

Annex 1 – Meeting legislative requirements

This Annex lists the legislative requirements and how they have been met in preparing this Evidence Report. Annex 2 lists specific matters to be included in the Evidence Report.

Requirements listed in the Planning (Scotland) Act 2019	Source	Notes
Seek the views of, and have regard to the views of – <ul style="list-style-type: none"> • key agencies 	§16B(2) Reg. 25	Key agencies: Historic Environment Scotland; NatureScot; Scottish Environment Protection Agency; Scottish Water; Scottish Enterprise; Regional Transport Partnerships; and Health Boards. In addition: Transport Scotland; Scottish Forestry; and Marine Scotland. The KAG helps with this and there have been topic specific exchanges with individual agencies.
<ul style="list-style-type: none"> • children and young people <ul style="list-style-type: none"> ○ Contact with schools, youth councils, and youth parliament representatives for Fife 	§16B(2)	Through consultation work, online survey for children living in Fife, and workshops in a number of Fife primary schools. Play Sufficiency Assessment engagement and consultation work with under 18's (in person group sessions and online survey) Youth Parliament were contacted as part of the Fife Council and Planning Aid Scotland Youth Engagement project. Partially covered by Living Well Locally children's survey and consultation work in various Fife primary schools.
<ul style="list-style-type: none"> • disabled people 	§16B(4)	Fife Centre for Equalities
<ul style="list-style-type: none"> • gypsies & Travellers 	§16B(4)	PAS work in 2023.
<ul style="list-style-type: none"> • others as prescribed 	§16B(2)	No other groups prescribed yet.
<ul style="list-style-type: none"> • the public at large 	§16B(2)	Opinions canvassed on specific themes (see engagement diary which will be an appendix to the Evidence Report). Feedback on those surveys published in November 2023 with invitations to comment on gaps and changes.

Requirements listed in the Planning (Scotland) Act 2019	Source	Notes
		Community councils contacted in November 2023 (after election delays) to comment by 19 January 2024.
<p>Set out the matters listed in s15(5) - principal characteristics –</p> <ul style="list-style-type: none"> • the principal physical, cultural, economic, social, built heritage and environmental characteristics of the district; • the principal purposes for which the land is used; • the size, composition, health, and distribution of the population of the district; • the housing needs of the population of the area, including, in particular, the needs of persons undertaking further and higher education, older people and disabled people; • the availability of land in the district for housing, including for older people and disabled people; • the desirability of allocating land for the purposes of resettlement; • the health needs of the population of the district and the likely effects of development and use of land on those health needs; • the education needs of the population of the district and the likely effects of development and use of land on those education needs; • the extent to which there are rural areas within the district in relation to which there has been a substantial decline in population; • the capacity of education services in the district; • the desirability of maintaining an appropriate number and range of cultural venues and facilities (including in particular, but not limited to, live music venues) in the district; • the infrastructure of the district (including communications, transport and drainage systems, systems for the supply of 	§15(5)	Reviewed and included in the Evidence Report. Information is more comprehensive for some topics than others depending on the availability of source material.

Requirements listed in the Planning (Scotland) Act 2019	Source	Notes
<p>water and energy, and health care and education facilities);</p> <ul style="list-style-type: none"> • how that infrastructure is used; and • any change which the planning authority thinks may occur in relation to any of the matters mentioned above. 		
Summarise the action taken to support and promote the construction and adaptation of housing to meet the needs of older and disabled people and an analysis of the extent to which action has helped to meet those needs.	§16B(3)(b)	Included in the Housing Annexes.
Summarise the action taken to support and promote the construction and adaptation of housing to meet the needs of Gypsies and Travellers and an analysis of the extent to which action has helped to meet those needs	§16B(3)(c)	Data on Fife Council sites in LHS (provision & need). Addressed by PAS report. Included in the Housing Annexes.
Set out how communities were invited to prepare Local Place Plans and the assistance given.	§16B(3)(d)	<p>Invite in May 2022 with supporting website and digital toolkit.</p> <p>PAS capacity building through 2023. Submission deadline was January 2024, now moved to 30 June 2024. PAS support and toolkit available on dedicated web pages.</p>
<p>Statement on - disabled persons Gypsies and Travellers</p> <ul style="list-style-type: none"> • children and young people • steps taken in preparing the report to seek the views of community councils. 	§16B(3)(d)	<p>Opinions canvassed on specific themes (see engagement diary which will be an appendix to the Evidence Report). Feedback on those surveys published in November 2023 with invitations to comment on gaps and changes.</p> <p>Community councils contacted in November 2023 (after election delays) to comment by 19 January 2024.</p>
Site assessment/appraisal methodology		Not a requirement but included in the Evidence Report.
Play sufficiency assessment	§16D(1)	Completed and a linked source of information in the Evidence Report.

