

Convener	Councillor David Barrett
Vice Convener	Councillor Gary Guichan
Lead Officer	Keith Winter
Committee Officer	Michelle Hyslop

## Assets & Corporate Services Sub Committee

### Timetable of Meetings 2021-22 (April 2021-May 2022)

DRAFT REPORTS DEADLINE TO COMMITTEE SERVICES <b>WEDNESDAY</b> by 12 noon	ISSUE AGENDA PLANNING PAPERS <b>FRIDAY</b>	AGENDA PLANNING MEETING Remote Meeting at 3.00 p.m. <b>THURSDAY</b>	FINAL REPORTS DEADLINE <b>TUESDAY</b> By 12 noon	AGENDA ISSUED <b>THURSDAY</b>	PRE-MEETING (CONVENER & OFFICERS) Remote meeting at 9.15 a.m. <b>THURSDAY</b>	COMMITTEE Remote Meeting at 10.00 a.m. (N.B unless stated otherwise) <b>THURSDAY</b>
31 <sup>st</sup> March, 2021	2 <sup>nd</sup> April, 2021	<b>*Wednesday 7<sup>th</sup> April, 2021</b>	13 <sup>th</sup> April, 2021	15 <sup>th</sup> April, 2021	<b>22<sup>nd</sup> April</b>	<b>22<sup>nd</sup> April, 2021</b>
28 <sup>th</sup> July, 2021	30 <sup>th</sup> July, 2021	<b>5<sup>th</sup> August, 2021</b>	10 <sup>th</sup> August, 2021	12 <sup>th</sup> August, 2021	<b>19<sup>th</sup> August</b>	<b>19<sup>th</sup> August, 2021</b>
13 <sup>th</sup> October, 2021	15 <sup>th</sup> October, 2021	<b>21<sup>st</sup> October, 2021</b>	26 <sup>th</sup> October, 2021	28 <sup>th</sup> October, 2021	<b>4<sup>th</sup> November</b>	<b>4<sup>th</sup> November, 2021 **2pm</b>
5 <sup>th</sup> January, 2021	7 <sup>th</sup> January, 2021	<b>13<sup>th</sup> January, 2022</b>	18 <sup>th</sup> January, 2022	20 <sup>th</sup> January, 2022	<b>27<sup>th</sup> January</b>	<b>27<sup>th</sup> January, 2022</b>

Any Service submitting a report to a Committee meeting should note the deadlines for having those reports to the Committee Administrator – any reports not submitted in time will not be included on the agenda for that meeting. Reports should be submitted electronically to [Michelle.Hyslop@fife.gov.uk](mailto:Michelle.Hyslop@fife.gov.uk)