



Role Profile

Violence Against Women Partnership Co-ordinator

Reference No.	AAA763	Type	Individual
Service	Social Work		
Job Family	Professional	Grade	FC9

Purpose

To lead the development of Fife Council's corporate response to violence against women and girls currently aligned to [Equally Safe](#) – *Scotland's Strategy for Preventing and Eradicating Violence Against Women and Girls*.

Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:

Supporting the Chair of the VAW Partnership to develop and implement a VAW Strategy and a supporting action plan aligned to Equally Safe. Key areas of work include Primary Prevention; Equalities; Provision of Services; Addressing Offending.

Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility

Educated to SCQF level 9, which includes a Degree or equivalent professional qualification.
 Hyperlink to the SCQF Framework
www.scqf.org.uk/framework-diagram

Extensive post qualifying experience in relevant field

Management training/qualification

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<p>Monitoring and evaluating the VAW Strategy, ensuring strategic commitment across key partner agencies in line with national and local priorities.</p>	<p>Experience of contributing to the development and implementation of policy within either a management or project development role. (Take Ownership)</p> <p>Comprehensive understanding of Equally Safe and the prevalence and impact of violence against women</p>	<p>E</p> <p>E</p>	
<p>Assisting partner agencies in the development of policies, practice, staff training, monitoring and evaluation frameworks, participation plans, and service user involvement strategies, in relation to violence against women/gender-based violence.</p> <p>Working with service providers to develop consistent and effective approaches to risk assessment and risk management of VAW.</p> <p>Production of good practice multi-agency guidance</p>	<p>Experience of co-ordination, consultation, negotiation and liaison with a range of people and in groups. (Work Together)</p> <p>Minimum 3 years work in a field involving direct contact with women who have experienced domestic abuse / violence against women (Focus on Customers)</p> <p>Experience of interpretation of research findings, production of information and development of guidance and materials in a range of media platforms</p>	<p>E</p> <p>E</p>	<p>D</p>
<p>Researching, planning, developing, implementing, monitoring and evaluating projects in line with the existing best practice demonstrated at national and local level.</p> <p>Actively engaging with the National Violence Against Women Network, to enable information, learning and resources to be shared across Scotland;</p>	<p>Comprehensive understanding of <i>Equally Safe</i> and the prevalence and impact of violence against women</p> <p>Knowledge and understanding of best practice (Deliver Results)</p> <p>Experience in the use of computer programs/ software (Embrace Technology & Information)</p>	<p>E</p> <p>E</p> <p>E</p>	

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Representing Fife Violence Against Women Partnership at local and national levels.	Experience of participating in professional strategic meetings	E	
Managing the development of effective links between FVAWP and other relevant partnerships and agencies. Ensuring effective communication and consultation to enhance partnership working and meet the needs of service users.	Experience of co-ordination, consultation, negotiation and liaison with professionals and service users Experience of design and co-ordination of major public events	E	D
Reporting to Fife Violence Against Women Partnership, Chief Officers Public Safety Group and Communities and Housing Committee and other fora as required	Experience of interpretation of research findings, production of information and development of guidance and materials in a range of media	E	
Creating high quality and accessible information materials for public distribution.	Good communication skills. Experience of production of information in a range of media	E	D
Supporting a multi-agency Practitioner's Network – sharing good practice, drafting guidance, providing learning opportunities.	Comprehensive understanding of Equally Safe and the prevalence and impact of violence against women Experience in partnership working. Able to foster and maintain collaborative relationships with diverse agencies	E E	
Management of FVAWP staff team	Supervisory skills Recruitment and selection experience Knowledge of impact of stress Knowledge to manage stress pro-actively	E E	D D
Multi-agency project development and management, including funding applications, liaison and reporting to external funders	Project management skills	E	
Managing and monitoring a devolved budget.	Financial management skills	E	

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Providing MARAC cover when required including risk assessment, screening, drafting risk management plans, liaison with MARAC partners. Participating in MARAC case discussion meetings and supporting MARAC strategic oversight group	Understanding of MARACs Understanding of risk in relation to violence against women and domestic abuse	E	D
Undertaking all other duties as required for the role. Duties will be in line with the grade.			

Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required	
Before confirming appointment: You may be required to obtain PVG scheme membership or a Disclosure check. Please refer to the job advert for clarification of the specific requirement.	
Additional Information – the following information is available:	Expected Behaviours
<ul style="list-style-type: none"> • Skills Framework (if applicable) • How we work matters 	<p>Every council employee is expected to lead the way by making decisions and behaving in ways that uphold our community commitments and values.</p> <p>Please refer to How We Work Matters Guidance to learn more.</p>