



Role Profile

TECHNICIAN

Reference No:	A5235		
Service:	Roads & Transportation		
Job Family:	Transportation/Roads/Waste	Grade:	FC3-FC6

Purpose

To support the work of the Transport Network Team in developing the Local and Area Transport Strategies and delivering sustainable transport solutions such as cycling, walking, travel planning, car parking strategy, carbon reduction, fleet and vehicle choices and town centre transport enhancements.

Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility	E	D
Assist the Lead Consultant in the performance of their duties and provide support services to professional staff.	Educated to SCQF level 5, which includes National 5 or SVQ level 2 or Standard Grades at Credit level or equivalent, including Maths and English Educated to SCQF level 7, which includes HNC in Civil Engineering or other relevant subject, or Advanced Highers or equivalent	✓	✓
Assist with the preparation and development of the Local Transport Strategy, Area Transport Strategies and other related Roads & Transportation Services Plans.	Skills in operating standard computer packages Knowledge of traffic and transportation related computer packages	✓	✓
Assist with the development of transportation and accessibility modelling techniques to provide innovative sustainable transport solutions.	Specific experience in traffic and transportation modelling and/or computer related modelling activities		✓

E = Essential Criteria D = Desirable Criteria

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Assist with the monitoring and review of the Council's Parking Strategy.	Knowledge of national and council transportation policy		✓
Assist with the development, supervision and monitoring of traffic, transportation and parking surveys, including the deployment of enumerators and use of survey equipment etc. in compliance with Health and Safety legislation.	Ability to carry out on-site survey work	✓	
Assist in the preparation of technical reports including transport studies, business cases and reports, as required.	Accuracy in work	✓	
Collate/prepare financial and statistical information, as required, using various computer packages e.g. analysis of costs/financial projections/contract details/performance indicators etc.	Ability to work with figures	✓	
Assist in liaising with Transport Scotland and other external public and private bodies on transportation issues.	Ability to work with the minimum of supervision	✓	
Prepare technical plans, maps and diagrams using GIS and CAD means.	Skills in CAD and GIS		✓
Assist in the monitoring of the team's budgets, expenditure and performance indicators, as required.	Experience within a related technical office environment	✓	
The postholder may be required to perform duties appropriate to the post other than those given in this job profile. The particular duties and responsibilities attached to posts may vary from time without changing the general character of the duties or level of responsibility entailed. Such variations are a common occurrence and would not in themselves justify reconsideration of the grading. As a result of such variations, it will be necessary to upgrade this job profile from time to time.	Ability to communicate effectively, work in a team and show initiative	✓	
	Excellent communication skills		✓
	Flexible approach to work	✓	
	Ability to provide regular and effective service	✓	
Undertaking all other duties as required for the role. Duties will be in line with the grade.			

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Additional tasks or responsibilities – this is a generic role, however this particular job may also require you to undertake the following:			
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Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required	
Before confirming appointment: You may be required to obtain PVG scheme membership or a Disclosure check. Please refer to the job advert for clarification of the specific requirement.	
Additional Information – the following information is available:	Expected Behaviours
<ul style="list-style-type: none"> Skills Framework (if applicable) How we work matters 	<p>Every council employee is expected to lead the way by making decisions and behaving in ways that uphold our community commitments and values.</p> <p>Please refer to How We Work Matters Guidance to learn more.</p>

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