to reinvigorate that referral pathway, both at local and strategic level.

SFRS continue to adapt our HFSV approach. The focus continues to be those most at risk and those visit requests from partners and individuals which record the occupier at a high risk of fire but continue visits to all households within the Kirkcaldy area regardless of assessed risk. This approach ensures that all residents within the Kirkcaldy area have access to the advice and services that SFRS can provide while still allowing our teams to focus on those visits to high-risk individuals within their home environment and work with them and partners to reduce the risk posed.

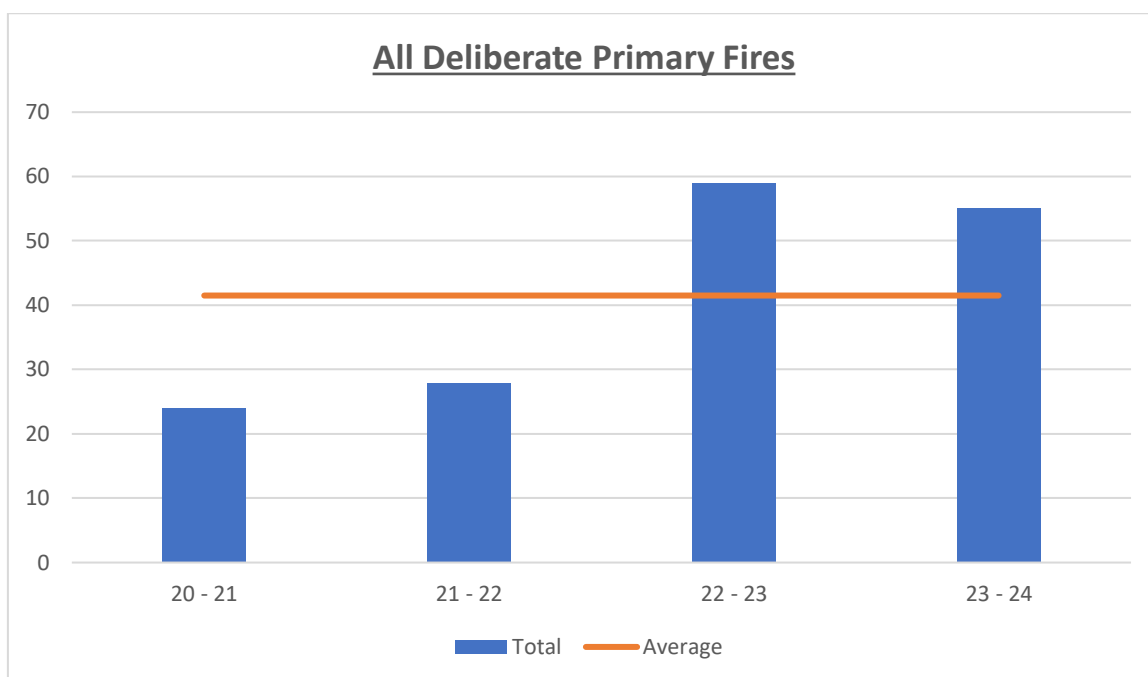
SFRS also places increased emphasis on interaction with households as a result of Post Domestic Incident Responses, where crews attending incidents located at domestic properties will engage with neighbouring residents in the close-down phase of those incidents.

SFRS conduct Home Visits

- Householder request.
- Post Incident Response visits carried out after any incident at a house.
- No detection fitted within a house.
- Threat of Fire on the property.
- Partner Referrals.

4. Deliberate Fire Setting

4.1 Deliberate Primary Fires

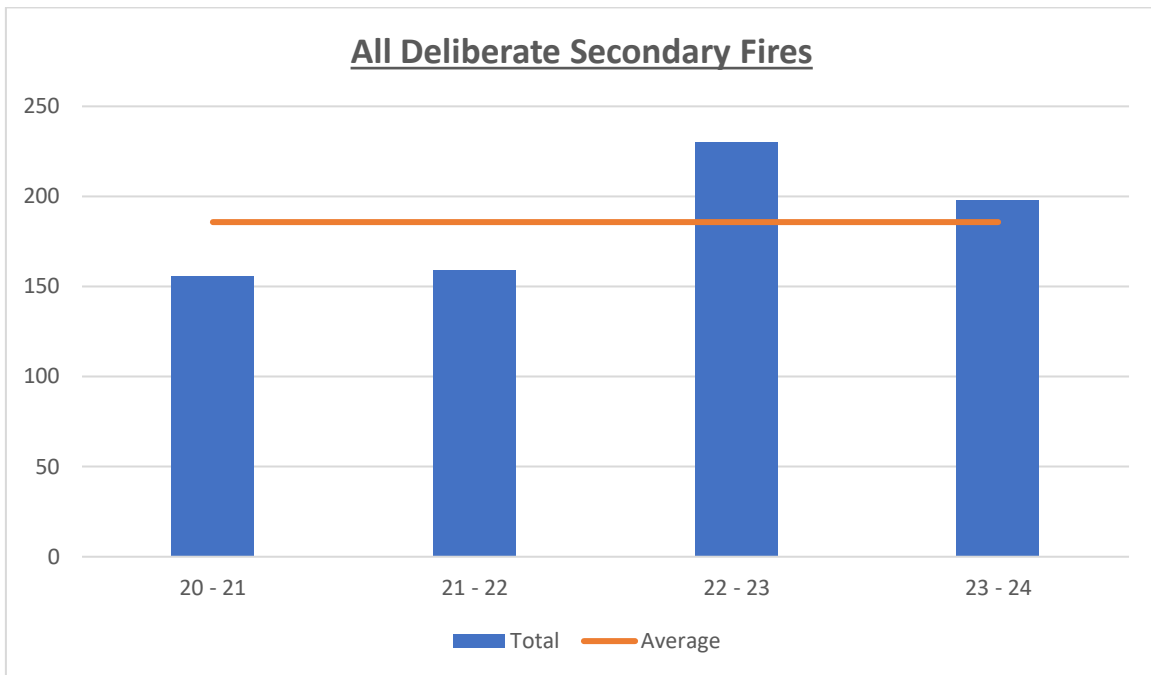


Graph 4 Deliberate Primary Fires April 2020 – March 2024

Ward	20 - 21	21 - 22	22 - 23	23 - 24
Burntisland, Kinghorn and Western Kirkcaldy	4	2	7	10
Kirkcaldy Central	4	11	15	17
Kirkcaldy East	12	8	23	15
Kirkcaldy North	4	7	14	13
Total	24	28	59	55

Table 4 Deliberate Primary Fires April 2020 – March 2024

4.2 Deliberate Secondary Fires



Graph 5 Deliberate Secondary Fires April 2020 – March 2024

Ward	20 - 21	21 - 22	22 - 23	23 - 24
Burntisland, Kinghorn and Western Kirkcaldy	16	16	27	24
Kirkcaldy Central	39	36	57	64
Kirkcaldy East	77	66	98	70
Kirkcaldy North	24	41	48	40
Total	156	159	230	198

Table 5 Deliberate Secondary Fires April 2020 – March 2024

4.3 Deliberate fires can be broken down into two categories, primary and secondary. Primary fires generally involve property and include buildings, sheds, caravans, motor vehicles and plant and machinery. Secondary fires are often minor and include the burning of rubbish, grass, and derelict vehicles.

4.4 The graphs and tables above show that Primary fires have reduced by four to 55 this reporting year which is above the 4-year average. Secondary Deliberate fires have decreased by 32 to 198 which is above the 4-year average of just under 186.

4.5 Deliberate Fire Reduction Strategy

We continue to target education and prevention activities in high activity areas to deliver education regarding the dangers and consequences of deliberate fire-setting.

We are working closely with our Police and Local Authority partners to ensure that those responsible are identified and dealt with robustly. We also liaise with premises occupiers both domestic and retail to give advice on refuse storage and security, which can be a target of deliberate fire-setters.

Deliberate Fires are discussed and reviewed when required with partner agencies to address and reduce operational demand and anti-social behaviour.

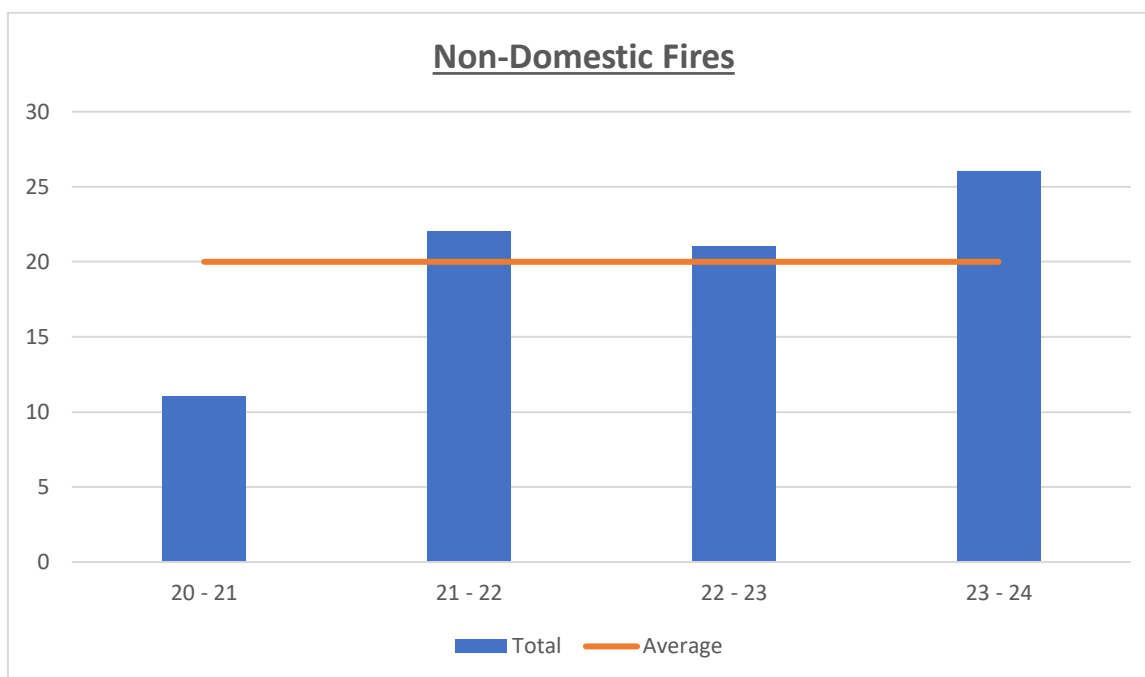
We continue engagement in local primary and secondary schools, driving home key messages relating to Anti-Social Behaviour-related fire-setting and crews are attending local youth groups to reach out to those that might be missed in the school setting.

Fire Skills groups continue to take place, where targeted young people are given the chance to engage and learn new skills with our Community Safety Engagement team and local partners.



5. Built Environment

5.1 Built Environment – Non- Domestic Fires



Graph 6 Built Environment Non-Domestic Fires April 2020 – March 2024

Ward	20 - 21	21 - 22	22 - 23	23 - 24
Burntisland, Kinghorn and Western Kirkcaldy	3	3	1	6
Kirkcaldy Central	1	7	6	10
Kirkcaldy East	4	10	12	8
Kirkcaldy North	3	2	2	2
Total	11	22	21	26

Table 6 Built Environment Non - Domestic Fires April 2020 – March 2024

5.2 The table above shows that Non-Domestic Fires have shown an increase of 5 over this recording period, 10 of which were deliberate and 6 were accidental with 10 having an unknown cause.

Property Types	Non-Domestic
Education, Infant/primary school	4
Non-Residential, Private Garden Shed	4
Non-Residential, Private garage	3
Other Residential, Hostel (e.g. for homeless people)	2
Retail, Other retail	1
Non-Residential, Private Summer house	1
Permanent Agricultural, Other building	1
Non-Residential, Vehicle Repair	1
Non-Residential, Other buildings/use not known	1
Retail, Large supermarket	1
Entertainment and culture, Club/night club	1
Entertainment and culture, Community centre/Village or Parish Hall	1
Permanent Agricultural, Barn	1
Public admin, security and safety, Young offenders unit	1
Sporting venues, Other outdoor sporting venue	1
Hospitals and medical care, Hospital	1
Other Residential, Hotel/motel	1

5.3 There were no fatalities or casualties injured at any incident within Built Environment Non-Domestic Fires during this recording period.

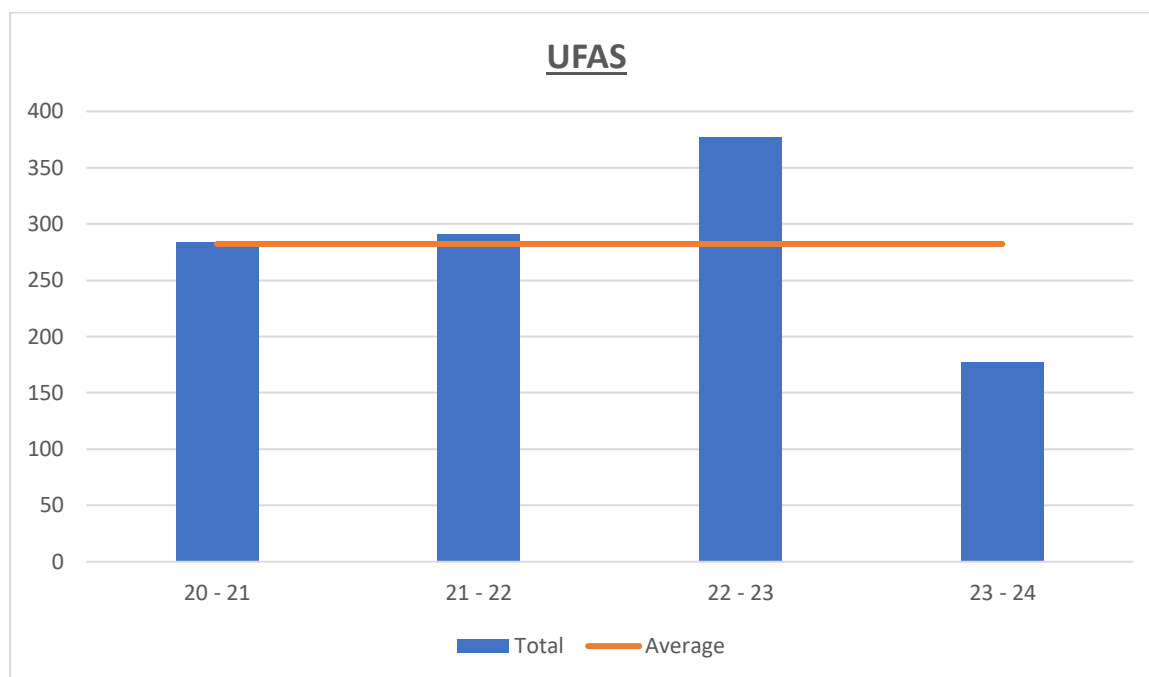
5.4 Built Environment Fire Reduction Strategy

We continue to deliver a programme of fire safety audits in relevant premises - as detailed within section 78 of the Fire (Scotland) Act 2005 - identified as high risk on an ongoing basis. We also complete thematic audit programmes where patterns emerge of incidents in a risk group.

As well as the audit programmes described above, we also deliver 'post fire audits' which take place as soon as possible after a fire has occurred in premises. The purpose of these audits is to deliver further fire safety advice to the premises occupier, and to identify any issues which could be used to inform other similar premises types in order to prevent further incidents of a similar nature.

6. Unwanted Fire Alarm Signals

6.1 An Unwanted Fire Alarm Signal (UFAS) can be defined as ‘any alarm activation which is not the result of a fire or a test’. UFAS incidents have fluctuated over the four-year period. The table and graph below detail the incident numbers over four years.



Graph 7 Unwanted Fire Alarm Signals April 2020 – March 2024

Ward	20 - 21	21 - 22	22 - 23	23 - 24
Burntisland, Kinghorn and Western Kirkcaldy	35	36	62	35
Kirkcaldy Central	77	102	106	48
Kirkcaldy East	142	130	163	75
Kirkcaldy North	30	23	46	19
Total	284	291	377	177

Table 7 Unwanted Fire Alarm Signals April 2020 – March 2024

6.2 This period has seen a decrease of 200 calls from the previous recording year. Various reasons for UFAS include improper procedures being applied during the testing of Fire Detection Systems, and an increase in Fire Detection Systems being fitted within school premises and NHS buildings along with problematic systems within known premises. There are 56 property types recorded, however I have put the top 20 property types encountered for this reporting period and our focus for further reductions in 2024 /25.

Property Types	UFAS
Hospitals and medical care, Hospital	41
Residential Home, Nursing/Care	24
Other Residential, Sheltered Housing - not self-contained	14
Other Residential, Boarding School accommodation	11
Education, Infant/primary school	9
Education, Secondary school	8
Other Residential, Hotel/motel	7
Industrial Manufacturing, Food and drink processing	5
Other Residential, Hostel (e.g. for homeless people)	4
Offices and call centres, Converted office	4
Retail, Single shop	4
Residential Home, Retirement/Elderly	4
Retail, Shopping Centre	3
Entertainment and culture, Community centre/Village or Parish Hall	3
Food and Drink, Pub/wine bar/bar	3
Retail, Large supermarket	2
Residential Home, Children's	2
Retail, Department Store	2
Sporting venues, Leisure Centre	2
Offices and call centres, Purpose built office	2

6.3 Reduction in Unwanted Fire Alarm Signals Strategy

Unwanted Fire Alarm Signals (UFAS) Reduction Strategies continue to be managed and monitored by a 'UFAS Champion' who contacts premises occupiers after each UFAS incident, to discuss the activation, as well as strategies to reduce or eliminate. The UFAS Champion will continue to engage robustly with duty holders and occupiers to drive this type of incident down.

From 1 July 2023, SFRS stopped attending automatic fire alarm (AFA) call outs to commercial business and workplace premises, such as factories, offices, shops, and leisure facilities unless a fire has been confirmed.

Our control room operators have been asking anyone who reports a fire alarm to check whether there is an actual fire or signs of fire, before sending the nearest resource. This does not apply to sleeping premises, such as hospitals, care homes, hotels, or domestic dwellings. This change follows the SFRS public consultation in 2021.

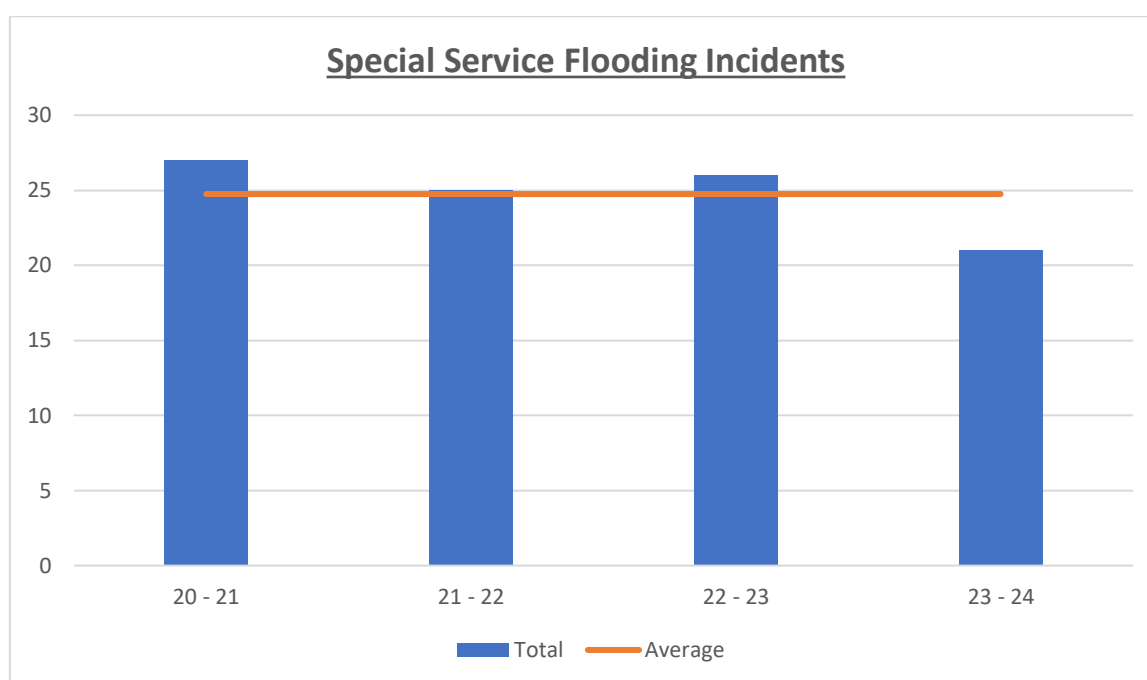
This change has greatly reduced unnecessary call outs which has freed up capacity to increase our operational availability, undertake more community safety prevention work and to upskill our staff. It has also reduced the road risk associated with blue-light journeys.

7. Transport and Environment

7.1 These will be monitored alongside Police Scotland RTC Incidents information.

7.2 Water-related Incidents

Water-related incidents have decreased by 5 during this recording period to 21. 13 involved SFRS making the incident safe, 6 involved SFRS giving advice only and 2 involved SFRS pumping out affected properties.



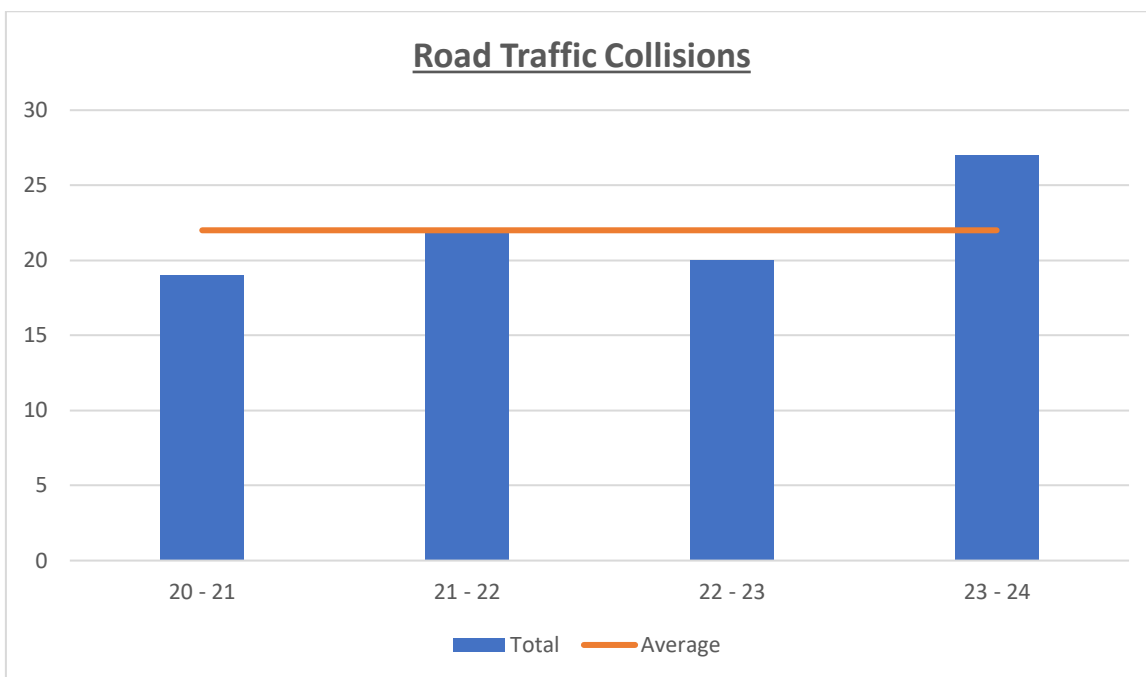
Graph 8 Special Service, Water-related Incidents April 2020 – March 2024

Ward	20 - 21	21 - 22	22 - 23	23 - 24
Burntisland, Kinghorn and Western Kirkcaldy	7	3	7	8
Kirkcaldy Central	11	13	9	5
Kirkcaldy East	5	4	6	7
Kirkcaldy North	4	5	4	1
Total	27	25	26	21

Table 8 Special Service, Water-related Incidents April 2020 – March 2024

7.3 Road Traffic Collisions

As SFRS generally only attend RTC's of a serious nature, where persons are trapped, the figures below do not capture every RTC which occurs within Fife.



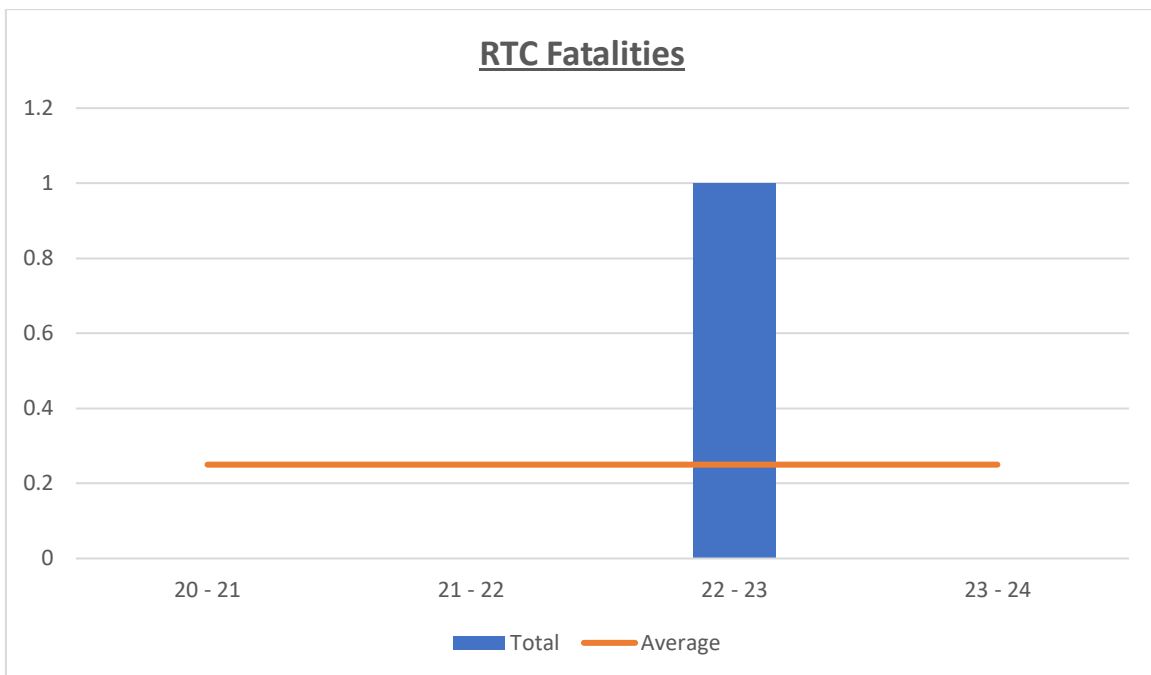
Graph 9 Road Traffic Collisions April 2020 – March 2024

Ward	20 - 21	21 - 22	22 - 23	23 - 24
Burntisland, Kinghorn and Western Kirkcaldy	6	9	5	12
Kirkcaldy Central	6	1	3	2
Kirkcaldy East	5	9	8	10
Kirkcaldy North	2	3	4	3
Total	19	22	20	27

Table 9 Road Traffic Collisions April 2020 – March 2024

7.4 SFRS have responded to 27 RTCs during this reporting period. This is an increase of 7 compared to last year's figures. Scrutiny of these RTCs locations has shown the A92 continues to be a hotspot area, with 4 incidents recorded on this road.

7.5 RTC Fatal Casualties



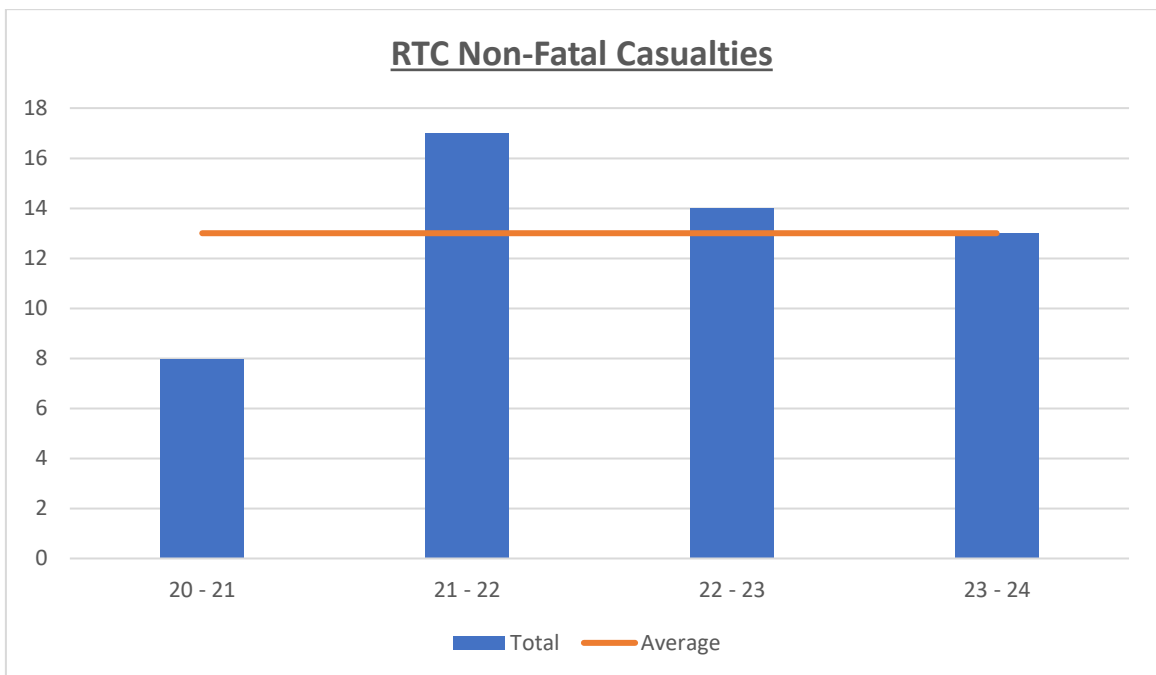
Graph 10 Road Traffic Collision Fatal Casualties April 2020 – March 2024

Ward	20 - 21	21 - 22	22 - 23	23 - 24
Burntisland, Kinghorn and Western Kirkcaldy	0	0	1	0
Kirkcaldy Central	0	0	0	0
Kirkcaldy East	0	0	0	0
Kirkcaldy North	0	0	0	0
Total	0	0	1	0

Table 10 Road Traffic Collision Fatal April 2020 – March 2024

7.6 RTC Fatalities – There have been no RTC fatalities during this recording period. This is a decrease of one from the previous year.

7.7 RTC Casualties



Graph 11 Road Traffic Collision, Non-Fatal Casualties April 2020 – March 2024

Ward	20 - 21	21 - 22	22 - 23	23 - 24
Burntisland, Kinghorn and Western Kirkcaldy	2	3	2	2
Kirkcaldy Central	3	1	3	0
Kirkcaldy East	3	10	9	10
Kirkcaldy North	0	3	0	1
Total	8	17	14	13

Table 11 Road Traffic Collision, Non-Fatal Casualties, April 2020 – March 2024

7.8 RTC Casualties

There has been a decrease of 1 casualty compared to last year's figure of 14 during this recording period.

7.9 RTC Injury Extent

The table below shows that 4 casualties were deemed to have suffered a serious injury. 13 casualties appeared to sustain slight injuries.

- 6 RTC incidents which involved cars.
- 3 RTC incidents involved multiple vehicles.
- 8 drivers were involved and 5 passengers.
- 4 required to be released from vehicles by SFRS.

RTC Extent of Harm	
Injury - Victim went to hospital, injuries appear to be Serious	3 – 1 more than last year
Injury - Victim went to hospital, injuries appear to be Slight	10 – 2 less than last year
Injury – Precautionary check recommended	0 - Same as last year

7.10 Transport and Environment Related Incident Reduction Strategy

SFRS contribute as part of the Road Casualty Reduction Group (RCRG), which is a part of the current Fife Community Safety Strategy.

SFRS are key partners in delivering the Biker Down, Safe Drive Stay Alive and Drive Wise Road Safety initiatives.

8. Implementation of the High-Reach Appliance Strategy

The Scottish Fire and Rescue Service Operational Strategy 2022-32 identified the need to review High-Reach Appliance (HRA) provision across Scotland to ensure a more even distribution and remove older vehicles, and particularly the Aerial Rescue Pumps (ARP) from the fleet (which cost a lot to maintain), replacing them with dedicated height or pumping appliances.

A review of operational incidents from 1st April 2023 to 31st March 2024 in the Kirkcaldy area, both before and after the removal of the HRA from Kirkcaldy Fire Station has shown that a High Reach Appliance was mobilised 62 times within the Kirkcaldy area. This includes 26 incidents prior to removal of the Kirkcaldy HRA and 36 after. An HRA has been mobilised to 26 Automatic Fire Alarm incidents locally.

Over the reporting period, an HRA has been used to some extent at 12 incidents, with 7 incidents occurring prior to removal and 5 incidents occurring after. There have been 2 incidents locally where an HRA has been used to provide significant firefighting media (use as a water-tower), one attended by Kirkcaldy's HRA along with 3 additional HRAs over the course of the incident and the other by Dunfermline's HRA due to Kirkcaldy's HRA being unavailable.

One rescue from height has been carried out over the reporting period, where the HRA was used as a safe system of work to assist a person down from a 5-metre-high ledge.

No rescues from fire utilising an HRA have been recorded over the period covered by this report.

9. Conclusions

There has been a decrease in 5 of our KPIs, deliberate primary fires, deliberate secondary fires, UFAS, Fatal and Non-Fatal RTC Casualties. 2 KPIs have stayed static at zero.

There has been a rise in 5 of our KPIs recording figures. Increases in accidental dwelling fires, accidental dwelling fire fatalities, accidental dwelling fire casualties, non-domestic building fires and RTC incidents.

All reductions are because of SFRS and partners continued efforts to improve the safety of all who live work and visit Fife. We will continue to focus on these areas to continue these welcoming trends. We will concentrate our focus on the areas of emerging increase identified in this annual report and strive to seek reductions and improve local outcomes.

SFRS will continue to manage and improve demand reduction strategies linking in with key partner agencies to ensure a thriving and sustainable country for generations to come to create a safer place to live, work and visit.

Background Papers

SFRS Local Fire and Rescue Plan for Fife Local Authority Area. Link - <https://www.firescotland.gov.uk/your-area/east/east-local-plans.aspx>

Report Contact

Niall Miller

Station Commander

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Scottish Fire and Rescue Service

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25 June 2024

Agenda Item No. 8

Safer Communities Team Update Report – 2023-2024

Report by: John Mills, Head of Housing Services

Wards Affected: Wards 9, 10, 11 and 12

Purpose

The purpose of this report is to provide elected members with an update on the operational activity of the Safer Communities Team within the Kirkcaldy committee area during the 12 month period 1st April 2023 to 31st March 2024.

Recommendation(s)

The committee is asked to note and comment on the activity to date.

Resource Implications

None.

Legal & Risk Implications

None.

Impact Assessment

An Equality Impact Assessment (EqIA) is not required as this report presents an update on the activity of the Safer Communities Team. No policy or funding changes are being proposed that are likely to have an impact on equality groups.

Consultation

Consultation has taken place with community safety partner agencies.

1.0 Background

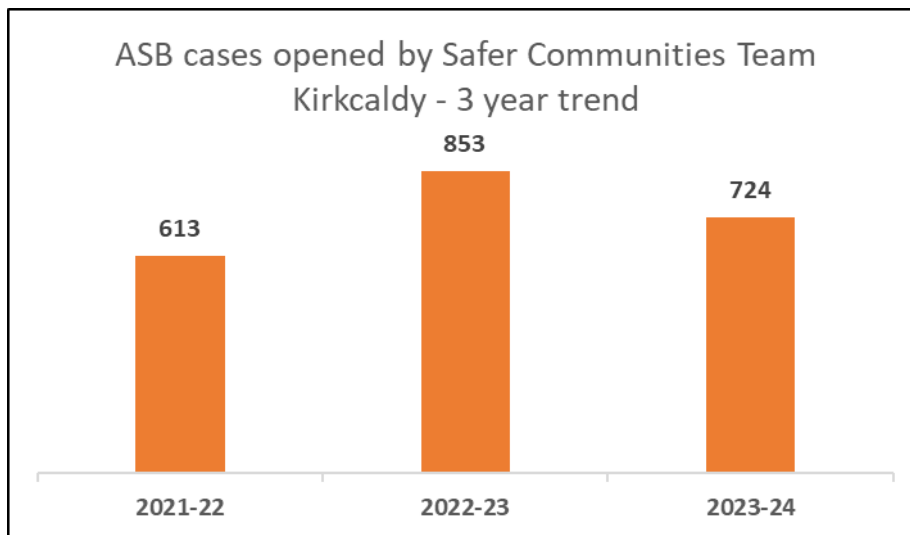
- 1.1. The purpose of this report is to update elected members on the activity of the Safer Communities Team (SCT) within this committee area during the financial year 2023-24.
- 1.2. This report sits alongside individual updates from Police Scotland and Scottish Fire and Rescue Service (SFRS). It should be noted that the three core agencies (Police Scotland, SFRS and Fife Council's SCT) may comment on work carried out *in partnership* with each other and other agencies but cannot comment specifically on work carried out independently by other services.
- 1.3. Some information may be included on Fife-wide activity to raise awareness of the range of activities which may be of interest to members and their constituents.
- 1.4. Each activity is categorised as either People or Place focussed.

2.0 People Focussed Activity

- 2.1 Our Fife Cares service received 67 referrals in relation to **home safety advice**, a decrease on the number received in the previous year (86 referrals).
- 2.2 All clients were contacted, and all opted to receive a home visit.
- 2.3 Work has been ongoing by officers to promote the service and to raise awareness of the benefits it can deliver to vulnerable households.
- 2.4 The majority of home safety referrals (61) related to requests for tailored home safety advice specifically for families with children under five years of age, with the remainder received for home safety advice for vulnerable adults.
- 2.5 Health Visitors were the main source of home safety referrals for child safety, whilst the remainder came from a variety of other sources, such as Housing Officers, Social Work teams, the Cottage Family Centre and various NHS Services.
- 2.6 Home safety referrals in relation to vulnerable adults were received from Housing colleagues.
- 2.7 The Fife Cares service also provides **home security advice** under the Safe, Secure and Supported at Home initiative. The number of referrals (110) showed a slight reduction on the previous year (115).
- 2.8 Safe Secure and Supported at Home referrals were mainly received from Police Scotland, but were also received from Fife Women's Aid, Victim Support, Social Work teams and Housing colleagues.
- 2.9 Fife Cares staff were invited to provide 10 separate inputs to groups or community events in this area, which reached a total of 262 individuals, and covered various aspects of the Fife Cares remit.
- 2.10 **Fife Community Safety Support Service (FCSSS)** is funded by the Safer Communities Team to provide support and/or mediation to those

experiencing, or involved in, antisocial behaviour in a private space setting. The service received 78 referrals, a decrease on the previous year (119 referrals).

- 2.11 Awareness raising has taken place with members of the Community Safety Partnership with a view to increasing referrals to the Fife Community Safety Support Service, which promotes prevention, early intervention, and support to victims of private space antisocial behaviour.
- 2.12 Of the referrals received by FCSSS, 33 proceeded to include some form of mediation between the parties involved, although all 78 were provided emotional and/or practical support. Appendix 1 provides examples of feedback received by FCSSS plus some additional information on the service.
- 2.13 The Safer Communities Team is Fife Council's single point of contact for all cases of **private space antisocial behaviour (ASB)**.
- 2.14 The team opened 724 ASB cases in this area during 2023-24, a decrease compared to the previous year (853 cases). The following graph shows the number of private space ASB cases opened by the Team in this committee area over the past three years:



- 2.15 Of the 724 cases opened in 2023-24, 681 were resolved before 31st March 2024, with 97% of these being resolved within locally agreed timescales. Please see table 1 below for timescales involved and appendix 2 for the Scottish Housing Regulator's definition of a resolved case.

Table1: Locally Agreed Timescales for Antisocial Behaviour Cases

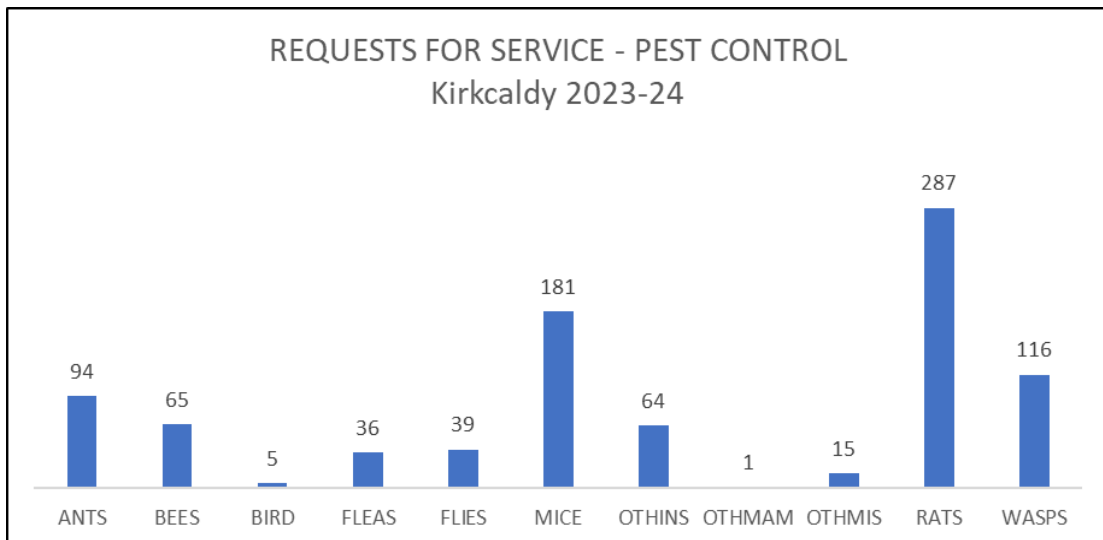
Category	Target timescale: Initial contact - complainer	Target timescale: Resolution
Extreme	1 working day	12 months
Serious	3 working days	6 months
General	5 working days	2 months

2.16 Of the 681 cases opened and subsequently resolved during 2023-24, resolution was achieved by the following methods:

- 300 cases - appropriate advice provided*;
- 225 warnings issued;
- 129 cases were investigated, relevant action taken and then subsequently referred to another service (such as FCSSS) for further suitable action;
- 23 cases were closed following either the complainer or the perpetrator moving away;
- 1 Acceptable Behaviour Agreement negotiated;
- 1 Interim ASBO secured;
- 1 Notice of Proceedings served;
- 1 council tenant evicted for antisocial behaviour.

***Advice provided** means that an investigation was carried out into the complaint received and, while there was insufficient evidence to proceed with formal action, the complainer was provided with appropriate advice on how/when to report any further incidents and provided with a point of contact within the Safer Communities Team. In addition, and where appropriate, advice was also provided to the person responsible for the behaviour being complained about, in order to prevent further incidents occurring.

2.17 Our **Pest Control** officers responded to 903 requests for service in this area, compared to 619 in the previous year. The number and type of pests dealt with are depicted in the following chart:



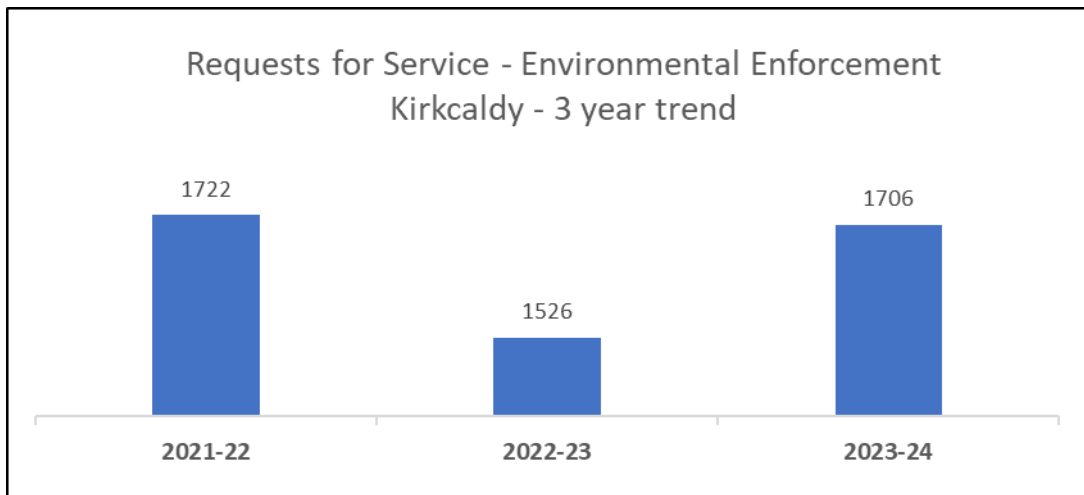
- 2.18 A slight increase in the number of reports about **stray dogs** received by the Safer Communities Dog Wardens was noted on the previous year (27 in 2023-24 compared with 24 in 2022-23). Twenty six of the dogs were microchipped, but only 12 reflected the correct details of their owner. Twelve of the dogs were subsequently claimed/returned to their owner and the remainder were passed to an animal charity for assessment prior to being rehomed.
- 2.19 Officers continue to raise awareness of the importance of microchipping and the legislation in force.
- 2.20 Safer Communities Project Officers have continued their **Dog Watch** initiative, a project aimed at commercial dog walkers across Fife, which began in 2019 albeit with a break during the pandemic. This project aims to encourage commercial dog walkers who use Fife's parks and greenspaces to sign up to a voluntary scheme and register their details with the Council. By complying with the criteria within the scheme, commercial dog walkers can:
- reduce their impact on local parks and other users.
 - set a good example to other dog walkers.
 - deliver a safe and quality service for their customers.
- 2.21 The wider public benefit of Dog Watch is in knowing that those dog walkers who have signed up to the scheme have been individually inspected and are demonstrating a willingness to respond to guidelines. In 2023-24, a total of 17 dog walkers have joined the scheme, four of whom are from this area.
- 2.22 During 2022-23, in response to an increased number of reports of dog attacks on sheep, a partnership response was co-ordinated by SCT to engage with members of the public and to provide awareness of the importance of keeping dogs on the lead and under control, particularly during lambing season. Due to the level of interest and positive feedback, SCT co-ordinated further events during 2023-24 at which a wide variety of partners were involved including Fife Coast and Countryside Trust, Forestry Commission, National Sheep Association, SSPCA (Scottish Society Prevention of Cruelty to Animals), PARC (Partnership against Rural Crime), Police Scotland. The events were

organised to raise awareness at a crucial time in the lambing season with the aim of helping to prevent further attacks on livestock and wildlife across Fife.

- 2.23 The Fife Community Safety Partnership has recently reinvigorated the Road Casualty Reduction Group, in which officers from Safer Communities Team are involved. Our Project Officers provided a number of **Road Safety** initiatives which covered the whole life spectrum from birth onwards (see appendix 3 for road safety activities focussed on each life stage).
- 2.24 Whilst some events were delivered to a Fife-wide audience, the following were delivered or attended in this area:
- In Car Safety Clinics
 - Pull Over Car Road Safety Checks: 28 cars stopped and checked
 - Junior Road Safety Officers Initiative: 4 schools – 24 pupils
 - S1 talks: 10 talks – 225 pupils
 - S3 Project: new road safety resource created
 - Safe Drive Stay Alive: 4 schools – 480 pupils
 - Pass Plus: 2 new drivers
 - Older Drivers: 1 talk – 50 participants
 - Older Drivers - Drivewise 65+: 4 drivers.
- 2.25 Appendix 4 provides additional information about the range of road safety initiatives involving the Safer Communities Team in 2023-24.
- 2.26 Our **Youth Justice Officers** received 39 referrals about young people in this area from the Youth Offender Management Group (YOMG) during 2023-24, an increase on the previous year (22).
- 2.27 Appendix 5 provides more information about our youth justice activities during 2023-24.

3.0 Place Focussed Activity

- 3.1 In terms of **environmental enforcement** issues, 1706 requests for service were received for this area during 2023-24. The following graph shows comparative figures for the past three years:



- 3.2 Appendix 6 provides data showing the number of reports per type of Environmental Enforcement over the past three years.
- 3.3 Our Safer Communities Officers (SCOs) carried out daily patrols in this area over the reporting period. The patrols have covered a variety of community issues, including public space antisocial behaviour, dog fouling, youth issues, fire raising, noise, vandalism, motorbike vehicle misuse, littering, fly tipping, drugs misuse and partnership working. Support referrals, intelligence and requests have come from a number of sources including but not limited to public reporting, police colleagues, fire colleagues elected members, Housing, social work, education and partnership meetings.
- 3.4 The Safer Communities Team link in with other partners on a monthly basis at our private and public space hub meetings. At this meeting all partners share intelligence and discuss any issues that may be arising and arrange a joint plan of action if necessary. This meeting and any outcomes then feed into the Improving Kirkcaldy Together meeting held every 8 weeks. The private space meeting involves Housing, Police and Safer Communities and we discuss all private space ASB issues to ensure an effective partnership approach.
- 3.5 Team members have attended numerous tenants and residents meeting within the area.
- 3.6 Tenants and Residents highlighted an ongoing problem with accumulation of bulky items and rubbish being dumped at the block of flats on Mill Street. Safer Communities Officers arranged with colleagues from Waste Operations for a one-off clean up of the area. Given the diverse range of nationalities living at these properties, Safer Communities Officers arranged for posters to be designed in five different languages, advising the residents of how to dispose of their waste correctly and providing information about how they could access the free bulky uplift service. Safer Communities Officers continue to monitor the blocks, engage with residents, and liaise with landlords.

4.0 Campaigns and Events

- 4.1. Team members are normally involved in a variety of **events** throughout each year. Due to its success during the pandemic and in subsequent years, we continued to utilise our **social media** platforms to convey the community safety message to the residents of Fife. We provided information, advice, and assistance on a number of different campaigns. We attracted over 10,780 followers on Facebook during 2023-24 and, overall, we reached an audience of over 1,112,209 people across Fife. See appendix 7 for further information.
- 4.2. In order to keep up to date with forthcoming events and activities co-ordinated by the Safer Communities Team or shared by the Team on behalf of partner agencies, members are invited to 'like' our Facebook page **Safer Communities Fife** or follow us on Twitter **@safeinfife**.
- 4.3. On the 21st of July 2023, Tenants and Residents from the Highlands & Islands teamed up with Safer Communities, Tenant Participation and Elected Members to carry out a litter pick of the area. Several bags of rubbish were collected. Overall, it was a great day with residents of all ages taking part.
- 4.4. A Community Partners Engagement night was held on the evening of Friday 21st July 2023 on the grassy area at the rear of the Argos Centre, Templehall. The Safer Communities Team, Police, Fire Service, Clued Up and Community Social Work engaged with the young people. The event included baseball games, a BBQ and other fun activities, creating a positive atmosphere for everyone involved.
- 4.5. In November 2023, Safer Communities Officers attended Capshard Primary School and delivered a presentation on dog fouling to P5 – P7 pupils. Thereafter, the pupils organised a poster competition where the whole school was given the opportunity to design a poster. The winning posters were then transformed into signage which were then proudly erected by the pupils around the surrounding streets of the school to educate members of the public about dog fouling.
- 4.6. During the week commencing Monday 5th February 2024 we ran our "Just Bin It" Twilight Patrols, where Safer Communities Officers spent dedicated time in the early morning, afternoon and evening, patrolling, monitoring, and engaging with dog walkers on the Promenade in Kirkcaldy.
 - Our Project Officers advertised the Twilight Patrols on our social media page, helping raise awareness about dog fouling while encouraging people to "Just Bin It". The post received some great engagement from members of the public along with requests for help with dog fouling issues.
 - As part of the project, posters and banners were placed along the Promenade.
 - We also held a "day of action" on Wednesday 7th February 2024 to help raise awareness. The day was a success and Sandy the mascot proved a big hit as he walked down parts of the Promenade, with many people approaching him for a photo or a hand shake.
 - One Fixed Penalty was issued during the course of the week.

5.0 Conclusions

- 5.1 This report provides members with information on the wide range of safer communities' activity being undertaken in this committee area, in line with local priorities and emerging issues, and in partnership with other community safety organisations.

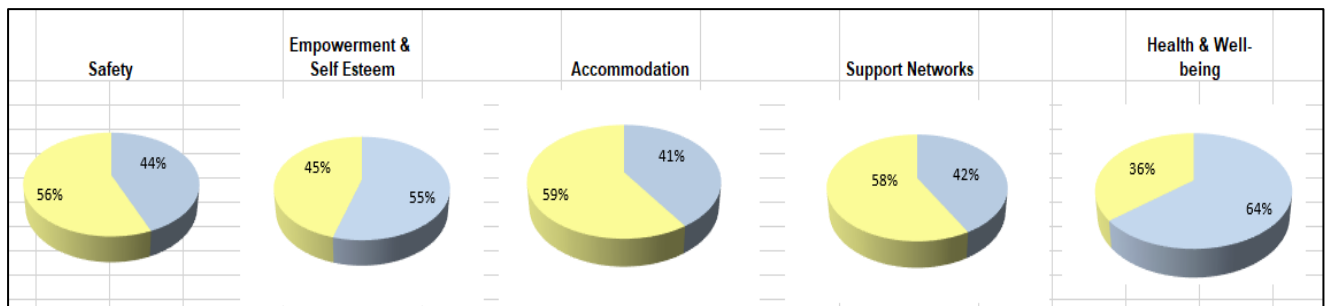
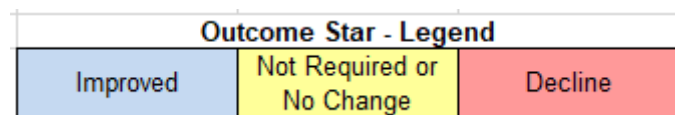
List of Appendices

- Appendix 1 - FCSSS – further information on Fifewide services (2023-24)
- Appendix 2 - Scottish Housing Regulator Guidance – ASB (issued March 2023)
- Appendix 3 - Road Safety timeline
- Appendix 4 - Road Safety initiatives
- Appendix 5 - Youth Justice activity
- Appendix 6 - Environmental Enforcement – three year trend data by type
- Appendix 7 - Safer Communities Team Facebook page information
- Appendix 8 – Photographs from Events

Report Contact
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Safer Communities Lead Officer
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FCSSS - Further information on Fifewide services (2023-24)

- The majority of referrals were responded to within 2 working days (99%).
- The majority of referrals were received from the Safer Communities Team (75%).
- Complaints about noise were most common (43%), followed by issues to do with clashes of lifestyle (16%).
- A total of 499 households were involved with FCSSS during 2023-24.
- Outcomes in relation to support cases are measured using the Empowerment Star assessment tool, where clients feedback on how their involvement with FCSSS has affected five different areas of their lives. The following diagram shows that improvements were made in all areas, but specifically Empowerment and Self Esteem, and Health and Wellbeing:



Examples of customer feedback:

Do you think there have been positive changes to your life since taking part in the Service?

- *“It’s been amazing, 100% positive changes”.*
- *“You’ve been a great help and please don’t under estimate the support and comfort I felt from the telephone calls I received on a regular basis. The advise and guidance was very much appreciated and it was good even just having someone to talk too”*
- *“I have been able to cope with ongoing issues and feel like I know what I need to do to change my life for the better. I just need energy to do it now”.*

What did FCSSS do well?

- *"Made me feel comfortable, didn't feel discriminated against, helped me immensely kept me calm, I felt believed. Kept to your word. Also kept in touch on a regular basis which felt immensely needed during emotional trauma that I went through. Also exceptionally helpful. Without the help, I don't think I would have got where I am. I don't think I would have made it."*
- *"I felt respected and Mary called when she said she would and kept appointments unlike other organisations".*
- *"Listened to my neighbour and personal issues and helped me to put things into perspective".*
- *"I was well supported through a difficult time with my neighbour and having health issues at the time and the regular contact with Sean was a great comfort knowing someone was helping".*
- *During the process a local councillor took an interest and was happy with Sean's support to Party A, who stated to the councillor she was appreciative for the help. Party A informed Sean that she has now had support/visits from the council with the rubbish issue.*
- *Feedback from Referrer -"Tam, this is fantastic work, what a great suggestion (come and meet the dog). Thank you for the update and the continued support of which you provide, it is very beneficial to us and to the Service Users".*

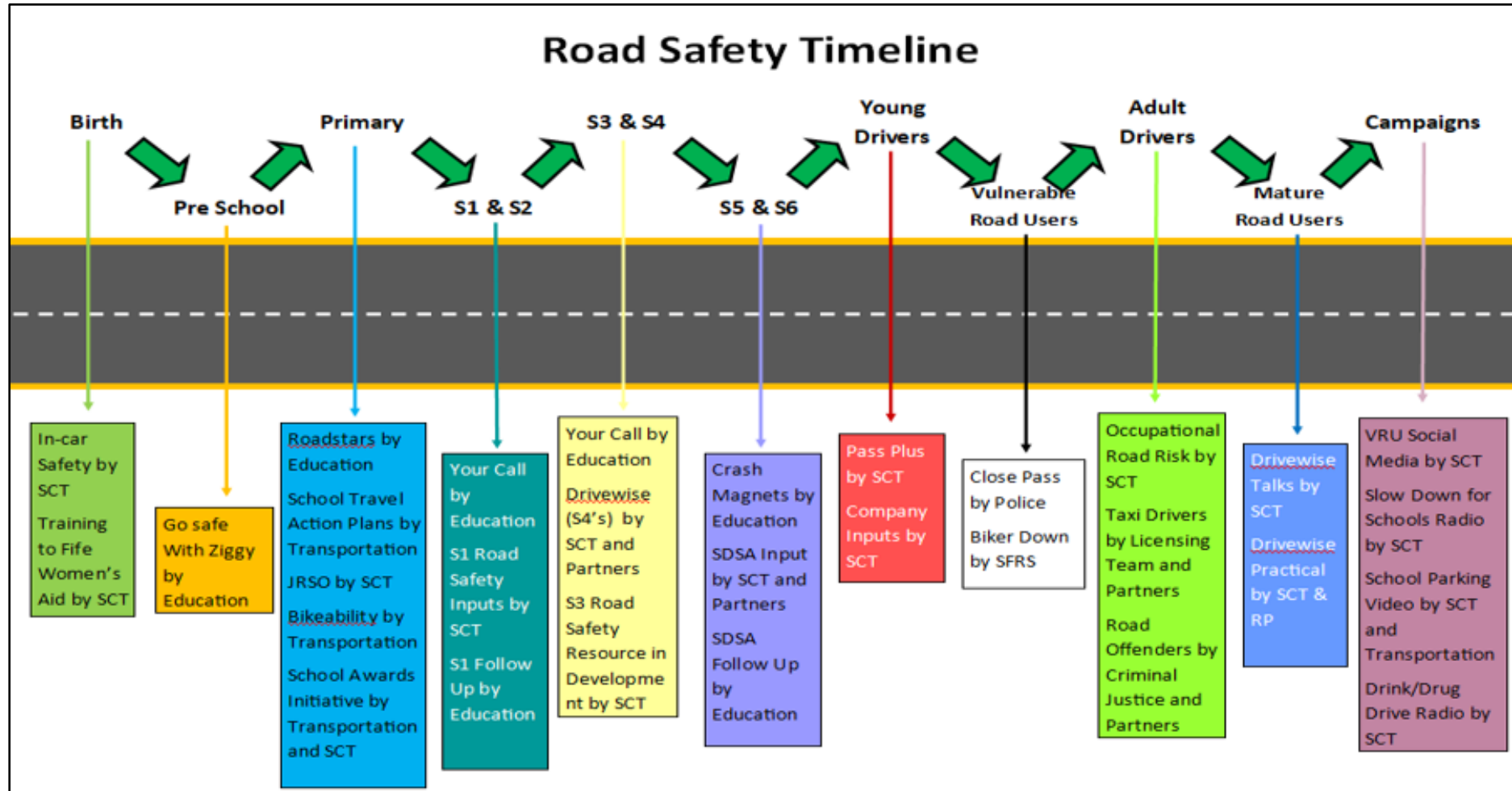
What could FCSSS do better?

- *"Nothing"*
- *No further comments re this question received.*

Scottish Housing Regulator Guidance for Landlords (March 2023)

Antisocial Behaviour

<p>Indicator 15 (Updated)</p>	<p><i>Percentage of anti-social behaviour cases reported in the last year which were resolved.</i></p> <p>(i) Number of cases of anti-social behaviour reported in the last year. Of those at (i):</p> <p>(ii) Number of cases resolved in the last year.</p>
<p>Definition</p>	<p>Resolved</p> <ul style="list-style-type: none"> • where the landlord has taken appropriate measures, as set out in its ASB policies and procedures, to address the cause of the anti-social behaviour complaint and has advised the complainant of the outcome; or • where the landlord does not have the authority or powers to resolve, and it has provided a full explanation of the landlord's position to the complainant. <p>A Case</p> <ul style="list-style-type: none"> • A case is opened when a tenant or service user reports an incident of ASB to their landlord. • A case can be made up of a single report/complaint of ASB; or • Multiple reports/complaints about the same party, made whilst a case is still ongoing. Such further reports/complaints would not be counted as a further new case. • Once a case is resolved and a further report/complaint of ASB is received, this should be treated as a new case.



Road Safety Initiatives

In Car Safety

Clinics – We continue to hold child car seat clinics during the warmer months and during 2023-24 we tried some different venues. Some have worked and some were not so successful.



Pull Overs – With Road Police we held a pull over clinic at Kirkcaldy Prom. These are always very successful and busy with 28 cars being stopped and checked. More have been planned for 2024/25.

Individual Checks – These are carried out on an ad hoc basis for individuals who contact us.

Partnerships – This year we have worked more with SFRS service, who have also had full training, to deliver clinics. In 2024/25 we will be holding clinics at each of the main Fire Stations. We will continue to work with Road Police on the pull over clinics.

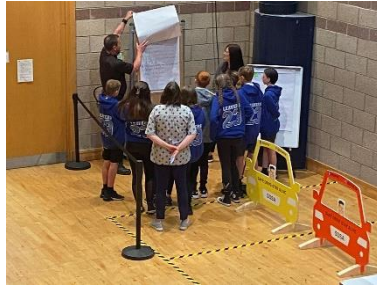


Training – Staff in SCT have attended a nationally funded 2 day course to ensure that they are up to date with training. We have also been able to share our knowledge with Fife Women's Aid to help them with feeling confident with carrying children in their vehicles.

Primary

JRSO Initiative – Our team continue to support the Junior Road Safety Officer (JRSO) initiative across all Fife Schools. During this financial year we have visited 28 primary schools to help establish JRSO's within their schools. The area breakdown for these schools is as follows (other schools are continuing to run the programme but have not needed our assistance to set up this year).

JRSO Conference – In May Safer Communities teamed up with Transportations Active Travel Team to run a JRSO conference. We invited all schools who had both JRSO's and and Active Travel Plan along to Rothes Halls for a fun but educational event all based around road safety and active travel. The day proved a great success with 100 pupils attending.



Individual School Inputs – Our team is unable to deliver individual inputs to all schools, but we will react if there is a specific issue at a school. In this instance Falkland Primary had a road traffic incident involving a pupil and along with Police Scotland we attended to deliver assembly inputs to P1-P3 and P4-P7

Secondary

S1 Talks – Our project officers have continued to carry out S1 talks within the Kirkcaldy area, as we cannot provide this input to all schools we looked to where our resources are needed most, and this area has the highest number of statistical evidence for need for inputs. In 23/24 we carried out 10 class talks to 225 S1 Pupils at Kirkcaldy HS. The school guidance staff are also left an additional resource that we encourage they use as a follow up session to generate more discussion.

S3 Project with Kirkcaldy HS – We were approached by the Guidance team in Kirkcaldy HS to help them create a suitable road safety resource that will engage their S3 pupils. We worked with them on this, and they are currently trialling it with their pupils.

Fife Pupil Support – SCT were invited back in to Fife Pupil Support Service to deliver a road safety input based around passenger behaviour to this challenging group of pupils. Discussion is also in place to deliver an input to their younger S1/S2 pupils.

Safe Drive Stay Alive

Inputs and follow Up Resource – We have now fully moved the SDSA programme away from Rothes Halls and are taking the input directly to each school. This is still a partnership project but is led and co-ordinated by Safer Communities. All 18 high schools were offered the SDSA input and again this year we also delivered to St Leonard's Private School in St Andrews. A total of 2480 pupils received the input.

We have also produced a follow up resource for the guidance staff to use within following PSE classes. This enables the teachers to gain discussion with the pupils.

College

Princes Trust – Fife College in Dunfermline are now requesting us in to deliver a road safety input to their Prince's Trust Course. During this financial year we have delivered 3 inputs to 3 separate groups covering 33 students. Dunfermline have also recommended us to the Glenrothes campus who run a similar course.

New Drivers

Pass Plus - We continue to support and fund new drivers to gain additional driving knowledge and experience. This financial year we have held 5 online courses with a total of 16 new drivers attending. This project continues to have support from a Fife Road Policing officer. Numbers are not high in this project as funding is limited.

Road Traffic Offenders

Course – This 5 week course is run by Criminal Justice, but we are invited to present an input during week 1 and then present SDSA in week 5. This financial year two courses have taken place with 26 participants from across Fife.

New Project – Criminal Justice contacted us about developing a new resource for Fife residents who they need to work with but are not in the system long enough to attend one of the above courses. We developed an input that their staff could deliver on a 1:1 basis and delivered this training to 12 Criminal Justice staff.

Driving For Work

Taxi Drivers - The Taxi Driver course had not run since early 2020 due to covid but started up again in April 2023. The course is organised by Fife Council Licensing Team, and we are an invited speaker. Safer Communities presents a generic road safety input and so far in this financial year we have attended 21 courses and delivered to 872 taxi drivers. The numbers for this are high due to the course not being run for a couple of years and then once started they ran weekly. They are now up to date and being run once a month as previously done.

Kingdom Housing – SCT were invited in by Kingdom Housing to deliver a road safety occupational road risk input to their new Grounds Maintenance staff. These are inputs that are carried out every so often when they have an influx of new staff.

DM Crombie Event – We hosted a stall/workstation at this event to chat to staff about all issues regarding road safety.

Fife NHS – We were recommended by Road Safety Scotland to the Fife Health and Social Care Partnership. We are currently in talks about a project for staff who need to drive for work. We hope to have something in place during 2024-25.

Older Drivers

Talks – We currently offer talks to older groups about how to stay driving safely for longer. This financial year we have given 5 talks to around 141 individuals from across Fife.

Practical Days – In 2022 we introduced the new Drivewise 65+ days. This is a practical session for older drivers who attend a venue and go on a drive observed by a Road Policing officer. They are then given hints and tips to help keep them safe and driving for longer. We held three events during the 2023-24 financial year, with 28 individuals from across Fife attending. The following links provide an explanation of the events:

Drivewise 65+ Events in Kirkcaldy - https://youtu.be/_ygiz_n8gOQ

Drivewise 65+ Event in Cupar - <https://youtu.be/Njp8OvPMfyA>

Older Driver Events – In partnership with Road Police and SFRS we attended at three venues across Fife to speak to Older Drivers about driving safer for longer and to carry out quick eye sight checks. Across the three events we spoke to around 140 people. More events are being planned for later this year.



Events

Family Fun Day @ Lochore Meadows – In partnership with Transportations Bikeability Officer, we held a family fun day event at Lochore Meadows in July. Along with partners from Police Scotland and Scottish Fire and Rescue Service we put on a number of fun events including various bikes to trial and orienteering. Despite the weather we had a good turn out from local people.



Radio Campaigns

We formed a partnership with Fife Ford in Dec 2022 and as part of this they are funding our radio campaigns for Slow Down for Schools, Winter Driving and some other subjects outside of road safety.

Slow Down for Schools – We produced this radio campaign to encourage drivers to think about their speed when they are driving near to schools when the pupils are starting and finishing. The messages were recorded by safer Communities staff and Police Scotland and the campaign ran when the schools started back in August.

Slow Down for Schools Video - <https://youtu.be/0XULfslmkxs>

Drunk and Drug Driving – This radio campaign was aired during the summer months and to coincide with the national police drink/drug driving campaign. Again, messages were written and recorded by Safer Communities staff and road policing officers. A video was also created to promote these messages.

Drink/Drug Driving Video - <https://youtu.be/Wm539rRIKg4>

Winter Driving - This radio campaign was produced and run in December to coincide with the national police Scotland winter driving campaign. Again, messages were written and recorded by Safer Communities staff and road policing officers. A video was also created to promote these messages.

Winter Driving Video - <https://youtu.be/uIPoGDTT1mQ>

Youth Justice activities

This year we've been involved in supporting/delivering/facilitating the following:

- Developed a **bullying input** with Police which has been delivered at Kirkcaldy HS x2, Viewforth and Wade.
- **Anti-Social Behaviour inputs** at Balwearie HS, Wade, Inverkeithing HS, Queen Anne HS, Pebbles Academy, Lumphinnans PS, Pitreavie PS, St Leonards PS, Easy P at the Maxwell Centre,
- **High School transition** event for Inverkeithing Primary School as well Levenmouth Academy cluster groupwork with Clued Up.
- **Diversifire** at Kirkcaldy and Methil.
- **Punch Beyond** diversion at Lochgelly High School.
- Leading with the **F24** program at Auchmuty High – resulted in two groups now and Glenrothes HS as well as a Goblin kit car at Warout PS.
- Leading a **Park Gowf** diversion in Kirkcaldy in partnership with Fife Golf Trust and Dunnikeir Golf Club.
- Supporting Clued Up's '**Healthy Body Healthy Mind**' group.
- Supporting Barnardo's and Clued Up with **summer groupwork** sessions.
- Involved in response to **youth ASB** in Cupar, Dunfermline, Rosyth, Inverkeithing and Glenrothes (supporting Clued Up, Cupar Youth Café and CLD partners).
- Co facilitating **Ask/Tell Suicide Prevention** training with Fife Health and Social Care Partnership and **Under Pressure Training** with VAWP.
- Become trained trainers for the **Mentors in Violence Prevention** training, supported sessions at Levenmouth Academy, Glenwood HS, Kirkcaldy High as well as facilitated capacity building sessions for staff.

We have also supported identified young people individually and in groups at the following schools:

- | | |
|--------------------|----------------------|
| • Inverkeithing HS | • Glenrothes HS |
| • Woodmill HS | • Levenmouth Academy |
| • St Columba's | • Bell Baxter |
| • Auchmuty HS, | • Beath HS |
| • Madras College | • Queen Anne HS |
| • Lochgelly HS | • Kirkcaldy HS. |
| • Glenwood HS | |

YJOs are part of the following initiatives:

- Fife Suicide Prevention Network
- Violence Against Woman Partnership,
- Secondary Support Multiagency/SLG,
- YAP Group.

YJOs on the Spot

Questions asked and answered:

Why did you get involved in an event/project?

We attend regular meetings such as YOMG, youth work meetings, strategy groups, MVP strategy group amongst others, as a result of attending these meetings it identifies opportunities to offer support.

Who asked for your help?

Partners such as Education, Police Scotland and SFRS. Other third sector partners we have approached directly, for support with their expertise, such as BRAG with their F24 experience or Barnardo's to support summer programs with inputs.

What partnership working took place?

In partnership with the Young Auchmuty Project (YAP) and the School Nursing Service we worked on a 'Bloomin Marvellous' project with Warout PS and Police, where the young people helped out with creating an enjoyable 'wellbeing' space for Police in Glenrothes. Each week, Sgt McCabe also arranged for the young people to learn about the Police dogs, and meeting officers as well as the vehicles used in incidents. The project culminated in the young people inviting family members to the Police HQ for a presentation and celebration in the gardens.

What was the outcome?

It's difficult to measure an outcome for preventative work however, we aim to provide an opportunity for young people to be educated and supported in a way that allows them to gain insight and understanding about the impact of anti-social behaviour in their local community, as well as knowledge about supportive agencies.

The following photos are from some of the various projects mentioned above:

'Bloomin Marvellous' project at Police HQ in Glenrothes:



Fireskills 2023-24

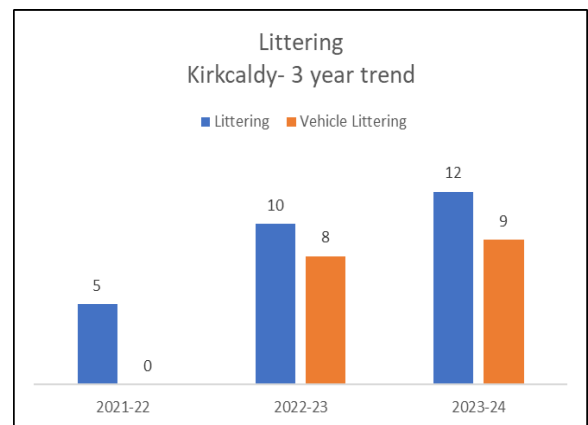
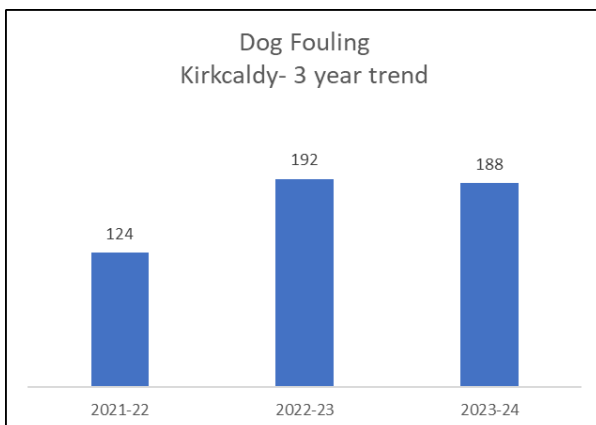
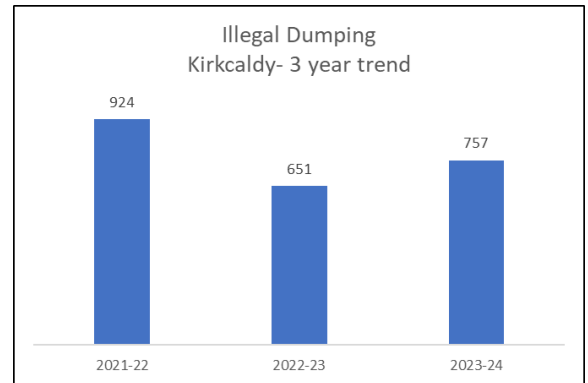
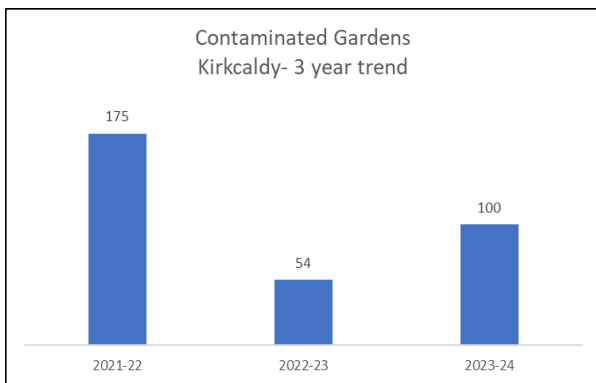
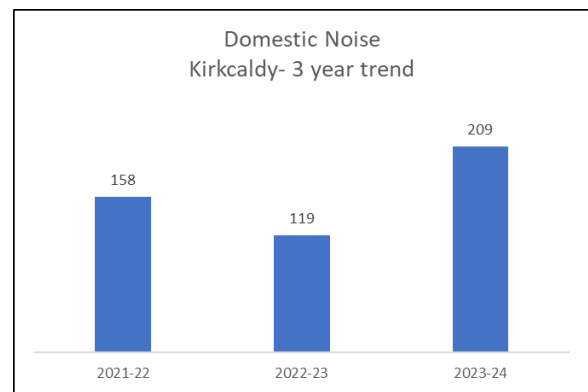
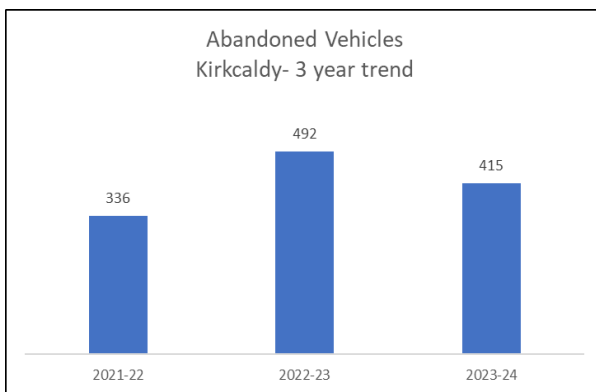


F24 at Auchmuty High School



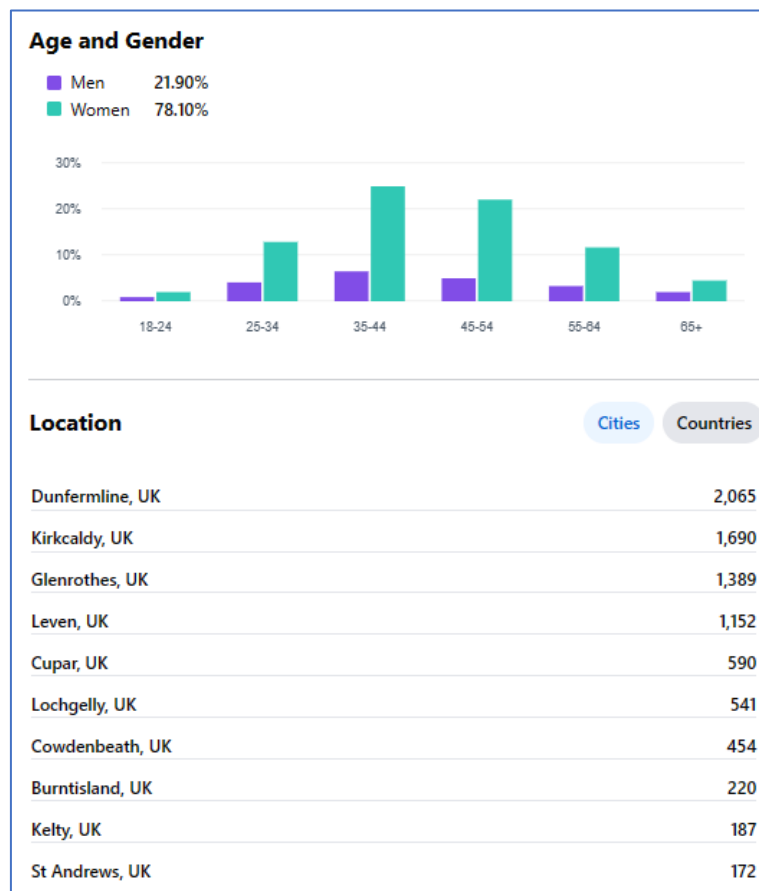
**Environmental Enforcement Reports received by Safer Communities Team
by Type and Year**

(Kirkcaldy Committee Area 2021-24)



Safer Communities on Facebook

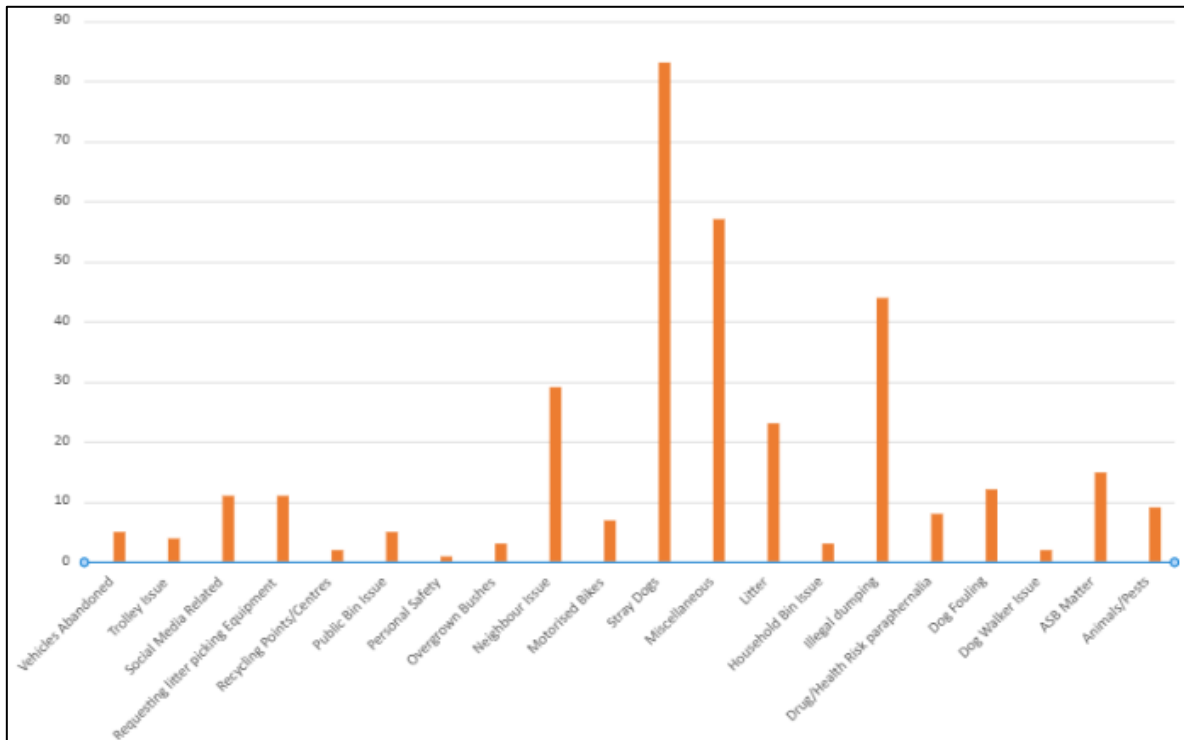
- We currently have 10,780 Facebook followers.
- During 2023-2024, our Facebook audience was comprised mainly of women aged between 35-54 with 78% Female and 22% male.
- The top 5 towns our followers reside in are Dunfermline, Kirkcaldy, Glenrothes, Leven and Cupar. Although we also have followers in the US, Canada, Australia, Cyprus, and Ireland, amongst others:



- Our highest reaching post for the year was in January 2024, where a post reached over 200,000 people with regards to road safety and clearing snow from your windscreen. 400 people reacted to the post, with 82 shares and 117 comments.
- Our second highest reaching post, also in January 24, reached over 45,000 in connection to a good deed that one of Officers carried out clearing a road of debris.
- Our posts for the year have reached over 1,112,209 people, over 4,000 shares, 8,000 reactions (likes, loves) and 2,000 comments.
- We have received 341 messages (as of 14th March 2024) from the community seeking advice, help or information.

- Of the 341 messages, 30 lines were raised, and 154 resulted in us seeking help from a colleague or another service. The rest were provided with advice or information.

The following graph shows the number of messages we received by topic:



Community Partners Engagement Night at Templehall



Day of Action & Twilight Patrols at the Promenade



Review of Mossmorran and Braefoot Bay Community and Safety Committee – General Annual Report 2022

Report by: Nigel Kerr, Head of Protective Services

Wards Affected: All

Purpose

To provide the findings of the latest 2022 general annual report for the operations at the Mossmorran and Braefoot Bay facilities in accordance with the agreed recommendation of the meeting of Environment, Transportation and Climate Change Scrutiny Committee of 19 March 2024 ([Environment, Transportation & Climate Change Scrutiny Committee | Fife Council](#)).

Recommendation

Members are asked to note:

- (1) the contents of the general report and, in particular, the large reduction in complaints following investment in improvement technologies at the complex;
- (2) the new noise and air quality monitoring arrangements introduced around the complex; and
- (3) the steps taken to improve communications between appropriate parties.

Resource Implications

Production of general annual reports will be supported through existing staff resources.

Legal & Risk Implications

This annual report will ensure that any developments at the complex are known to better brief communities on any incidents or potential future impacts and allow the views of the community to be expressed. This approach supports delivery for the Plan for Fife and, in particular, to protect and enhance health and wellbeing.

Impact Assessment

An equalities assessment has not been completed and is not necessary as no change to policy or service provision are being proposed at this time.

The Fairer Scotland Duty, which came into force on 1st April 2018, requires the council to consider how it can reduce inequalities of outcome caused by socioeconomic disadvantage when making strategic decisions. There are no negative impacts identified as part of this review as it will aim to protect and enhance health and wellbeing for all.

Consultation

The Heads of Service for Finance and Legal Services have been consulted in the preparation of this report.

The Mossmorran and Braefoot Bay Community and Safety Committee has also been consulted.

1.0 Background

- 1.1 The review of the Mossmorran and Braefoot Bay Community and Safety Committee was approved by the Environment and Protective Services Committee on 5 September 2019. A further report was submitted and approved by that Committee on 17 September 2020.
- 1.2 This review was requested following a significant unplanned flaring event at the ExxonMobil site from 21st – 27th April 2019; there had been considerable scrutiny over the regulation of these operations and potential health effects on the local community. This had been further exacerbated with further unplanned flaring events due to boiler breakdown in August 2019 and further elevated flaring was experienced at the site due to the extreme weather on 11 August 2020.
- 1.3 There had been considerable public and media interest and concern surrounding the operations and impacts from the Mossmorran complex with three public meetings taking place over this period. Significant concerns had been raised by communities in relation to health and safety issues and health impacts from these operations. Feedback from these public meetings also highlighted that there was a lack of trust in operations/regulation at this site and that communication and provision of information could have been better.
- 1.4 A number of the recommendations in the September 2020 report required a further report to be presented to the Fife Council [Cabinet Committee Meeting of 29th June 2023](#). These included:
 - Expert Advisory Groups (EAGs) should be established – these will replace the Independent Air Quality Monitoring Review Group. Three groups will be set up initially – EAG on air quality, EAG on noise, vibration and light and an EAG on communications. These groups will sit as sub-groups under the main Mossmorran and Braefoot Bay Community and Safety Committee and be tasked by this main umbrella group to carry out specific projects/tasks. These pieces of work will then be presented back to committee for approval. The representation on these groups will be delegated to the Community and Safety Committee and incorporated within the governance documents.
 - To ensure suitable governance and oversight by Fife Council, an annual general report is to be produced and submitted to the Environment, Transportation and Climate Change Scrutiny Committee and the relevant Area Committees.
- 1.5 The amended Constitution and Terms of Reference for the Mossmorran and Braefoot Bay Community and Safety Committee and Expert Advisory Groups were agreed at the Council Cabinet meeting of 29 June 2023 - the minutes of the agreed recommendations can be found [here](#).
- 1.6 It was agreed at the meeting of Environment, Transportation and Climate Change Scrutiny Committee of 19 March 2024 ([Environment, Transportation & Climate Change Scrutiny Committee | Fife Council](#)) that the Mossmorran and Braefoot Bay 2022 general report be provided to Cowdenbeath, Kirkcaldy and South and West Fife Area Committees for their information.
- 1.7 Members are referred to the video links in the background papers that provide a useful introduction to the Mossmorran and Braefoot Bay facilities and their activities.

2.0 Mossmorran and Braefoot Bay 2022 General Report

General

- 2.1 Significant progress has been made in progressing the recommendations referred to in the September 2020 report to committee.

- 2.2 These are highlighted in the Mossmorran and Braefoot Bay 2022 General Report attached as appendices A-E.
- 2.3 Three Expert Advisory Groups (EAGs) have now been established which sit under and report to the Mossmorran and Braefoot Bay Community and Safety Committee.
- 2.4 At the Mossmorran and Braefoot Bay Community and Safety Committee of 24 March 2022, it was agreed that no financial payment should be made (other than out of pocket expenses) to an independent chair to ensure no conflicts of interest were raised by local communities. Whilst a number of individuals had been approached to undertake this role, it had not been possible to identify a suitable chair for this role.
- 2.5 This matter was discussed further at the Mossmorran and Braefoot Bay Community and Safety Committee of 24 November 2022 when it was the recommendation to revert back to a Fife Council elected member chairing the committee. The appointment for this role would be by the Community and Safety Committee from one of the three elected members nominated by Area Committees to represent Fife Council. Following elections in May 2022, the following elected members were appointed by the three Area Committees:
- Councillor Alistair Bain (Chair) - Cowdenbeath
 - Councillor David Barratt – South and West Fife
 - Councillor Julie MacDougall - Kirkcaldy
- 2.6 In view of the support for an elected member chair, the Constitution and Terms of Reference has now been updated to reflect this position and approved by Cabinet on Thursday, 29 June 2023.
- 2.7 During the review of the Community and Safety Committee by the Head of Protective Services, it was highlighted that both Benarty and Kelty Community Councils were not represented on this committee. Following discussions with both Community Councils, it was agreed that they would be included in the new membership structure. Hill of Beath Community Council later expressed a wish to be part of this committee and have also been included.

Complaints

- 2.8 Since that time, there has been significant investment and improvements which has seen a dramatic reduction in total complaints received by the operators and SEPA.

Year	Number of Complaints
2019	1421
2020	1671
2021	132
2022	42

- 2.9 In line with the considerable reduction in complaints, there has also been sea-change in the level of trust and confidence communities now have with the operators, regulatory agencies and Fife Council.

Investment in Maintenance and Upgrading of Plant/Equipment

- 2.10 Significant investment by both operators including an £140M upgrade project by ExxonMobil to improve reliability and reduce the need for flaring. Key improvements include:

- New elevated flare tips installed by both operators. The new elevated flare tip is designed to reduce the amount of noise and vibration that has previously been highlighted by residents when the plant was using its flare. It uses Best Available Technology to ensure a clean flame but with the need for the addition of less steam – the main source of noise and vibration.
- New enclosed ground flares which will reduce the use of elevated flares by at least 98% with greatly reduced noise levels and no smoke/vibration are expected to be operational at the [Fife Ethylene Plant](#) (operated by ExxonMobil) later this year. Enclosed ground flares are also planned at the [Fife Natural Gas Liquids \(NGL\) Plant](#) (operated by Shell UK) – with plans to be operational by December 2025.
- Ongoing planned maintenance, plant upgrades and new infrastructure, together with SEPA's ongoing regulatory requirements and permit variations, should significantly improve the reliability of the Mossmorran Complex, reducing the requirement for flaring and significantly reducing the community impact of flaring when it does occur.

New Air Quality and Noise Monitoring Network

- 2.11 [SEPA](#) has set up and is maintaining two continuous noise monitoring stations, one at the Lochgelly water tower and the other on farmland immediately to the north of the Mossmorran complex. These provide 24-7 noise monitoring and allow SEPA to get data on short events or capture data during the early stages of any flaring event prior to staff arriving on site.
- 2.12 SEPA has also installed new air quality monitoring equipment in 2022 to monitor more pollutants across a greater geographic area including: One reference air quality monitoring station downwind of the Mossmorran complex (Auchtertool) and Eight Portable AQMesh analysers located in communities around the Mossmorran complex. A data sharing platform has been developed which allows the data from these monitoring stations and non SEPA monitors to be viewed in close to real time. This data has been live since 23 March 2023 and can be viewed here: [Mossmorran Air Quality Network \(sepa.org.uk\)](https://sepa.org.uk/mossmorran-air-quality-network)
- 2.13 This improved monitoring network follows on from community participation (see below) in the design of a new air quality monitoring network, and a refreshed online regulatory hub produced to make it easier than ever to find information about SEPA's regulation of the Fife Natural Liquids Plant and Fife Ethylene Plant.

Community Engagement

- 2.14 In September 2021, SEPA held four community engagement sessions in partnership with Fife Council and the Health and Safety Executive to listen to the needs of the community. Feedback from these sessions was used to inform SEPA's review of the monitoring they undertake and how results of that monitoring are shared with the local community.
- 2.15 To date, SEPA monitoring has shown no breaches of the air quality objectives in the vicinity of the Mossmorran and Braefoot facilities (also confirmed in latest [2022 Air Quality Annual Report](#)) but it was clear, in hearing from the community, that there continues to be a concern about air quality in the area. The community asked for:
- Permanent monitoring of air quality in the communities around Mossmorran
 - Simple, easy to understand and timely data, with the ability to get more detail if required

This network of monitoring with an easy to use dashboard is now live.

- 2.16 There is active participation by the two operators, SEPA, NHS Fife and Community Councils in the three new Expert Advisory Groups which have been formed – this has resulted in greater two way communication between all parties and more detailed peer review in the production of relevant reports.
- 2.17 Members of the public are encouraged to sign up to receive direct community notifications which provide regular updates on activities on site and/or planned maintenance/flaring, etc.

- 2.18 New animations and video blogs are being used by both operators to de-mystify the complex operations on site by providing an appropriate level of detail and clear, non-technical and jargon free language.
- 2.19 Fife Council has developed a new landing platform on [Fife Direct](#) to provide information on activities associated with Mossmorran and Braefoot Bay; this platform also includes formal agendas/minutes from the Community and Safety Committee. It also includes non-technical summaries of the annual report on air quality which facilitate understanding of such documentation.

3.0 Conclusion

- 3.1 There has been significant improvements at the Mossmorran complex since the flaring events in 2019 and 2020. This is clearly demonstrated in the 2022 general report for Mossmorran and Braefoot Bay.
- 3.2 Investment in new technology, together with improved monitoring and communication networks has reduced the number of overall complaints from over 1600 in 2020 to less than 50 in 2022.
- 3.3 The updated Constitution and Terms of Reference provide a robust framework for oversight and scrutiny for Mossmorran and Braefoot Bay going forward (includes provision of general annual reports) and a solid foundation for alleviating any concerns local residents may have.

List of Appendices

- A – Mossmorran & Braefoot Bay Annual Report 2022
- B – Fife Council Update
- C – Shell Fife NGL
- D – ExxonMobil
- E - SEPA

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

(1) Shell introduction video

<https://www.shell.co.uk/about-us/what-we-do/oil-and-gas/shell-fife-ngl.html>

(2) ExxonMobil introduction video

<https://www.exxonmobil.co.uk/company/overview/uk-operations/fife-operations/our-operations>

(3) ExxonMobil Enclosed Ground Flare video

<https://www.exxonmobil.co.uk/community-engagement/key-locations/new-enclosed-ground-flare/photos-and-videos>

(4) The Plan4Fife [A Plan for Fife | Our Fife - Creating a successful, confident and fairer Fife](#)

Report Contact

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Appendix A

MOSSMORRAN & BRAEFOOT BAY ANNUAL REPORT 2022



Courtesy of EXXON Mobil Ltd

1. Summary

This report contains a summary of information from ExxonMobil, Shell, SEPA, and Fife Council based on the quarterly update reports provided to the Mossmorran and Braefoot Bay Community and Safety Committee for the calendar year 2022.

2. Background

The Mossmorran complex is located near Cowdenbeath and Lochgelly, in the heart of Fife. It consists of two neighbouring plants: the Fife Natural Gas Liquids (Fife NGL) plant operated by Shell U.K. Limited, and the Fife Ethylene Plant (FEP) operated by ExxonMobil Chemical Limited.

The Shell Fife Natural Gas Liquids plant (FNGL) receives Natural Gas Liquids (NGL) from the St. Fergus gas terminal in Aberdeen. The incoming natural gas liquid is separated at FNGL into propane, ethane, butane and natural gasoline.

The ethane is sent to the adjoining ExxonMobil Fife Ethylene Plant (FEP) and the other products are sent off-site to the adjacent Avanti Gas Terminal and to Braefoot Bay Marine Terminal for exporting.

The ExxonMobil FEP produces ethylene from ethane through a process known as “thermal or steam cracking”. Additional ethane can be received from Ineos Chemical Grangemouth Limited via a pipeline.

Ethylene is either exported by ship via the ExxonMobil terminal at Braefoot Bay, or to other consumers in the UK via the cross-country ethylene distribution system.

3. Regulation

The plants are regulated by both the Health and Safety Executive (HSE) and the Scottish Environment Protection Agency (SEPA), to meet the regulators' strict safety and environmental standards.

SEPA have a statutory responsibility to ensure the regulated processes on the site do not exceed European air quality objectives.

Fife Council is required by Part IV of the Environment Act (1995) and the relevant Policy and Technical Guidance documents to undertake a review and assessment of local air quality in their area to ensure prescribed air quality objectives and standards for Scotland are not being exceeded. Fife Council is responsible for regulating statutory nuisance, including light (in practice, for odour and noise, where these are not covered by permit conditions enforced and issued by SEPA).

Other organisations involved in regulating the site include Public Health Scotland, NHS Fife, and Forth Ports.

4. Flaring

The flares at the Mossmorran complex are part of the safety system and are used to burn off gas that cannot be processed due to the volumes involved or the gas being off specification. This might be due to scheduled maintenance requiring the plant to be 'gas free' prior to entry; or, following an unplanned interruption in production. The flare systems include one 80 metre high flare stack with up to three flare tips at Shell FNGL; one 100 metre high flare at ExxonMobil FEP; and two ground flares operated by Shell FNGL, used by both sites as required. The ground-level flares, owned and operated by Shell, are used in preference to the high-level flares to minimise noise and light impacts for local residents. During flaring, excess gas is combined with steam and air before being burnt off. This is accepted as industry best practice, producing water vapour and CO₂ when combustion is optimised. During a process upset, the ability to continue operating and the time it takes to start up and shut down are key elements that impact whether flaring occurs and for how long. Feed rates have to be managed through the whole supply network up to the offshore platforms in the North Sea, and upsets could have an impact on the natural gas supply for the whole of Scotland.

5. Conclusions

The operation and remit of Mossmorran and Braefoot Bay Community and Safety Committee and its three associated EAGs plays a critical role in ensuring that operations from ExxonMobil and Shell UK can be monitored and that information can be disseminated to the wider community. The review undertaken in 2020 had identified potential gaps in structure, remit and support and the recommendations have provided an opportunity to improve levels of trust and communication and bring added benefits.



Appendix B

Fife Council Update

It is the responsibility of affected Councils to set up and run a community liaison committee, according to the original 1977 application for outline planning permission. This became the Mossmorran and Braefoot Bay Community and Safety Liaison Committee.

The Mossmorran and Braefoot Bay Independent Air Quality Monitoring Review Group (the Review Group) was also formed. It provides advice and recommendations to Fife Council (formerly Fife Regional Council and Dunfermline and Kirkcaldy District Councils) regarding the monitoring of air emissions arising from the operations at the Mossmorran plants and the Braefoot Bay terminal facilities (operated by Shell UK Limited and ExxonMobil Chemical Limited).

Fife Council's Environment and Protective Services Subcommittee (September 2020) agreed the Mossmorran and Braefoot Bay Community and Safety Committee would be the recognised forum for community oversight, where issues and concerns from the community can be raised.

In addition to the Community and Safety Committee, three additional Expert Advisory Groups (EAGs) were formed, each with specific remits:

1. Air quality (continuing the same role as the Mossmorran & Braefoot Bay Independent Air Quality Monitoring Review Group);
2. Noise, light and vibration; and
3. Communications

The EAGs carry out tasks assigned by the Community and Safety Committee including:

- Submitting reports to the Mossmorran and Braefoot Bay Community and Safety Committee and to Fife Council.
- Making presentations as appropriate to representatives of the Community Councils local to the Mossmorran plants and the Braefoot Bay terminal.

EAG meetings are held as considered necessary but are generally once a year. Reports on air quality are issued on an annual basis, and reports on noise, vibration and light produced as required.

The three EAGs include representatives from Fife Council, ExxonMobil, Shell, local Community Councils and public health professionals, to assist with relevant, timely and informative communications for local communities.

Mossmorran and Braefoot Bay Expert Advisory Group on Air Quality

The outputs of the Expert Advisory Group (EAG) on Air Quality to date have been:

1. Following a detailed review at the relevant meetings, the Institute of Occupational Medicine (IOM) finalised the Independent Air Quality Report for 2020 on 27th May 2022. This has now been placed on the Fife Council air quality web page along with an accompanying Elected Members Briefing Note¹. The conclusion of the report is that *“Overall, the Review Group concluded that, based on the available data reviewed in 2020, emissions from the Shell and ExxonMobil plants at Mossmorran and Braefoot Bay continue to pose no significant risk from air pollution to the health of members of the local community.”*
2. The Independent Air Quality Report for 2021 has also been finalised and an elected members briefing note produced in 2023. The 2021 report is accompanied by a two-sided leaflet summarising the content of the report in a non-technical format. These documents are on the dedicated Fife Council Mossmorran and Braefoot Bay web pages². Again, the conclusion of this report is that *“Overall, based on the data available for 2021, emissions from the Shell and ExxonMobil plants at Mossmorran and Braefoot Bay has not resulted in exceedances of the Scottish air quality objectives, minimising risk to the health of members of the local community”.*
3. The Terms of Reference and Constitution of the Mossmorran and Braefoot Bay Community and Safety Committee has now been revised to accommodate the three Expert Advisory Groups (now included as three Appendices). Approval for the revised Terms of Reference and Constitution was granted by Cabinet Committee meeting of Thursday 29 June 2023 - 10.00am.
4. A separate landing platform page for Mossmorran has been prepared by Fife Council³. The Fife Council web page has three sections to it: (1) Air Quality; (2) Communications and (3) Noise, Vibration and Light. It also includes relevant publications such as annual reports and minutes of meetings. Fife Council have been working with SEPA on the siting of an automatic continuous monitor at Auchtertool and also on the siting of portable sensor arrays around the Mossmorran and Braefoot Bay facilities. The automatic continuous monitoring equipment was installed in mid August 2022 and is now monitoring air quality in the area in close to real time. Public dissemination of this data via SEPA web pages commenced in Spring 2023, with data available from 01 January 2023.
5. The installation of portable sensor arrays at representative lamppost locations (x8) within the vicinity of the complex is also being progressed.
6. SEPA is actively exploring real time monitoring of volatile organic compounds (VOCs). However, it is important to note different types of monitors have different limitations:

¹ [Mossmorran and Braefoot Bay | Fife Council](#)

² [Mossmorran and Braefoot Bay | Fife Council](#)

³ [Mossmorran and Braefoot Bay | Fife Council](#)

Diffusion tubes can monitor for individual VOCs over a set time period (e.g over a fortnight or a month). They provide a measured average concentration over that time period, not the variation in the concentration over the period.

Many real time total VOC monitors are indicative and useful for showing changes in total VOC concentration, rather than providing accurate concentrations of the individual VOCs present.

7. More information on air quality monitoring at Mossmorran can be found at: www.sepa.org.uk/regulations/air/air-quality/mossmorran-and-braefoot-bay-complexes/air-quality-monitoring-at-mossmorran/
8. In terms of the representation of Community Councils on the respective EAGs, invites have been sent out to the relevant Community Councils in the local geographical area and there is now representation on each of the three EAGS from local Community Councils. There is also one elected member on each of the three EAGs.
9. The Group has recently finalised the Independent Air Quality Report for 2022 along with an accompanying Non-Technical Summary report. These are available at [Mossmorran and Braefoot Bay | Fife Council](#)
10. No air quality related complaints were received by Fife Council in calendar year 2022.

Mossmorran and Braefoot Bay Expert Advisory Group on Noise, Light and Light

The outputs of the Expert Advisory Group (EAG) on Noise, Light and Vibration to date have been:

1. Meetings between SEPA and Fife Council to produce a Q and A Section for Noise, Light and Vibration on their respective web pages.
2. The EAG also plan to cover a review of the new Fife Council web page for Mossmorran & Braefoot Bay and agree what additional information/reports could be of benefit.
3. Approval for the revised Terms of Reference and Constitution to be agreed at this Committee meeting.
4. One noise related complaint in relation to Braefoot Bay Terminal was received in calendar year 2002. This was closed as the complainant did not make use of the noise app Fife Council provides.

Mossmorran and Braefoot Bay Expert Advisory Group on Communications

The outputs of the Expert Advisory Group (EAG) on Communications to date have been:

1. Reviewing the non-technical summary leaflet for the MMBB 2021 Independent Air Quality Report.
2. The EAG has also agreed the current format for the Annual Report which is submitted to the Environment, Transport & Climate Change Scrutiny Committee.
3. Approval for the revised Terms of Reference and Constitution to be agreed at this Committee meeting.

SHELL FIFE NGL

Mossmorran & Braefoot Bay

Fife Council Scrutiny Committee Report

Report covering operations at Shell Fife NGL 2022



1. Safety & Environmental
2. Emergency Planning Exercises
3. Fife NGL Plant Activities
4. Braefoot Bay Activities
5. Workforce
6. Community, including Notices & Feedback
7. Social Investment & Community Development

About us

The 'Mossmorran complex' in Fife includes two plants operated by two separate companies: the Fife NGL plant operated by Shell U.K. Ltd. and the Fife Ethylene Plant operated by ExxonMobil.

The Shell Fife NGL Plant is operated 24/7 all year round in a system of critical national infrastructure that transports, processes and distributes gas from the North Sea (UK & Norway), enabling about 20% of UK gas supply. The plant helps meet industry and domestic power needs every day, and provides feedstock to manufacture a wide range of household products in Scotland and the UK.

1. Safety & Environmental

Operational updates

January – March 2022

The plant has been in steady operation so far in 2022. We are progressing work in a number of key areas including the Control Room upgrade at Braefoot Bay for which the scaffolding is now in place. As we move into Spring, there will be more workers coming on site as we begin a number of routine maintenance scopes to maintain the integrity of the plant as well as activities such as insulation removal and painting.

COVID-19

Fife NGL has continued to operate during the COVID-19 pandemic due to its essential role in the UK's critical energy infrastructure. The site continues to adhere to a range of preventative measures but is easing restrictions in line with society.

April – December 2022

We recently announced a new investment as part of our ongoing aim to continuously upgrade the Fife NGL plant. We have committed to plans to install new, enclosed ground flare at the plant in 2025, which will ensure that we are continuing to deploy best available technology at the plant and will help to minimise the impact of our operations with respect to the local community.

We completed upgrades to our elevated flare stack, including the replacement of one of its flare tips and installing a combustion-monitoring camera.

Process and personal safety

January – March 2022

We had one routine, planned HSE inspection focused on fractionation (how we separate out our gasses using pressure and temperature) in February.

April – December 2022

There were no process safety or personal safety incidents in the period since the last report. There were no Health and Safety Executive or SEPA inspections since the last report.

Environmental

January – March 2022

We continue to progress plans in relation to our environmental commitments to the regulator SEPA, including the installation of our new HP flare tip.

We attended the recent meetings of the Noise, Vibration and Light, and Air Quality Expert Advisory Groups (EAGs), as well as the Communications EAG.

April – December 2022

We continued to attend and input to the Air Quality Expert Advisory Group (EAG). The 2020 annual report was published earlier in the year, and we have provided our data for the 2021 annual report.

2. Emergency planning exercises

January – March 2022

We completed three emergency exercises in this period. The site emergency response team took part in two exercises in January and February focused on Control of Major Accident Hazards (CoMAH). In March, we completed a desktop radiation exercise testing how we minimise any potential risk to site staff in the unlikely event of an incident.

April – December 2022

We completed seven emergency exercises in this period. These exercises covered a variety of scenarios at Fife NGL and Braefoot Bay. We worked with the emergency services for our exercises in April and October.

3. Fife NGL Activities

NGL Processed (Tonnes)

2022	January	February	March	April	May	June
NGL Processing (Tonnes)	197,050	173,573	163,020	148,245	167,989	194,954
Planned	233,676	203,353	170,727	183,724	202,381	194,662
Average/Day	6,356	6,199	5,259	4,942	5,419	6,498

	July	August	Sept.	Oct.	Nov.	Dec.
NGL Processing (Tonnes)	168,672	154,228	154,383	160,790	153,102	167,014
Planned	183,956	173,008	170,256	163,160	146,290	154,010
Average/Day	5,441	4,975	5,146	5,187	5,103	5,388

4. Braefoot Bay Activities

Shipping (number of vessels)

2022	January	February	March	April	May	June
Propane	1	3	1	1	1	1
Butane	2	2	2	2	1	3
Propane/Butane	1	0	2	0	1	1
Gasoline	3	3	3	3	3	3
Total	7	8	8	6	6	8
	July	August	Sept.	Oct.	Nov.	Dec.
Propane	2	3	1	1	1	2
Butane	1	3	2	2	1	2
Propane/Butane	0	0	0	0	1	0
Gasoline	3	3	3	2	3	4
Total	6	9	6	5	6	8

5. Average Workforce numbers for 2022

Shell employees:	74
Contractors:	116
Trainees (Shell):	6
Total:	196

6. Community, including notices and feedback

Community Notices 2022

Shell Fife NGL issues Community Notices to communicate with local stakeholders. The notices are uploaded to our website and circulated via a distribution list. In 2022, we issued seven Community Notices and they can be viewed here:

<https://www.shell.co.uk/about-us/projects-and-sites/shell-fife-ngl/contact.html>

Feedback and complaints in 2022

In 2022 we received and responded to seven queries from local stakeholders including:

- A noise complaint at our marine terminal
- A flaring complaint at our Mossmorran site
- A request to build a structure on our land
- Three maintenance requests
- A report of vandalism

7. Social Investment & community development

Shell UK continued to support a number of community development and STEM education programmes in Fife including Shell Girls in Energy, Young Engineers and Science Clubs, Career Ready and Shell Twilight. We also made a number of donations to local charities through our community grants and annual charity awards. More information about our local initiatives can be found on our website and in our Mossmorran and Braefoot Bay quarterly committee reports that are submitted to the MMBB Safety Liaison Committee.

ExxonMobil
Mossmorran & Braefoot Bay
Fife Council Scrutiny Committee Report
Report covering operations at Fife Ethylene Plant 2022

Safety, Health and Environment

Over 27 years since any ExxonMobil staff have experienced a lost time injury.

Operations & Regulatory Updates - 2022

During 2022 the site continued to progress a project to install an Enclosed Ground Flare (EGF), which was successfully commissioned on 27th June 2023. The key benefits of this project include:

- Reduced use of elevated flare by at least 98%
- Quieter than a petrol lawn mower
- No vibration
- Smokeless
- Hidden flame
- 1/3 height of elevated flare

We advised stakeholders and the local community of the need to conduct periods of planned, low volume flaring on 7th and 8th March '22. Steps were taken to minimise both volume and duration of the flaring, as well as scheduling the activity during daylight hours only. We hope these actions, combined with the benefits of our new flare tip, minimised any impact on the community.

SEPA confirmed that its own noise monitoring did not indicate any impact.

This planned flaring was required to undertake scheduled inspection of one of our product pipelines. This work also forms part of our HSE inspection regime. To give our team safe access, we first had to clear any residual ethylene gas from the pipe, with the safest way being to send it to our flare.

The site had its first reportable unplanned flaring event on 15th August '22 since re-start of operations following the plant's £140m investment in improving the way we work. The flaring occurred following a local lightning strike that ultimately required us to shutdown a section of the plant.

We also advised stakeholders of the need to conduct a period of planned, low volume flaring on 2nd October. This planned flaring was required to isolate a unit in order to undertake necessary maintenance. To give our team safe access, we first had to clear any residual gas from the equipment requiring the safe use of our flare.

In both events steps were taken to minimise both volume and duration of flaring, with the elevated flare in use for only a very short period of time. We hope these actions minimised any impact on the community. FEP received 10 complaints in total through SEPA associated with both events.

Ongoing engagement with SEPA continues in-line with the planned inspection programme and for a range of operational developments around air quality.

Ongoing engagement with HSE continues, also in-line with the planned inspection programme.

Recruitment - 2022

We continue to expand our workforce, with 16 new employees recruited in the last six months. The new recruits include a machinery engineer; a process engineer; six process technicians; two new maintenance apprentices; a business administration apprentice; an instrument technician; a machinery technician, an analyser technician and two graduate trainee engineers.

In addition to the full-time posts, four university students are also gaining a great advantage on the career ladder, with work placements ranging from eight weeks over the summer to year-long industrial placements.

Careers Events - 2022

To showcase the range of career opportunities Fife Ethylene Plant provides we have been attending several careers events at High Schools across Fife.

Our team have attended Balwearie High School, Levenmouth Academy, Dunfermline High School and St Columba's High School with further events scheduled at other schools in Fife for later in the year.

Supporting Our Community - 2022

In 2022 Fife Ethylene Plant have arranged financial contributions to 24 different good causes in Fife, totalling over £72,000. Just some examples of our support are shared here:

Remembrance

We were honoured to have attended the service of dedication for the Avenue of Peace at Auchtertool Kirk, a tree lined living memorial to commemorate the lives of soldiers lost in war. This was a project that ExxonMobil provided funding for and are delighted to see it flourish.

To provide a helping hand to ex-members of the armed forces and their families, and show them respect for the sacrifices they have made for our country, we have been supporting the armed forces charity SSAFA. We have provided their Fife branch a donation of £10,000 to enable them to continue the work they do of providing practical, holistic support.

Education

In October Beath High School received £8,000 which they have used to purchase and install new SMART boards, used by pupils during school hours and available to the local community in evening classes.

St Columba's and Lochgelly High are also both being given donations of £8,000 which will be used to help STEM education in their school's.

Cowdenbeath Primary came to us looking for support their youngest pupils. We provided £2,000 which has been used to purchase books to help with literacy skills, and play equipment to help with motor skills and coordination.

Kids Come First

Local charity Kids Come First, which operates from the Benarty Centre offering affordable childcare, received a donation of £2,000 from us to support the vital work they do.

This money has been used to decorate their premises by Dunfermline artist Reynel Escarpe and create a “chill out” sensory area.

This investment has been a huge help with their work supporting children with autism and anxiety.

Improving Water Safety

Following a spate of water rescues around Scottish waters in recent years, including a teenager at Dalgety Bay, the local community council contacted FEP to ask for assistance in helping to make the area safer.

Safety is always top priority at FEP and we were happy to get behind the project, with a donation of £2,000 to buy safety equipment which has been mounted along the shoreline in Dalgety Bay.

Read more at exxonmobil.co.uk/fife or on Twitter and LinkedIn

MOSSMORRAN & BRAEFoot BAY ANNUAL REPORT 2022

SEPA Update

Complaints

36 Complaints received in 2022, mostly relating to planned elevated flaring.

Monitoring

Air Quality – SEPA continued air quality monitoring in 2022 and progressed plans to improve both the network and how the data is shared. Improvements to the network included the installation of a new air quality monitoring station (downwind of the Complex) in Auchtertool, which contains continuous reference analysers, along with an associated network of eight indicative analysers (AQMesh analysers) deployed in local communities around the Mossmorran Complex. SEPA also developed a dedicated website to share the data with the public, which is scheduled to go live in early 2023.

Noise – SEPA maintained continuous unattended noise monitoring at two locations in 2022. SEPA carried out an in-person survey in community locations during planned elevated flaring in March, in which flaring noise was found to be either not audible or not distinguishable above general site noise.

Site work

Desk based and site visits carried out at both Sites, alongside monthly meetings with the EGF Construction team at FEP. The focus of these being on maintenance, completion of the FEP ground flare installation and reduction of nitrogen dioxide emissions from the furnaces.

The permits held by the sites under the Pollution Prevention and Control (Scotland) Regulations were varied to include:

- The requirement for noise assessments to be undertaken in the event of Major Flaring at both Sites;
- The completion date of FEP Enclosed Ground Flare; and
- The requirement for new Enclosed Ground Flare at FNGL by December 2025.

Communications

SEPA continued to update the SEPA Mossmorran Hub with details of SEPA's work and community updates.



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25 June 2024

Agenda Item No.10

PROPERTY TRANSACTIONS

Report by: Alan Paul, Head of Property Services

Wards Affected: 12

Purpose

The purpose of this report is to advise members of action taken using the List of Officer Powers in relation to property transactions.

Recommendation(s)

The committee is asked to note the contents of this report.

Resource Implications

There are no resource implications arising from these transactions, as any expenditure is contained within the appropriate Service budget.

Legal & Risk Implications

There are no legal or risk implications arising from these transactions.

Impact Assessment

An EqIA is not required and is not necessary for the following reasons: the items in this report do not propose a change or revision to existing policies and practices.

Consultation

All consultations have been carried out in relation to this report.

1.0 Background

1.1 In dealing with the day to day business of the Council there are a number of matters relating to the purchase, disposal and leasing of property and of property rights. This report advises of those transactions dealt with under powers delegated to officials.

2.0 Transactions

2.1 Leases by the Council – New Leases

2.1.1 Unit 4/AF4 Merchant Place, Mitchelston Industrial Estate, Kirkcaldy

Term: 5 years (lease renewal)
Rent: £8,930 per annum
Tenant: Edenbrook (Fife) Ltd

2.1.2 Unit 2 Enterprise Centre, Myregormie Place, Kirkcaldy

Term: 5 years (lease renewal)
Rent: £2,450 per annum
Tenant: Zoe Leslie

3.0 Conclusions

3.1 These transactions are reported back in accordance with the List of Officers Powers.

List of Appendices

1. N/A

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

N/A

Report Contact

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Author’s Job Title Service Manager
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25 June 2024

Agenda Item No. 11

Kirkcaldy Area Committee Workplan

Report by: Eileen Rowand, Executive Director, Finance and Corporate Services

Wards Affected: 9, 10, 11 and 12

Purpose

This report supports the committee's consideration of the workplan for future meetings of the committee.

Recommendation(s)

It is recommended that the committee review the workplan and that members come forward with suggestions for specific areas they would like to see covered in any of the reports.

Resource Implications

Committee should consider the resource implication for Council staff of any request for future reports.

Legal & Risk Implications

Committee should consider seeking inclusion of future items on the workplan by prioritising those which have the biggest impact and those which seek to deal with the highest level of risk.

Impact Assessment

None required for this paper.

Consultation

The purpose of the paper is to support the committee's discussion and therefore no consultation is necessary.

1.0 Background

- 1.1 Each area committee operates a workplan which contains items which fall under three broad headings: items for decision, supporting the Local Community Plan and Scrutiny/Monitoring. These items will often lead to reactive rather than proactive scrutiny. Discussion on the workplan agenda item will afford members the opportunity to shape, as a committee, the agenda with future items of business it wishes to review in more detail.

2.0 Conclusions

- 2.1 The current workplan is included as appendix one and should be reviewed by the committee to help inform scrutiny activity.

List of Appendices

1. Workplan

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

None

Report Contact

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Committee Services Manager
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Kirkcaldy Area Committee
25 June 2024
Agenda Item No. 11
Appendix 1.

Kirkcaldy Area Committee of 27 August 2024			
Title	Service(s)	Contact(s)	Comments
Parking Charges in Kirkcaldy	Roads & Transportation	Andy Paterson-ts	Original report requested at KAC meeting 24.8.21 as part of submitted motion (Para. 278 of 2021. KAC.121 refers). 27.2.24 - Convener requests that report be submitted to committee after other car parking reports have been considered i.e. ISG report and report re demolition of multi storey car parks.
Common Good and Settlement Trust 2023-24 Annual Report	Finance and Corporate Services	Eleanor Hodgson	Annual progress report to be presented post April 24. Per EH report will not be available until after annual account sign off.
Area Housing Plan 2023-2026 - 6 monthly update reports	Housing Services	Elaine Campbell	6 monthly update report due. Last report presented December 2023. Per EC next report to be submitted Aug 24.
Kirkcaldy Area Committee Forward Work Programme	Legal & Democratic Services	Lesley Robb	

Kirkcaldy Area Committee of 22 October 2024			
Title	Service(s)	Contact(s)	Comments
Pupilwise, Parentwise and Staffwise Survey Report	Education	Jackie Funnell	Confirmed with Shelagh Maclean that next surveys will be carried out in 2024 with report to committee after that. Advised that reports will be available Sept 24 onwards.
Complaints Annual Update	Customer Services Improvement Service	David Thomson-CRM	Annual report last presented 31.10.23.

Kirkcaldy Area Committee**25 June 2024****Agenda Item No. 11****Appendix 1.**

Kirkcaldy Area Committee of 22 October 2024			
Title	Service(s)	Contact(s)	Comments
Kirkcaldy Area Committee Forward Work Programme	Legal & Democratic Services	Lesley Robb	

Kirkcaldy Area Committee of 17 December 2024			
Title	Service(s)	Contact(s)	Comments
Domestic Waste, Street Cleansing and Grounds Maintenance Service Annual Review	Environment & Building Operations (AT&E)	Alexander Anderson-Es, Scott Clelland	Annual report last presented 19.12.23.
Kirkcaldy Area Committee Forward Work Programme	Legal & Democratic Services	Lesley Robb	

Kirkcaldy Area Committee of 25 February 2025			
Title	Service(s)	Contact(s)	Comments
Kirkcaldy Area Local Community Plan - Plan 4 Kirkcaldy Area 2023-2026 Progress Report	Communities and Neighbourhoods Service	Julie Dickson	Annual progress report and new year budget allocations. Last report 27.2.24.
Area Roads Programme 2025-26	Roads & Transportation	Vicki Storrar, Lesley Craig, Alistair Donald	Annual report last presented February 2024.
Local Area Economic Profiles Annual Report	Business and Employability	Peter Corbett	Annual report last presented February 2024.
Health & Social Care Locality Planning - Kirkcaldy	Health and Social Care	Jacque Stringer-fc	Annual report last presented February 2025.
Kirkcaldy Area Committee Forward Work Programme	Legal & Democratic Services	Lesley Robb	

Kirkcaldy Area Committee**25 June 2024****Agenda Item No. 11****Appendix 1.**

Kirkcaldy Area Committee of 22 April 2025			
Title	Service(s)	Contact(s)	Comments
Kirkcaldy Area Committee Forward Work Programme	Legal & Democratic Services	Lesley Robb	
Report on Educational Outcomes - 2023/24	Education	Jackie Funnell	Annual report - last presented 30 April 2024.

Kirkcaldy Area Committee of 24 June 2025			
Title	Service(s)	Contact(s)	Comments
Kirkcaldy Area Committee Forward Work Programme	Legal & Democratic Services	Lesley Robb	

Unallocated			
Title	Service(s)	Contact(s)	Comments
Member Update on Skills Development Scotland reporting of Positive Destinations	Business and Employability	Gordon Mole	Agreed report required at meeting of KAC 19.1.21.
Supporting the Local Community Plan - Kirkcaldy Area Local Budgets 2023/24	Communities and Neighbourhoods Service	Julie Dickson	Report last presented 7.2.23. (Update report only required if variation to any funding previously approved).
Area Roads Programme 2023-24 Final Report	Assets, Transportation and Environment	Neil Watson	Original report approved at KAC meeting 7.2.23. Progress report to be presented after April 2023, post summer recess.
Capshard Play Park Development and Enhancement Progress Report	Communities and Neighbourhoods Service	Andy Maclellan	Progress report to be presented to committee (date TBC) as agreed at KAC 29.8.23 (Para 65 of 2023 KAC 27 refers).
Potholes Update for Kirkcaldy Area	Roads & Transportation	Sara Wilson	